

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Special Meeting Agenda

Wednesday, May 20, 2026

6:30 PM

Council Chambers

Historic Preservation Commission

Chairperson Britney C. Gallivan
Vice-Chairperson Carol Anten
Commissioner Walter Martinez
Commissioner Angela Keller
Commissioner James Gallivan
Commissioner Chara Swodeck
Commissioner D6 - VACANT

A. CALL TO ORDER:

Chairperson Britney C. Gallivan

B. PLEDGE OF ALLEGIANCE:

Chairperson Britney C. Gallivan

C. ROLL CALL:

Chairperson Britney C. Gallivan, Vice-Chairperson Carol Anten, Commissioner Walter Martinez, Commissioner Angela Keller, Commissioner James Gallivan, Commissioner Ruth B. Alvarez, Commissioner Chara Swodeck

D. PUBLIC COMMENT:

1. *At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non agenda items will be limited to three (3) minutes in accordance with City policy.*

2. *Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:*

a) When called upon, the person shall state his/her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his/her discretion, request that the group choose a spokesperson to address the Commission.

b) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.

3. *Together the Historic Preservation Commission members, City Staff, and public honor Pomona's important City meeting values:*

a) To speak and to listen to everyone with respect and courtesy; to honor fairness and our cherished democratic process.

b) To affirm Pomona's dedication to lead as a Compassionate City.

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together.

E. COMMISSIONER COMMUNICATION:**F. CONSENT CALENDAR:**

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item (s) requested to be pulled.

1. Approval of Action Minutes from the Historic Preservation Commission meetings of February 4, 2026 & March 4, 2026.

Attachments: [HPC Action Minutes 2-4-2026](#)
 [HPC Action Minutes 3-4-2026](#)

G. PUBLIC HEARING:

1. Modification for Major Certificate of Appropriateness (MAJCOA-000114-2025)

Project Address: 1627 N. Park Avenue
Project Applicant: Michael Zhang
Project Planner: Karina Diaz, Assistant Planner
Council District: Council District No. 1

A request to modify previously approved Major Certificate of Appropriateness (MAJCOA-000114-2025), which proposed the construction of a new, detached, 800 square-foot accessory dwelling unit (ADU) with a 15 square-foot porch at the rear of a contributing resource within the Hacienda Park Historic District. This request is limited to a modification request to change the approved window material from wood to aluminum clad for the proposed accessory dwelling unit.

Recommendation:

Staff recommends that the Historic Preservation Commission approve the requested modification to MAJCOA-000114-2025 and adopt Resolution No. 26-020, subject to conditions.

Attachments: [Staff Report](#)
 [Attachment 1: Draft HPC Resolution No. 26-020](#)
 [Attachment 2: Pella Reserve – Traditional Single-Hung Windows, Product Spec](#)
 [Attachment 4: HPC Approved Architectural Plans](#)
 [Attachment 3: HPC Resolution No. 25-022 and Staff Report](#)
 [Attachment 5: Installed Windows](#)

H. DISCUSSION ITEMS:

I. STAFF COMMUNICATION:

ADJOURNMENT:

The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of June 3, 2026 at 6:30 p.m. in the Council Chambers.

CERTIFICATION OF POSTING AGENDA:

I, Geoffrey Starns, AICP, AIA, LEED AP, Planning Manager for the City of Pomona, hereby certify that the agenda for the May 20, 2026 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.pomonaca.gov on May 14, 2026. I declare under the penalty of perjury that the foregoing is true and correct.

/s/Geoffrey Starns, AICP, AIA, LEED AP, Planning Manager