



CITY OF POMONA COUNCIL REPORT

August 6, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Mike Olivieri, Chief of Police

Subject: **Resolution Approving a One-Year Agreement with the Downtown Pomona Owners Association (DPOA) to Provide Funding in the Amount of \$144,000 for Supplemental Police Patrols in the Downtown Pomona Business Improvement District with a One-Year Extension Option**

OVERVIEW

Recommendations - That the City Council adopt a resolution:

- 1) Approving a one-year Agreement between the Downtown Pomona Owners' Association (DPOA) and the Pomona Police Department to provide Supplemental Police Patrol at a cost to the DPOA in the amount of \$144,000 for one year beginning July 1, 2018, with a one-year extension option;
- 2) Amending the Police Department's FY 2018-19 DPOA budget to increase the revenues by an additional \$24,000 (101-2008-40621-00000); and,
- 3) Authorizing the City Manager, or designee, to execute the Agreement on behalf of the City, in substantially the form submitted, subject to review and approval by the City Attorney.

Fiscal Impact – The FY 2018-19 Adopted Budget reflects a \$120,000 revenue estimate from DPOA. This will be amended with the attached resolution to increase this amount to \$144,000, which accurately represents the total payment to be made to the City pursuant to the terms of the agreement. The total FY 2018-19 costs to provide police service in the Pomona Business Improvement District (PBID) area under the enhanced services agreement is \$341,938, of this amount \$144,000 is paid for by the DPOA from PBID assessments and the remaining amount, up to \$197,938 is paid from the City's General Fund. Any costs in excess of the \$197,938 shall be the responsibility of the DPOA. The entire cost of \$341,938 has been included in the Police Department's FY 2018-19 adopted budget. A one-year extension option is built into the contract for FY 2019-20, which includes a rate increase of up to 5% to the DPOA, should the cost of the program increase with the adopted FY 2018-19 budget.

Public Noticing Requirements – None.

Previous Related Action – The City Council approved the renewal of the Police Services Agreement between the City of Pomona and the DPOA for FY 2016-17 on July 11, 2016.

EXECUTIVE SUMMARY

Action on this item is to approve a new one-year agreement with the DPOA to continue to provide supplemental police patrols in the downtown PBID. Given approval of this agreement, the City of Pomona and the DPOA will be able provide the necessary funding to continue the Downtown Patrol Unit staffed with two (2) Police Officers for one additional fiscal year through June 30, 2019. The contract has a one-year extension option which, if executed, would fund the two (2) Police Officers for an additional year through June 30, 2020.

DISCUSSION

On July 18, 2005, the property and business owners operating in the downtown area formed the DPOA following the establishment of the Downtown Pomona PBID to guide and implement the economic revitalization of the downtown area of the City. One of the outcomes of that original agreement was the creation of a new Downtown Patrol Unit (DPU), which consisted of one (1) Police Corporal and two (2) Police Officers. In addition, the DPOA contracts separately for private security guard services. The combination of police patrols and security guard patrol provides coverage in the downtown business area 24-hours a day, seven days a week. Additionally, on July 20, 2009, the City Council approved Resolution No. 2009-118 “approving the renewal for the Downtown Pomona Property and Business Improvement District for 10 more years.”

Jointly conceived by City staff and the DPOA, the PBID Downtown Patrol Unit program was created to enhance existing essential baseline police services in the downtown area. Initially, staffing of the DPU consisted of (1) Police Corporal and two (2) Police Officers. They were assigned full-time to provide police services within the PBID area. Due to DPOA financial constraints, DPU staffing was reduced to two (2) full-time Police Officer positions and will remain at this level through the FY 2018-19 contract period and the optional FY 2019-20 extension period. The DPOA employs a private security company to provide additional shift coverage security services and augment the enhanced service level being provided by the Downtown Patrol Unit. The selection, cost and administration of the PBID private security company is the responsibility of the DPOA.

Police Officers assigned to the Downtown Patrol Unit program are operationally assigned to the Police Department’s Operations Division where they are directly supervised by the on-duty swing shift Watch Commander. The Operations Division Captain is designated as the unit’s administrative manager and is responsible for facilitating communications with the DPOA, attending meetings and coordinating coverage for special events.

The new DPOA “Agreement for Supplemental Police Patrol Services” covers the period beginning July 1, 2018 through June 30, 2019, with a one-year extension option covering July 1, 2019 through June 30, 2020.

Approve an Agreement between the City of Pomona and the DPOA
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