



**CITY OF POMONA
VEHICLE PARKING DISTRICT
BOARD OF PARKING PLACE COMMISSIONERS
STAFF REPORT**

June 8, 2023

Agenda Item No. 06-08-03

To: Vehicle Parking District Board of Parking Place Commissioners

From: Kirk Pelser, Deputy City Manager *Pelser*

Submitted By: Joaquin Wong, Sr. Project Manager

**SUBJECT: RATIFY THE SALE OF ONE (1) NEW PARKING PERMITS
ISSUED IN THE MONTH OF APRIL 2023**

RECOMMENDATION:

That the Board of Parking Place Commissioners approve the above subject action.

EXECUTIVE SUMMARY:

To not delay the sale of VPD parking permits the VPD Commission authorized staff to sell new permits to qualified applicants at the time they apply and pay for the permits. The Commission's action ratifies the sales of these permits.

FISCAL IMPACT:

The VPD received a total of \$45 for the sale of one (1) new parking permit.

DISCUSSION:

As the sale pertains to public parking (public funds), the VPD Commission must ratify each new parking permit sold. This makes the process transparent and impartial while providing a record of active VPD parking permits. Following are the new permits sold this period.

RESIDENTIAL PARKING PERMITS

1. David Hernandez

The renewing of existing parking permits do not need to be pre-approved by the Commission. The purchases of these permits are reflected in the parking inventory summary sheet (Attachment 1). The sheet indicates the number of parking spaces available in each VPD lot, number of permit issued, and number of permit holders that did not renew. Copies of the new parking permit applications are included (Attachment 2). Currently, sufficient parking is available to accommodate the additional permit holders.

Prepared by:

Luma Fakhoury
Administrative Office Assistant

ATTACHMENTS:

Attachment No. 1 - Parking Lot Permit Inventory Chart

Attachment No. 2 - Copy of New Parking Permit Applications

**CITY OF POMONA
VEHICLE PARKING DISTRICT (VPD)
PARKING LOT INVENTORY
6/8/2023**

LOT #	TOTAL NUMBER OF SPACES	ADA SPACES	TOTAL SPACES LEASED OUT	TOTAL NUMBER OF PERMIT NOT RENEWED	TOTAL NUMBER OF RESIDENTIAL SPACES	UTILITY STALL LOADING, TRASH, etc.	SPACES AVAILABLE IN PARKING LOT FOR LEASE (Includes Residential spaces)	PERMITS & SPACES		
								Lot Specific Permit	Employee Permit	Commuter Leases
Lot 1	158	6	75	0	N/A	0	77	75	0	N/A
Lot 2	40	2	0	0	N/A	0	38	0	0	N/A
Lot 3	72	3	0	0	34	0	35	0	0	N/A
Lot 4	52	3	0	0	N/A	0	49	0	0	N/A
Lot 5	35	2	0	0	N/A	0	33	0	0	N/A
Lot 6	103	6	0	0	N/A	0	97	0	0	N/A
Lot 7	114	5	40	6	20	0	69	49	5	N/A
Lot 8	54	3	4	0	N/A	0	47	0	4	N/A
Lot 9	53	2	38	0	13	0	18	38	0	N/A
Lot 10	155	3	6	0	15	0	146	0	1	5
Lot 11	48	2	7	0	11	0	39	0	7	N/A
Lot 12	187	6	0	0	18	2	181	0	0	N/A
Lot 13 *	27	2	4	0	N/A	0	0	0	4	N/A
Lot 14 *	55	2	0	0	N/A	0	0	0	0	N/A
Lot 15	93	3	1	0	N/A	0	89	0	0	N/A
Lot 17	195	0	195	0	N/A	1	0	195	N/A	N/A
Lot 18	7	1	7	0	N/A	0	0	7	N/A	N/A
Lot 19	92	4	92	0	N/A	0	0	92	N/A	N/A
Lot 20	90	3	90	0	N/A	0	0	90	N/A	N/A
Lot 21	46	4	46	0	N/A	0	0	46	N/A	N/A
Lot 23	112	5	112	0	N/A	0	0	112	N/A	N/A
Lot 24	156	9	156	0	N/A	0	0	156	N/A	N/A
Lot 25**	89	4	89	0	N/A	0	0	89	N/A	N/A
Lot 26 T	191	0	191	0	N/A	0	0	191	N/A	N/A
Daumier Lot 22	88	0	88	0	N/A	0	0	88	N/A	N/A
TOTAL	2,312	80	1,241	6	111	3	918	1,228	21	5

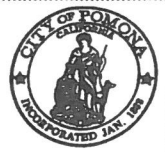
WESTERN UNIVERSITY

PERMIT	Available to Lease	Total # Purchased	Total # of Permit Not Renewed	Total # Permits Remaining
Western University	N/A	889	0	N/A
Helix ** (Sub-let Western University)	0	89	0	0
Daumier Lot 22	0	88	0	0
Residential	N/A	82	4	N/A
All Lot Non-Specific	N/A	1	0	N/A
24-Hour Super Pass	100	0	0	100
Commuter	60	7	0	53

*	GRANDFATHERED PARKING LEASE(S) NO NEW PERMITS ALLOWED
**	LEASED BY VIRTU INVESTMENTS LLC (HELIX) / SUB-LET WESTERN UNIVERSITY
N/A	NOT APPLICABLE
	LOT 22 LEAST TO PROVIDANT GROUP FOR WESTERN- UNIVERSITY STUDENT TENANT PARKING
	PORTION OF LOT 15 IS LEASTED TO WESTERN UNIVERSITY (60 SPACES)
	WESTERN UNIVERSITY LOTS 17- 21 & 23, 24, 26T, LOT 25 (SUB-LET FROM HELIX)
	ALL ADA PARKING FREE

**THE CITY OF
POMONA**
Vehicle Parking District Commission
Residential Permit Request

ATTACHMENT 2



VPD LOTS: 1, 2, 3, 4, 5, 6, 7, 9, 10, 12 & 15 (MONDAY-SUNDAY 8AM—8 AM)

RATE OF \$15 PER SPACE EACH MONTH SOLD ON A QUARTERLY BASIS (\$45 PER QUARTER), UPON APPROVAL

The VEHICLE PARKING DISTRICT / CITY OF POMONA reserves the right to use the permitted premises from time to time for City of Pomona authorized special events. Notice of said use shall be posted 72 hours prior to the events. All active parking permit holders affected by the event may park in any open operating VPD parking lot currently available for permit parking.

APPLICANT INFORMATION

DATE: 04 / 10 / 2023

LAST NAME: Hernandez FIRST NAME: David

CITY OF RESIDENCE: 175 W 2nd Street ZIP CODE: 91766

BUSINESS / INSTITUTION ORGANIZATION: —

BUSINESS / INSTITUTION ADDRESS: —

DESIRED LOT NO.: 10 NUMBER OF SPACES: 1 ALTERNATE LOT: —

PLEASE SPECIFY PRECISE REASON FOR YOUR REQUEST: Resident
(i.e. Commuter, Business Owner, Student, Employee, Resident, etc.)

DESIRED DATE TO BEGIN PARKING: 04-10-2023

Applicant Signature: David Hernandez

PARKING IS AVAILABLE ON A FIRST-COME FIRST-SERVE BASIS AND IS NOT GURANTEED.
ALL LEASE REQUESTS ARE REVIEWED BY THE VPD STAFF FOR APPROVAL AFTER SUBMISSION. ALL APPROVED OR DENIED
LEASE REQUESTS ARE PRESENTED TO THE VPD COMMISSION FOR CONSENT AT THE MONTHLY VPD MEETING HELD ON THE 2ND
THURSDAY OF EACH MONTH AT 6:00 P.M. IN THE POMONA COUNCIL CHAMBER.
PLEASE BE AWARE THAT LEASE RATES ARE NONREFUNDABLE AND NOT PRORATED.

VPD REVIEW DECISION

- APPROVAL Recommended
- APPROVED W/ CONDITION Recommended
- DENIED Recommended

By: [Signature] Date: 5 / 10 / 23
Signature

- APPROVED
- APPROVED W/ CONDITION
- DENIED

By: K. Polz Date: 5 / 23 / 23
Signature

VPD STAFF ONLY	
Num. Of Permits Renewed:	
069	
Date: <u>9/10/23</u>	Initial: <u>[Signature]</u>

Comments for approval/denial: _____

Please send all inquiries to Pomona City Hall, Vehicle Parking District at 505 S. Garey Ave., Pomona, CA 91766
Phone: (909) 620-3782 / Fax: (909) 620-3703