



505 South Garey Avenue
Pomona, CA 91766

City of Pomona Historic Preservation Commission

Action Minutes

Chairperson Angela H. Keller
Vice-Chairperson Walter Martinez
Commissioner Brittany C. Gallivan
Commissioner Carol Anton
Commissioner James Gallivan
Commissioner Ruth B. Alvarez
Commissioner Chara Swodeck

Wednesday, February 5, 2025

6:30 PM

CALL TO ORDER

Vice-Chairperson Swodeck called the meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

Vice-Chairperson Swodeck led the Pledge of Allegiance.

ROLL CALL

Present: Vice-Chairperson Chara Swodeck
Commissioner Brittany Gallivan
Commissioner Walter Martinez
Commissioner Angela H. Keller
Commissioner Carol Anton
Commissioner James Gallivan
Commissioner Ruth B. Alvarez

Absent: None

Staff Present: Betty Donovanik, Development Services Director
Geoffrey Starns, Planning Manager
Alina Barron, Senior Planner

PUBLIC COMMENT: None

SELECTION OF CHAIR AND VICE-CHAIR:

The Commission discussed the requirements to be elected Chair or Vice-Chair. After a discussion

Commissioner J. Gallivan, Nominated Commissioner Keller for Chair. Motion carried (7-0-0-0)

Ayes: B. Gallivan, Martinez, Keller, Anton, J. Gallivan, Alvarez, and Swodeck
Noes: None
Abstention: None
Absent: None

Commissioner J. Gallivan, Nominated Commissioner Martinez for Vice-Chair. Motion carried (7-0-0-0)

Ayes: B. Gallivan, Martinez, Keller, Anton, J. Gallivan, Alvarez, and Swodeck
Noes: None
Abstention: None
Absent: None

CONSENT CALENDAR:

Approval of the Action Minutes from December 4, 2024 Historic Preservation Commission meeting.

Moved by Commissioner Swodeck, seconded by Vice-Chair Martinez, to approve the action minutes. Motion carried (7-0-0-0)

Ayes: B. Gallivan, Martinez, Keller, Anton, J. Gallivan, Alvarez, and Swodeck
Noes: None
Abstention: None
Absent: None

PUBLIC HEARING ITEMS: None

DISCUSSION ITEMS:

1. Determination of Historic Significance (DHS-001645-2024) for 407 East Grand Avenue

Senior Planner Barron presented the item. The Commisison asked questions and discussed the item.

Moved by Commissioner J. Gallivan, seconded by Commissioner Swodeck, to determine that the property is not historic. Motion carried (7-0-0-0)

Ayes: B. Gallivan, Martinez, Keller, Anton, J. Gallivan, Alvarez, and Swodeck
Noes: None
Abstention: None
Absent: None

In Opposition: None
In Support: None

COMMISSIONER COMMUNICATION:

1. Report from the Preserve Pomona Awards Ad-Hoc Committee
Commissioner Swodeck and Chair Keller discussed the Committee's work and mentioned that there was room for one more committee member. Commissioner B. Gallivan volunteered to be a member of the Committee.

2. Individual Commission Communication

Commissioner J. Gallivan asked about the fence elements on Lincoln Elementary School and ask if staff could get binders to each Commissioner with the Ordinance, and other items.

Commissioner Alvarez gave the Commission her background and interests in Historic Preservation.

Commissioner Anton gave the Commission her background and interests in Historic Preservation.

Commissioner B. Gallivan the Commission her background and interests in Historic Preservation.

Commissioner Swodeck asked staff to agendaize Education/Outreach on a future agenda. She also mentioned Jeopardy for Black History Month that the AAAC was doing each morning and asked about the Lincoln Elementary School auditorium seats.

STAFF COMMUNICATION:

Planning Manager Starns provided the following updates:

1. Civic Center Park trees. Lost 6 trees. Roots were at the surface and as dirt was moved, the trees started falling over.
2. ADA work in Lincoln Park and Wilton Heights this summer. Sending a notice to the property owners.
3. 252 East Fourth Street – Plan Check Approved, waiting to pull permits
4. Fire Station – Nothing new.
5. Upcoming items for the March and April HPC meetings.

ADJOURNMENT:

The meeting was adjourned at 8:26 P.M. to the meeting of March 5, 2025 at 6:30 P.M.

Respectfully submitted and prepared by,

Geoffrey Starns, AICP, AIA, LEED AP
Planning Manager