



---

---

# CITY OF POMONA COUNCIL REPORT

---

---

July 7, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

**SUBJECT: APPROVE RETROACTIVE AGREEMENT TERM EXTENSION THROUGH JUNE 30, 2025, AND PAYMENT TO ENTHALPY, LLC; AND, APPROVE AN AGREEMENT TO EUROFINS EATON ANALYTICAL, LLC FOR WATER QUALITY LAB TESTING SERVICES**

---

## **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

- 1) Approve retroactive agreement term extension through June 30, 2025 (FY 2024-25), and payment to Enthalpy, LLC (Enthalpy) for laboratory testing and analysis of water samples services, in the amount not to exceed \$35,000;
- 2) Approve retroactive agreement (beginning July 1, 2025) to Eurofins Eaton Analytical, LLC (Eurofins) for a term of three years in the amount of \$900,000, with an option for two (2) additional years in one (1) year increments; and,
- 3) Authorize the City Manager to execute the contract and any amendments on behalf of the City, subject to review by the City Attorney.

## **EXECUTIVE SUMMARY:**

The recommended actions will approve a two-month extension to the agreement with Enthalpy and a not-to-exceed \$35,000 amount. Additionally, the attached agreement with Eurofins allows the City to complete water quality laboratory testing that is required by state and federal drinking water standards. The agreement with Eurofins is recommended to start retroactively on July 1, 2025 in order to maintain continuity of water quality laboratory testing as mandated by state and federal drinking water standards.

### **SB1439/GOVERNMENT CODE §84308 APPLICABILITY:**

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

### **FISCAL IMPACT:**

There is sufficient funding in the adopted FY 2025-26 Water Resources Department (WRD) Operating budget account number 571-8126-53885-00000, for water quality testing services. The recommended three-year agreement amount is \$900,000. The average annual expense for water samples laboratory testing and analysis is \$300,000. As water quality testing regulatory requirements change, additional funding might be necessary to ensure the City's water system remains in compliance with all drinking water standards. Funding for future years will be included in each respective annual budget submission.

### **PUBLIC NOTICING REQUIREMENTS:**

Section 2-993.1(4) (a) of the City's Purchasing Ordinance states that "the notice inviting bids shall be publicly advertised in the manner directed by the Procurement Officer pursuant to the procurement policies and procedures manual. The notice shall state where bid or proposal documents may be secured and the date, time and place submittal and for opening bids. The City may utilize electronic methods for all noticing requirements of the procurement process whenever feasible. As described below, in accordance with Section 2-993.1 (4) of the City's Purchasing Ordinance, a public notice inviting bids was posted on PlanetBids on March 13, 2025.

### **DISCUSSION:**

The State Water Resources Control Board Division of Drinking Water is responsible for enforcing regulations which require water quality testing of drinking water suppliers. Annually the City collects thousands of water samples and analyzes nearly 40,000 sample results. Since the mid-1990s, the City has contracted with an independent laboratory to analyze the City's water samples. This process has allowed the City to receive the most up to date analytical laboratory process and at a competitive price. As new chemicals emerge within the City's water supply there are new requirements for testing the City must follow. By utilizing contract laboratories, the City benefits from the economies of scale laboratories provide as the newest, and often expensive, laboratory equipment can be leveraged to benefit many different utilities.

The agreement with the current laboratory, Enthalpy, expired during the time that staff was working to secure a new agreement with a new laboratory. The agreement laps occurred due to clerical oversight of the Enthalpy agreement expiration date. This being the case, and the fact that the state requires certain testing be completed, laboratory services continued to be provided beyond the term of agreement. At this juncture staff is seeking approval of a new agreement for laboratory

services and approval to make payment to Enthalpy for services provided beyond the term of the now expired agreement.

A public notice inviting bids was posted on PlanetBids on March 13, 2025; IFB#2025-1016 where 385 vendors were notified, 16 prospective bidders downloaded the bid documents and 5 bids were received. To complete the bidding process staff selected 81 parameters that encompasses roughly 235 different constituents regularly analyzed and an approximate quantity of each to determine the lowest bidder. Finally, staff reviewed the technical requirements and specifications needing to be met to be a successful bidder that meets the City's needs for laboratory analysis. After a thorough review of the bids, and based on the established criteria, Eurofins was the successful low bidder.

Prepared by:

*Saul Pereyra*

Saul Pereyra  
Water Quality Crew Chief

**ATTACHMENT:**

Attachment No. 1 – Professional Services Agreement with Eurofins