



CITY OF POMONA COUNCIL REPORT

July 15, 2024

To: Honorable Mayor and Members of the City Council

From: Anita D. Gutierrez, City Manager

Submitted By: Rene Guerrero, Public Works Director

SUBJECT: AMEND THE FISCAL YEAR 2024-25 OPERATING BUDGET BY APPROPRIATING \$550,000 FROM THE REFUSE ADMINISTRATION FUND BALANCE TO ALLOW FOR THE PURCHASE AND INSTALLATION OF ADDITIONAL NEW CITYWIDE STREET SWEEPING SIGNS

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

RESOLUTION NO. 2024-109 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FISCAL YEAR 2024-25 OPERATING BUDGET BY APPROPRIATING \$550,000 FROM THE REFUSE ADMINISTRATION FUND BALANCE TO ALLOW FOR THE PURCHASE AND INSTALLATION OF ADDITIONAL NEW CITYWIDE STREET SWEEPING SIGNS;

- 2) Award a purchase order to Safety Network Traffic Signs, Inc. in the amount of \$350,000 for the purchase of new Citywide street sweeping signs;

EXECUTIVE SUMMARY:

Approval of the proposed recommendations will allow for the purchase and installation of additional new Citywide street sweeping signs and supplies. A portion of the signs was previously purchased during Fiscal Year 2023-24 from the aforementioned vendors; hence, approval of the new purchase orders will ensure uniformity of signage across the City. These actions are in alignment with the implementation of an updated street sweeping program Citywide wherein every street will be properly posted to prohibit on-street parking during the scheduled day and time for street sweeping.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$250 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$250 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

Approval of the resolution will amend the FY 2024-25 Operating Budget by appropriating \$550,000 from the Refuse Administration Fund Balance to Fund 145-2520-52285-0000, Street Maintenance, and 145-2505-51030-00000, Overtime, to pay for the additional purchase and in-house installation of street sweeping signs.

DISCUSSION:

Prior to the City's new exclusive franchise agreement with Athens Services (Athens) that began on July 1, 2023, Athens provided the City's street sweeping services per a separate contract. Currently, not all City streets are properly signed to notify residents of the day and time their street is scheduled to be swept.

With the beginning of the new exclusive franchise agreement last year, it was Council's direction that every street in the City be properly signed to provide for cleaner streets and community. Athens agreed to provide \$800,000 to the City to purchase the necessary amount of signs, posts, and materials so that every street will be signed.

The first group of new signs was purchased during FY 2023-24 at a cost of \$250,000. These signs were purchased from the City's current sign vendors, Safety Network Traffic Signs, Inc. and SC Signs, in accordance with IFB No. 2023-31.

Unfortunately, given the large number of signs needed, the vendors were unable to meet the demand to manufacture and deliver all signs by June 30, 2024; hence, the remaining funding for the street sweeping signs went back into the fund balance. As Staff prepares to purchase the second phase of signs, we are working with the vendors to ensure timely delivery of the remaining signs. It is imperative to purchase the signs from the current vendors to ensure uniformity Citywide.

Lastly, the Public Works Streets Crew will be installing all of the new street sweeping signs. Overtime costs, in the amount of \$100,000, will also be funded with the \$800,000 provided per the franchise agreement.

Prepared by:
Maritza Sosa-Nieves, Sr. Management Analyst

ATTACHMENT:
Attachment No. 1 – Resolution No. 2024-109