



CITY OF POMONA COUNCIL REPORT

December 1, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Meg McWade, Public Works Director

SUBJECT: RESOLUTION TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY ADDING AVAILABLE CIP PROJECT FUND RESERVES (GENERAL FUND) TO “POMONA LIBRARY FACILITY IMPROVEMENTS”

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2025-142 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$125,000 OF AVAILABLE CIP PROJECT FUND RESERVES (GENERAL FUND) TO “POMONA LIBRARY FACILITY IMPROVEMENTS,” PROJECT NO. 428-2590-XXXXX-74120

EXECUTIVE SUMMARY:

City Council adoption of Resolution No. 2025-142 (Attachment No. 1) will provide \$125,000 of Available CIP Project Fund Reserves (General Fund) funding to provide for improvements and energy efficient lighting as part of “Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

The City of Pomona (City) has a sufficient fund balance in the CIP Project Fund Reserves (General Fund) to provide for the improvements, including energy-efficient lighting, as part of the “Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120.

Project / Funding	“Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120
Beginning Budget	\$7,277,347
Appropriation of CIP Project Fund Reserves (General Fund)	\$125,000
Revised Budget	\$7,402,347
Expenses/Encumbrances as of November 19, 2025	(\$6,827,359)
Ending Available Budget	\$574,988

Since this funding will be used to further the already robust energy efficiency measures within this project (thereby reducing future energy demands), the City will pursue reimbursement of this funding in the future should a program be developed within the Pomona Choice Energy Fund.

PREVIOUS RELATED ACTION:

On December 19, 2022, the City Council approved an amendment to the FY 2022-23 CIP Budget, modifying the project description to include additional scope of work and appropriated \$6,014,328 in State Grant funding (SB 129 Building Forward Library Infrastructure Grant Program).

On March 20, 2023, the City Council approved the award of a professional services agreement to Cumming Construction Management, Inc. in the amount of \$284,970 for project and construction management services.

On September 11, 2023, the City Council approved the award of professional consultant services agreements to ACC Environmental, Design West Engineering, and PBK Architects, Inc. d.b.a. BEAM Professionals in the cumulative amount of \$533,815.

On September 14, 2024, City Council adopted Resolution No. 2024-137 appropriating \$486,775 of available American Rescue Plan (ARP) funds to the project and awarded a construction contract to Dewberry Design Builders, Inc.

On August 4, 2025, City Council adopted Resolution No. 2025-96, which unappropriated \$448,244 of General Funds from “Memorial Park Building Renovation and Retrofitting,” Project No. 428-2590-XXXXX-71084, and appropriated this funding to the project.

DISCUSSION:

“Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120 provides for the renovation of the Library, including roof replacement, HVAC replacement, carpet replacement, interior LED troffer retrofit kits, and LED exterior lighting. The City has worked with SoCalREN

to identify energy efficiency opportunities that have the potential to reduce total electricity usage, demand, and costs by 160,341 kWh, 68 kW, and \$27,806 annually, while also improving building comfort and safety and reducing maintenance costs. The Project received SoCalREN approval in December 2024.

The City invested over \$3,000,000 in this project for energy-efficient renovations such as cool roof, lighting efficiency upgrades, full HVAC replacement, ductwork and air balancing to enhance efficiency and reduce demand on the system. Adding \$125,000 of Available CIP Project Fund Reserves (General Fund) furthers the City’s already comprehensive investment into long-term energy sustainability. Due to the ongoing reduced energy demand that the City will achieve from the energy efficient improvements provided by the Project, the City will pursue reimbursement should an energy efficient incentive program be developed.

Prepared by:

Shandy Dittman
Public Works Fiscal and Project Manager

ATTACHMENT(S):

Attachment No. 1 – Resolution No. 2025-142