



CITY OF POMONA COUNCIL REPORT

July 1, 2024

To: Honorable Mayor and Members of the City Council

From: Anita D. Gutierrez, City Manager

Submitted By: Rene Guerrero, Public Works Director

**SUBJECT: AWARD OF CONSTRUCTION CONTRACT TO AME BUILDERS, INC.
IN THE AMOUNT OF \$597,320 FOR “CITY FACILITIES – ROOF
REPLACEMENTS AND REPAIRS,” PROJECT NO. 428-2590-XXXXX-
71059**

RECOMMENDATION:

It is recommended that the City Council approve the following actions:

- 1) Award a construction contract to AME Builders, Inc. in the amount of \$597,320 for “City Facilities – Roof Replacements and Repairs,” Project No. 4285-2590-XXXXX-71059, to include all Base Bid items;
- 2) Find that the project referenced above is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) and that the proposed project will not have a significant effect on the environment;
- 3) Approve working days and hours to include nights and weekends;
- 4) Authorize an increase in contingency capacity for this contract from the City standard of 25% to 70%; and
- 5) Authorize the City Manager, or her designee, to execute the construction contract/agreement and related documents (permits, amendments, etc.).

EXECUTIVE SUMMARY:

Approval of the recommended actions will result in awarding a construction contract to AME Builders, Inc. in the amount of \$597,320 to provide construction improvements for “City Facilities – Roof Replacements and Repairs,” Project No. 4285-2590-XXXXX-71059 (Project). This Project is intended to repair and/or replace the roof at multiple city facilities, including community centers.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$250 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$250 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

Approval of this action will award a construction contract in the amount of \$597,320. The following table details the fiscal impacts associated with the recommended actions:

Category	“City Facilities – Roof Replacements and Repairs,” Project No. 4285-2590-XXXXX-71059
Beginning Budget	\$1,188,000
Expenditures/ Encumbrances (as of June 18, 2024)	(\$153,982)
Construction Contract Award to AME Builders, Inc.	(\$597,320)
Budget Remaining	\$436,698

PUBLIC NOTICING REQUIREMENTS:

In accordance with Section 2-1003 - Formal Procedure of the City’s Purchasing Ordinance, a Notice Inviting Bids for construction services for “City Facilities – Roof Replacements and Repairs,” Project No. 4285-2590-XXXXX-71059 was posted on the City’s electronic bidding platform, Planet Bids, on April 9, 2024.

PREVIOUS RELATED ACTION:

On May 6, 2019, the City Council created “City Facilities – Roof Replacements and Repairs,” Project No. 4285-2590-XXXXX-71059, to repair and/or replace the roof at multiple city facilities, to include community centers and public restroom buildings.

On March 20, 2023, the City Council approved the revision to the Project description for “City Facilities – Roof Replacements and Repairs,” Project No. 4285-2590-XXXXX-71059 to include additional city facilities, while removing the Pomona Public Library from the description since it was being included in another CIP Project, “Pomona Library Facility Improvements.”

ENVIRONMENTAL IMPACT:

The Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) in that it meets the guidelines for the implementation of CEQA because the project consists of the operation, repair, and maintenance of existing facilities.

DISCUSSION:

The proposed Project improvements are for the repair or replacement of City facility roofs, and related substructures or supports, determined to be in most immediate need based on condition, level of use in and around the facilities, and risk. City Staff has requested to allow AME Builders, Inc. to include nights and weekends in their construction schedule. Allowing these changes to the schedule will help avoid conflict between construction and pre-planned park activities.

The base bid is for the reroofing work at the Palomares Park Community Center. Additive Alternate Nos. 1-5 are for the City Yard Office Building (\$528,795), Westmont Park Community Center (\$349,468), Kennedy Park Community Center (\$134,500), Garfield Park Community Center (\$100,068), and Ralph Welch Park Community Center (\$137,500), respectively.

The proposed contingency capacity increase is needed to authorize a future change order for the City Yard Office Building reroof as the scope is adjusted and funds become available.

An Invitation for Bid (IFB# 2024-20) was posted on the City’s electronic bidding platform, Planet Bids, on April 9, 2024. The solicitation notified 474 potential bidders with 33 vendors downloading the IFB package, resulting in the City receiving (3) three proposals. AME Builders, Inc. submitted the lowest responsive, responsible bid. See the table below for bid comparisons:

	Contractor	Total Base Bid	Total Additive Alternate Nos. 1-5	Total Base Bids & All Additive Alternate Nos. 1-5
1	AME Builders, Inc.	\$597,320	\$1,250,331	\$1,847,651
2	Rite-Way Roof Corporation	\$731,500	\$1,604,508	\$2,336,008
3	Best Contracting Services	\$628,263	\$1,719,477	\$2,347,740
	Engineer’s Estimate			\$1,700,000

CITY COUNCIL PRIORITIES AND GOALS:

This item supports the following 21-22 City Council Priorities and Goals: Priority 5, Goal O: Improve Parks facilities in the following general order of priority: 1) ensuring that existing amenities are functioning; 2) rehabilitating bathrooms and other park facilities; 3) adding trees; 4) improving ADA accessibility of all park facilities and equipment; 5) adding new bathrooms; and 6) adding additional recreation and playground equipment.

Prepared by:

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