



CITY OF POMONA

STAFF REPORT

October 7, 2025

To: The Members of the Board of Library Trustees

From: Mark Gluba, Assistant City Manager

Submitted By: Anita Torres, Deputy Director of Library Services

**SUBJECT: BOARD REVIEW AND RECOMMENDATION TO REMOVE
TRUSTEE ALEXIS L GORDILLO FROM THE BOARD OF LIBRARY
TRUSTEES.**

RECOMMENDATION:

In accordance with Ordinance No. 4328 – Boards and Commissions, Section 2-527 of the Standard Bylaws for all boards, commissions, and committees, it is recommended that the Board of Library Trustees consider one (1) of the following actions:

1. “Recommend removal of the Trustee, the Board’s recommendation should be placed on the City Council’s agenda as soon as practicable,” or
2. “If the Board or City Council do not recommend removal of the commissioner, then upon the Trustee's next absence (excused or unexcused) the secretary shall place again on the Board Agenda the recommendation to City Council for removal of the Trustee.”

DISCUSSION:

On June 21, 2021, the Pomona City Council adopted the Standard By-laws of all City Boards, Commissions, and Committees. These standard bylaws included rules regarding member attendance in Section I, subsection A-2, “If a Commissioner has three (3) absences (excused or unexcused) within a calendar year (January 1 – December 31), the Secretary shall place on the Commission Agenda the recommendation to City Council for removal of the Commissioner.”

On August 7, 2023, the Pomona City Council amended the City’s current board, commissions, and committee’s standard bylaws through Ordinance No. 4328 to simplify the Commissioner attendance requirements to be tracked on a “calendar year” basis. This amendment took effect on January 1, 2024.

Council Member Lorraine Canales appointed Trustee Alexis L. Gordillo to the Board of Library Trustees in February 2025. In reviewing Trustee Gordillo's attendance during the year 2025, it was found that Trustee Gordillo was absent from three (3) Board of Library Trustee meetings. These absences occurred on March 19, 2025, July 16, 2025, and September 17, 2025. The Board should discuss the absences and determine if a recommendation to remove Trustee Gordillo should be made to City Council at the next City Council Meeting.

Prepared by:

Daniel Maldonado
Library Assistant II

ATTACHMENT(S):

Attachment No. 1 – Ordinance No. 4328