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**CITY OF POMONA**  
**PHILLIPS RANCH ASSESSMENT DISTRICT**  
**OVERSIGHT COMMITTEE**

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March 3, 2026

To: Phillips Ranch Assessment District Oversight Committee

From: Meg McWade, Public Works Director

Submitted By: Shandy Dittman, Fiscal and Project Manager

**SUBJECT: DISCUSS WATER CONSUMPTION COSTS THROUGH QUARTER TWO OF FISCAL YEAR 2025 AND FISCAL YEAR 2026**

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**RECOMMENDATION:**

It is recommended that the Phillips Ranch Assessment District Oversight Committee review the water charges through Quarter Two of Fiscal Year 2025 and Fiscal Year 2026.

**EXECUTIVE SUMMARY:**

This report provides a comparison of water costs through Quarter Two (July through December) of FY2025 and FY2026.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report. The information presented is for review and discussion purposes only.

**DISCUSSION:**

The City took over the maintenance of the Phillips Ranch Greenbelt/Riperian area, now named Greenbelt Park, following a City Council vote to convert the area to a city park effective July 1, 2025. As a result, the City's General Fund covers costs for water, landscape maintenance, and utility charges associated with powering irrigation systems at Greenbelt Park, supplementing the Phillips Ranch Assessment District Fund.

The Committee reviewed Q1 water costs at the December 2025 meeting, where City staff highlighted \$9,250.42 of water charges that needed to be corrected. These charges for the new Greenbelt Park were incorrectly processed under the assessment district rather than the General Fund. City staff submitted a recode of these charges to the Finance Department to move them to the General Fund, and the recode occurred in October of 2025.

The Committee Chair requested to compare water charges for Q1 of FY2025 and Q1 of FY2026. Since additional water usage has occurred after Q1 and water charges were discussed at the December 2025 committee meeting, Staff has provided fiscal year comparison reports through Q2 of each fiscal year.

As of December 31, 2025, Assessment District water charges are trending on par with actual expenditures at \$58,174.01 (58% of the total budget allotted for FY2026) (Attachment No. 1).

Comparatively, water costs at the same point in FY2025 were \$60,443.60 (60% of the total budget allotted for FY2025) (Attachment No. 2).

As mentioned during the December 2025 Phillips Ranch Assessment District Oversight Committee meeting, Staff did not anticipate the recoding of water charges at Greenbelt Park to significantly reduce overall Phillips Ranch Assessment District water costs. In FY2025, the Parks and Facilities team reduced watering at Greenbelt Park to once every 10 days to reduce the fiscal impact on the assessment district fund. A review of one water meter supporting Greenbelt Park for the bimonthly period of 6/3/2024 through 8/5/2024 reflects consumption at 227 hundred cubic feet (HCF) at a cost of \$1,334.29. By contrast, the same water meter for the period of 6/2/2025 through 7/30/2025 reflects consumption at 1,408 HCF at a cost of \$5,971.73 (Attachment No. 3)

It is important to note that despite reducing watering in the riparian area, total water expenses for FY2025 were over budget by \$23,706.30 at the end of June. It is anticipated that water costs may again exceed budget, necessitating reductions in expenses elsewhere in the assessment district fund, even though the maintenance and watering of Greenbelt Park is being funded by the General Fund.

Prepared by:

Christine Valerio, Management Analyst

**ATTACHMENTS:**

Attachment No. 1 – FY2026 Q2 Water Costs

Attachment No. 2 – FY2025 Q2 Water Costs

Attachment No. 3 – Meter #17510006 Water Invoices