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# CITY OF POMONA COUNCIL REPORT

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March 2, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

**SUBJECT: ADOPT RESOLUTION NO. 2026-03 AMENDING THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET AND AWARD OF CONTRACT TO PACIFIC HYDROTECH CORPORATION**

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## **RECOMMENDATION:**

It is recommended that the City Council take the following action:

- 1) Approve the categorical exemption from CEQA pursuant to Sections 15301 and 15302;
- 2) Adopt the following resolution;

**RESOLUTION NO. 2026-03 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2025-26 CIP BUDGET BY INCREASING APPROPRIATIONS BY A TOTAL OF \$5,732,177 FROM THE WATER FUND TO THE WORKTAG: PROJECT 95082 – RESERVOIR/ TREATMENT/ PRODUCTION REHABILITATION**

- 3) Approve a construction contract with Pacific Hydrotech Corporation (PHC) for Worktag: Project 95082 – Reservoir/Treatment/Production Rehabilitation (for Design-Build Reservoir 6 Roof Replacement) in the amount of \$8,193,900; and,
- 4) Authorize the City Manager to execute the agreement on behalf of the City and any subsequent documents and amendments subject to approval as to form by the City Attorney.

## **EXECUTIVE SUMMARY:**

Staff is seeking City Council approval for a construction contract with Pacific Hydrotech Corporation for construction of a new roof, and other improvements to the 91 year old Reservoir 6 site. Once these improvements are completed, the reservoir life should be extended for another 50 years.

**SB1439/GOVERNMENT CODE §84308 APPLICABILITY:**

When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

**FISCAL IMPACT:**

The project was included and adopted in the Capital Improvement Program (CIP) budget for Fiscal Year 2025-26. The fiscal impact of the proposed action is to increase appropriations by a total amount of \$5,732,177 from the Water Enterprise Fund and award a construction contract to PHC in the amount of \$8,193,900. Table 1 details the fiscal impact associated with the recommended actions:

**Table 1**

Category	Fund: FD528 Cost Center: CC8125 Worktag: Project 95082 - Reservoir/ Treatment/ Production Rehabilitation
Initial Budget	\$5,274,000
Water Fund Reserves Appropriation (FD571 CC8125)	\$5,732,177
Revised Budget	\$11,006,177
Expenditures/Encumbrances (as of February 17, 2026)	(\$801,764)
Construction Contract with Pacific Hydrotech Corporation (PHC)	(\$8,193,900)
Balance available for construction mgmt., contingencies, inspection costs, and other expenses	\$2,010,513

**PUBLIC NOTICING REQUIREMENTS:**

Section 2-993.1(4) (a) of the City’s Purchasing Ordinance states that “the notice inviting bids shall be publicly advertised in the manner directed by the Procurement Officer pursuant to the procurement policies and procedures manual. The notice shall state where bid or proposal documents may be secured and the date, time, and place submittal and for opening bids. The City may utilize electronic methods for all noticing requirements of the procurement process whenever

feasible. As described below, on September 22, 2025, a request for proposal (RFP) #2025-1034 was issued and Purchasing received the RFP response from PHC on October 23, 2025.

**ENVIRONMENTAL IMPACT:**

This Project is categorically exempt pursuant to California Environmental Quality Act (CEQA) sections 15301 and 15302 as the Project involves replacement of an existing facility and the Project has no expansion capacity.

**DISCUSSION:**

Reservoir 6 is a 4.9-million-gallon reservoir which was constructed in 1934. The half buried concrete reservoir has a wooden roof structure topped with rolled asphalt roofing material. Over the years numerous repairs have been made, but at this point the roof is in need of a full replacement.

Staff researched different types of roof replacements and determined an aluminum structure is the best option for the reservoir. Staff has also determined through inspections that repair and replacement of internal and exterior portions of the reservoir are necessary to allow the reservoir to remain in working condition for at least the next 50 years. Finally, the Project will include staircase access points to allow staff to inspect and take water quality samples when needed, and some local onsite pipeline replacements.

On September 22, 2025, a Request for Proposal (RFP) No. 2025-1034– “Design-Build Reservoir 6 Roof Replacement” was issued on the City’s electronic bidding platform. The solicitation notified 1,972 vendors, resulting in the City receiving one (1) bid. Based on the bid received (Table 2), and verification of the contractor’s ability to complete the Project, staff is recommending entering into a contract with PHC to complete the Project.

**Table 2**

<b>No.</b>	<b>Consultant</b>	<b>Bid Amount*</b>
1	Pacific Hydrotech Corporation	\$ 8,193,900

At this juncture staff is seeking authorization to enter into a contract for the replacement of the reservoir roof.

Prepared by:

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Nichole Horton  
Principal Water Engineer

**ATTACHMENT:**

Attachment No. 1 – Resolution 2026-03  
Attachment No. 2 – Pacific Hydrotech Corporation Contract