





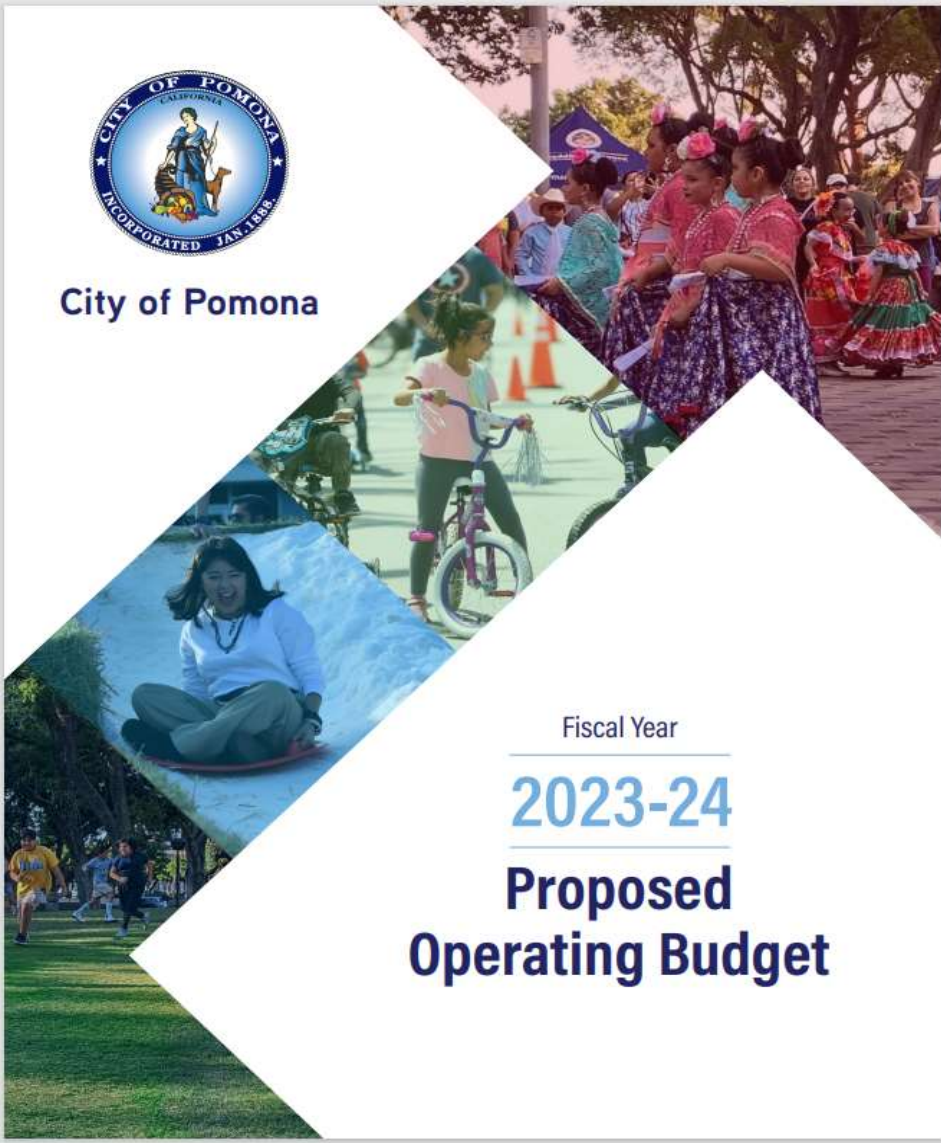
CITY OF POMONA

City Manager's FY 2023-24
Proposed Budget
For Adoption





City of Pomona



Fiscal Year

2023-24

**Proposed
Operating Budget**

TONIGHT'S PRESENTATION

Operating Budget

- General Fund
- Other Funds

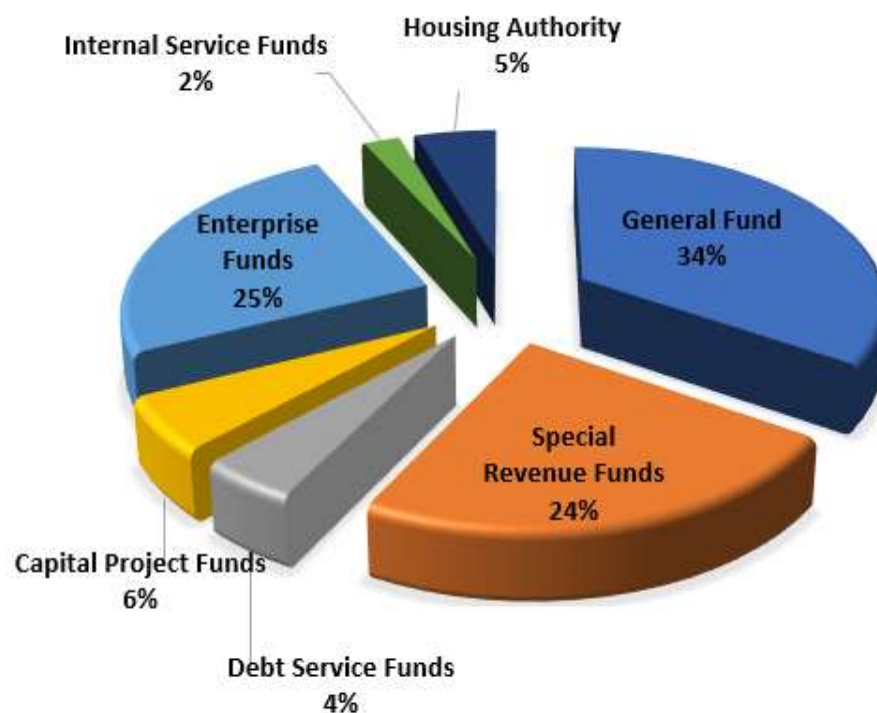
Housing Authority Budget

CIP Budget



BUDGET AT-A-GLANCE ALL FUNDS

FUND TYPE	FY 2023-24
General Fund	154,595,498
Special Revenue Funds	107,043,232
Debt Service Funds	20,715,882
Capital Project Funds	25,724,812
Enterprise Funds	112,734,541
Internal Service Funds	10,050,778
Housing Authority	22,300,090
Total	453,164,833





GENERAL FUND





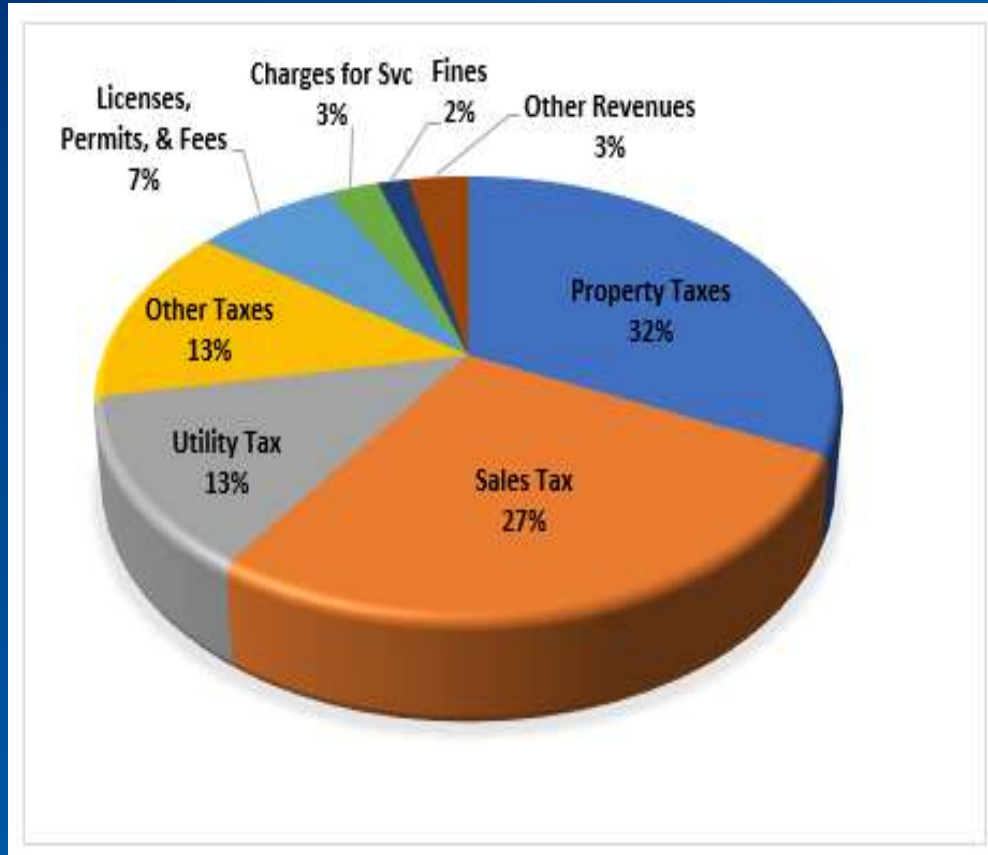
TOTAL FY 2023-24 GENERAL FUND

Revenues	\$ 155,811,464
Appropriations	\$ 154,595,498
Surplus	\$ 1,215,966



FY 2023-24 PROPOSED GENERAL FUND REVENUES

Revenue Category	FY 2022-23 Budget	FY 2022-23 Y/E Est.	FY 2023-24 Proposed	FY 2022-23 Budget vs. FY 2023-24	FY 2022-23 Y/E Est. vs. FY 2023-24
Property Taxes	\$ 47,045,391	\$ 46,909,467	\$ 50,110,000	\$ 3,064,609	\$ 3,200,533
Sales Tax	40,113,922	43,243,330	42,467,000	2,353,078	(776,330)
Utility Tax	16,018,403	18,858,924	19,547,000	3,528,597	688,076
Total - Big "3"	\$ 103,177,716	\$ 109,011,721	\$ 112,124,000	\$ 8,946,284	\$ 3,112,279
Other Taxes	16,223,175	18,147,675	20,518,800	4,295,625	2,371,125
Licenses, Permits, & Fees	8,536,411	11,124,320	11,665,400	3,128,989	541,080
Charges for Svc	4,170,828	4,119,170	4,095,030	(75,798)	(24,140)
Fines	2,269,524	2,153,095	2,494,524	225,000	341,429
Other Revenues	14,109,535	7,967,714	4,913,710	(9,195,825)	(3,054,004)
Total - All Sources	\$ 148,487,189	\$ 152,523,695	\$ 155,811,464	\$ 7,324,275	\$ 3,287,769





FY 2023-24 PROPOSED GENERAL FUND REVENUES

Compared to May 8th Budget Study Session – revenues increased by \$1.258M

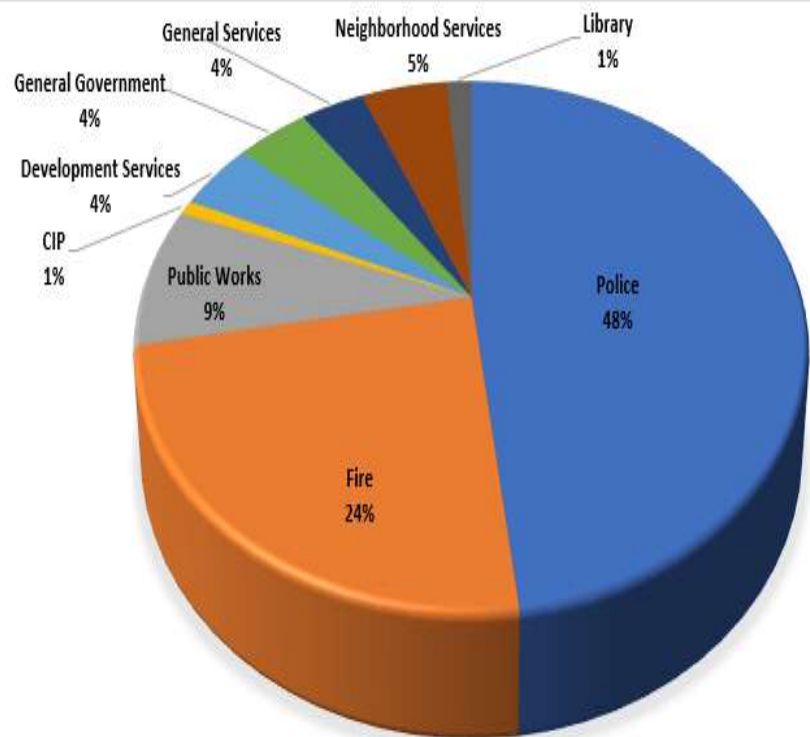
Compared to FY 2022-23 Budget Revenue Estimates

- **Property Tax projected increase of 7% or \$3.2M**
- **Sales Tax projected to increase by 6% or \$2.4M**
- **UUT estimated to increase by 22% or \$3.5M**
- **Other Revenues overall decrease of \$1.6M**



FY 2023-24 PROPOSED GENERAL FUND EXPENDITURES BY DEPARTMENT

General Fund Expenditures	FY 2022-23 Budget	FY 2023-24 Adopted Budget	Variance
Police	\$ 72,685,440	\$ 74,384,259	\$1,698,819
Fire	33,490,372	\$ 37,034,038	3,543,666
Public Works	10,576,765	\$ 13,283,904	2,707,139
CIP	5,510,000	\$ 1,355,000	-4,155,000
Development Services	6,749,575	\$ 6,615,715	-133,860
General Government	5,927,609	6,466,719	539,110
General Services	4,959,272	\$ 5,599,867	640,595
Neighborhood Services	5,465,736	\$ 7,628,570	2,162,834
Library	1,749,591	\$ 2,227,426	477,835
Total	\$ 147,114,360	\$154,595,498	\$7,481,138





FY 2023-24 PROPOSED GENERAL FUND

Compared to May 8th Budget Study Session

- Proposed 2.5% salary increase
- \$70k increased appropriations for Grant Writer
- \$15k reclassification of Public Works salaries from University Corp Assessment District



FY 2023-24 PROPOSED GENERAL FUND

FY 2023-24 Proposed Budget Surplus (May 8)	\$1.3M
Revised Revenue Estimates	1.2M
New Appropriations	(1.3M)
FY 2023-24 Proposed Budget Surplus	\$ 1.2M



FY 2023-24 GENERAL FUND BALANCE / RESERVES

	FY 2021-22	Est FY 2022-23	Est FY 2023-24
Fund Balance	\$49,687,478	56,920,980	\$58,136,946
Change in Fund Balance	N/A	\$7,233,502	\$1,215,966
Expenditures	\$108,664,150	\$135,036,358	\$148,493,661
Transfers	\$5,679,708	\$10,253,835	\$6,101,837
Total	\$114,343,858	\$145,290,193	\$154,595,498
Percentage	43.5%	39.2%	37.6%
Policy Goal	22.0%	22.0%	22.0%
Difference	21.5%	17.2%	15.6%



FY 2023-24 PROPOSED STAFFING CHANGES

22-23 Authorized Staffing		630.20	Amended Staffing Levels at 4-17-23
23-24 Proposed Staffing			
City Clerk	-		Move Legal Administrative Assistant from Human Resources to City Clerk
City Clerk	1.00		Add 1 Admin Assistant I/II/III
Development Services	1.00		Add 1 Senior Planning Coordinator
Finance	(3.00)		Solid Waste Transition - Less Three Customer Service Specialists
Finance	(1.00)		Solid Waste Transition Less One Senior Customer Service Specialist
Finance	1.00		Add 1 Senior Accounting Technician
Human Resources	1.00		Add 1 Administrative Assistant I/II/III
Human Resources	1.00		Add 1 Human Resources Analyst I/II (ARP)
Information Technology	1.00		Add 1 Senior Systems Analyst
Information Technology	1.00		Add 1 Digital Experience Manager
Information Technology	1.00		Add 1 Management Analyst
Library	0.15		Increase Senior Library Assistant from .60 to .75
Library	0.60		Add .60 Library Supervisor (Reduced Hourly Budget)
Library	0.60		Add .60 Library Supervisor (Reduced Hourly Budget)
Library	1.00		Add 1 Library Assistant
Neighborhood Services	1.00		Add 1 Housing Programs Supervisor
Neighborhood Services	1.00		Add 1 Admin Assistant I/II/III
Neighborhood Services	1.00		Add 1 Housing Stabilization Manager
Neighborhood Services	-		Reclass Homeless Program Supervisor to Housing Stabilization Supervisor
Neighborhood Services	1.00		Add 1 Rent Stabilization Coordinator
Neighborhood Services	1.00		Add 1 Rent Stabilization Coordinator
Neighborhood Services	1.00		Add 1 Housing Inspector I/II (Rent Stabilization)
Neighborhood Services	1.00		Add 1 Housing Inspector I/II (Rent Stabilization)

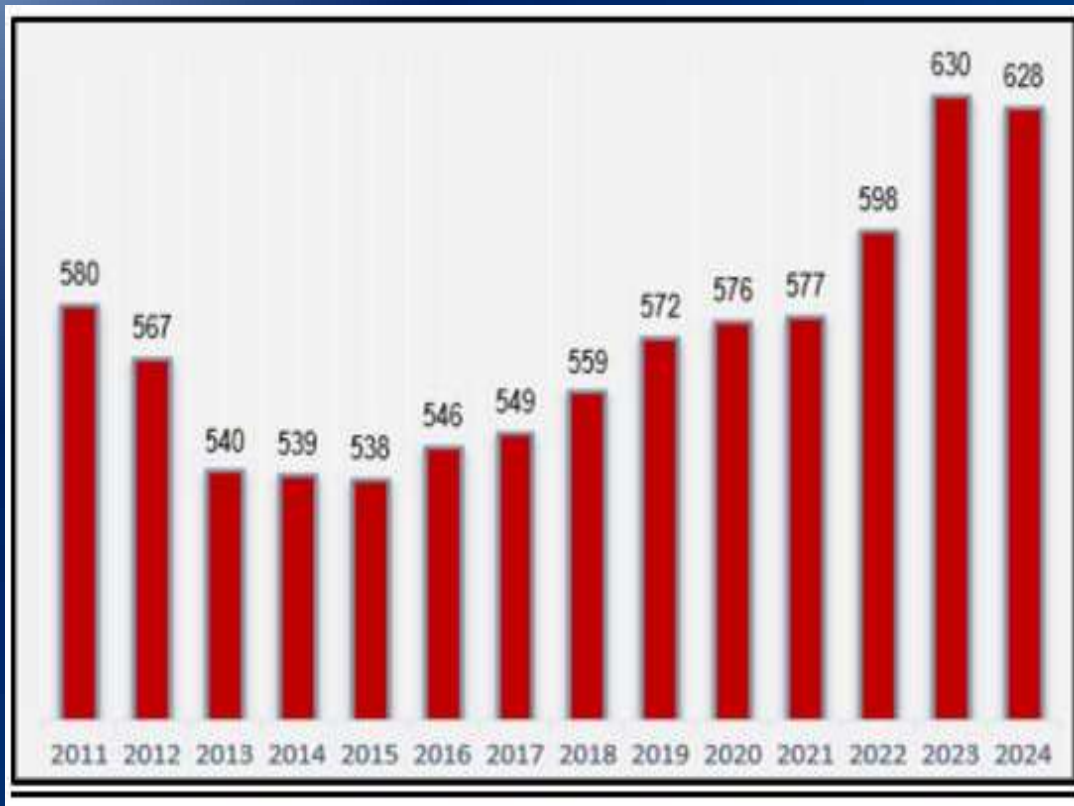


FY 2023-24 PROPOSED STAFFING CHANGES (Cont.)

Public Works	(18.00)	Solid Waste Transition Less 18 Solid Waste Driver
Public Works	(1.00)	Solid Waste Transition Less One Solid Waste Supervisor
Public Works	(2.00)	Solid Waste Transition Less Two Heavy Equipment Mechanics
Public Works	(1.00)	Solid Waste Transition Less One Public Services Maintenance Worker
Public Works	1.00	Add 1 Public Services Maintenance Worker I
Public Works	1.00	Add 1 Lead Facilities Maintenance Technician
Public Works	1.00	Add 1 Facilities Maintenance Technician
Water Resources	1.00	Add 1 Water Utility Worker 1
Water Resources	1.00	Add 1 Stormwater Maintenance Worker I
Water Resources	1.00	Add 1 Stormwater Maintenance Worker I
23-24 Proposed Staffing		627.55



STAFFING STATISTICS



- 627.55 full time equivalent (FTE) positions proposed in FY 2023-24



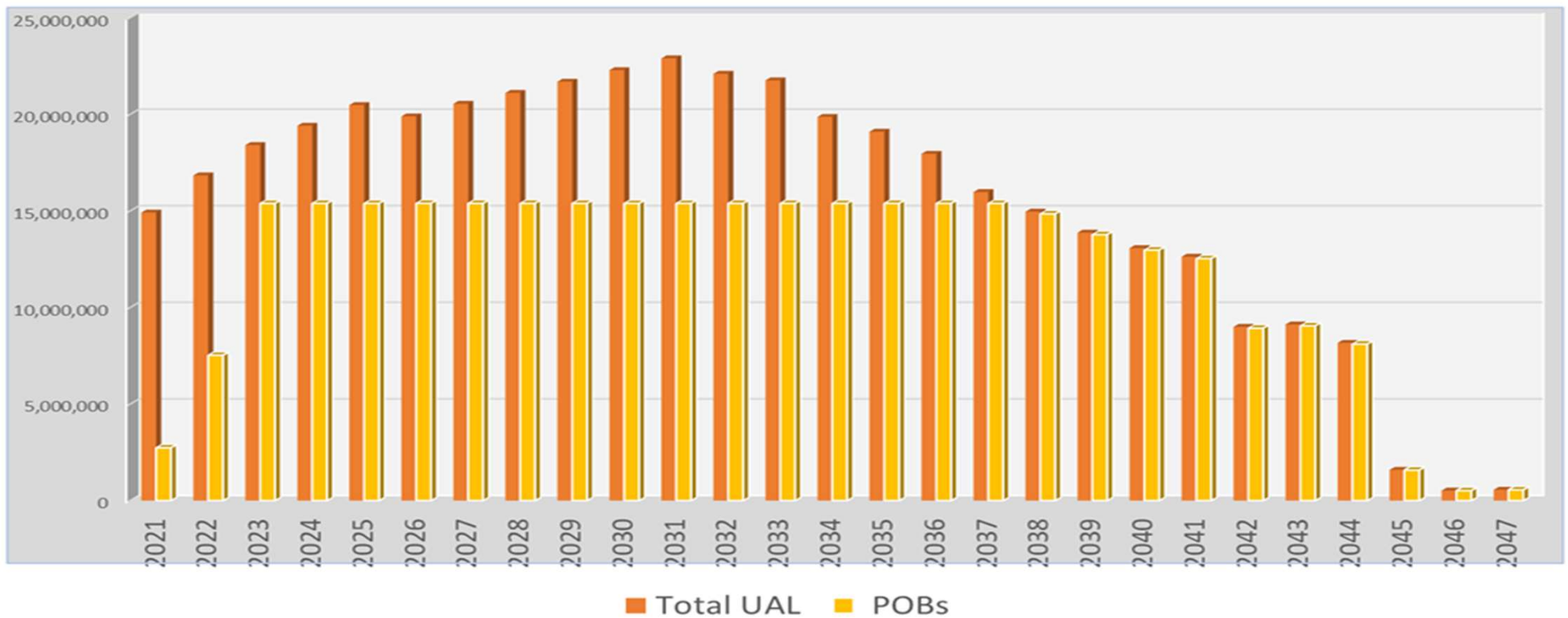
UAL vs. POB

- July 2020, the City implemented POBs to address the City's Unfunded Accrued Liability (UAL) for miscellaneous and safety employee pensions provided through the California Public Employees' Retirement System ("CalPERS")
- The amount authorized at that time was the City's current liability of \$220M.
- A strategy was developed to exclude principal payments to FY 2020-21 and FY 2021-22 to preserve General Fund reserves during the pandemic.
- If the City had not issued POBs, it would have resulted in fiscal challenges to the General Fund.
- Issuance of POBs have significantly restructured the City's ongoing long-term pension obligations. The total savings realized is estimated at \$95M over the next 27 fiscal years.



UAL vs. POB

UAL vs POB Comparison





YOUTH FUNDING

CITY YOUTH RELATED BUDGET FUNDS	FY 21-22 BUDGET	FY 22-23 BUDGET	FY 23-24 BUDGET
LIBRARY SERVICES			
Library Operation	\$ 1,217,018	\$ 1,811,605	\$ 2,159,757
Library Facility Improvements	\$ 127,317	\$ 73,200	\$ 3,200,000
Library Youth Commitment - ARP	\$ -	\$ 12,200	\$ 487,800
	<u>\$ 1,344,335</u>	<u>\$ 1,897,005</u>	<u>\$ 5,847,557</u>
NEIGHBORHOOD SERVICES			
ARP Funds for Youth Related Programming	\$ -	\$ -	\$ 416,151
Afterschool Recreation (Youth)	\$ 993,845	\$ 1,066,359	\$ 1,177,529
Athletic Fields	\$ 538,562	\$ 574,120	\$ 441,118
Community Services Admin	\$ 1,183,704	\$ 1,121,291	\$ 1,317,267
Neighborhood Services Admin	\$ 130,182	\$ 325,232	\$ 868,566
Ganesha and Washington Pools	\$ 499,890	\$ 462,899	\$ 540,448
Prop A - Youth Trip Transportation	\$ 25,000	\$ 40,000	\$ 75,000
Recreation Facility Custodial	\$ 771,720	\$ 820,959	\$ 1,163,461
Special Youth Programs	\$ 196,975	\$ 119,357	\$ 194,982
CDBG - Community Organization Youth Services	\$ 39,718	\$ 39,718	\$ -
CDBG - City Youth Services	\$ 251,975	\$ 251,975	\$ -
PHA - Households w/Children Rental Assistance	\$ 6,643,077	\$ 7,558,142	\$ 6,662,028
Lead and Healthy Homes Program	\$ 1,446,438	\$ 2,662,125	\$ 2,412,666
Keeping Pomona Homes Healthy Program	\$ -	\$ -	\$ 1,412,153
Outdoor & Active (PUSD)	\$ 115,331	\$ 375,000	\$ 375,000
Community Services - Youth Commitment	\$ -	\$ 1,000,000	\$ 1,500,000
	<u>\$ 12,836,417</u>	<u>\$ 16,417,177</u>	<u>\$ 18,556,369</u>



YOUTH FUNDING (Continued)

POLICE SERVICES

Every 15 Minutes	\$ 2,000	\$ 2,000	\$ 2,000
Great Campout	\$ -	\$ 15,000	\$ 15,000
National Night Out	\$ -	\$ 5,000	\$ 5,000
Santa Cop	\$ 10,000	\$ 10,000	\$ 10,000
Red Ribbon week	\$ -	\$ 400	\$ 400
Halloween Safety	\$ 600	\$ 600	\$ 600
Cops 4 Kids	\$ 5,000	\$ 18,000	\$ 18,000
Explorer Program	\$ 13,880	\$ 13,880	\$ 13,880
School Crossing Guard Contract	\$ 270,008	\$ 469,726	\$ 488,044
School Resource Officers	\$ 259,251	\$ 442,703	\$ 466,043
OTS Occupant Safety Grant - Carseat	\$ -	\$ -	\$ -
Public Safety Fair	\$ -	\$ 15,000	\$ 15,000
Cadet Program	\$ 10,000	\$ 15,000	\$ 15,000
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	\$ 570,739	\$ 1,007,309	\$ 1,048,967

PUBLIC WORKS

Park Facility Maintenance	\$ 596,064	\$ 863,150	\$ 1,431,695
Park Landscape Maintenance	\$ 2,333,341	\$ 3,408,352	\$ 3,930,260
Hamilton Park Renovation	\$ 1,202,294	\$ -	\$ 1,428,272
Park Light Pole Replacements	\$ -	\$ -	\$ 11,094
Memorial Park Bldg Reno/Retro	\$ -	\$ -	\$ 300,000
Holt Ave. Corridor Improvements (Garfield Park)	\$ -	\$ 350,000	\$ 350,000
Civic Center Plaza Rehabilitation (Kid's World)	\$ 810,720	\$ 1,100,000	\$ 1,807,891
ADA Rubberized Playground Surfacing Replacement	\$ 358,000	\$ -	\$ 64,351
Ralph Welch Park Playground			\$ 250,000
Small Playground at Washington Park and Baseball Fields			\$ 60,000
Pedestrian and Bicycle Lane Improvements	\$ -	\$ 4,577,286	\$ 3,844,332
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	\$ 5,300,419	\$ 10,298,788	\$ 13,477,895

DEVELOPMENT SERVICES

Youth Public Art Projects	\$ 342,500	\$ 300,000	\$ 413,203
Art Coordinator	\$ 7,500	\$ 25,249	\$ 25,249
Prop 64 Grant	\$ 144,618	\$ 138,800	\$ 134,003
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	\$ 494,618	\$ 464,049	\$ 572,455

TOTAL YOUTH RELATED BUDGET

\$ 19,985,789	\$ 29,092,019	\$ 38,469,276
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OTHER FUNDS





FY 2023-24 PROPOSED OTHER FUNDS

Other Funds	Estimated Revenues	Estimated Expenses
Special Revenue Funds	105,022,936	107,043,232
Debt Service Funds	21,011,692	20,715,882
Capital Project Funds	32,648,138	25,724,812
Enterprise Funds	115,779,773	112,734,541
Internal Service Funds	10,312,808	10,050,778
Housing Authority	21,224,884	22,300,090
Total - Other Funds	306,000,231	298,569,335



FY 2023-24 PROPOSED OTHER FUNDS CHANGES

CHANGES SINCE MAY 8th BUDGET STUDY SESSION

Special Revenue Funds

- American Rescue Plan (Fund 191) – \$629k appropriation decrease
- Community Development Block Grant (Fund 213) - \$711k revenue decrease/\$802k appropriation decrease
- University Corp Assessment District (Fund 254) - \$39k appropriation decrease
- Gas Tax Fund (Fund 208) - \$13k appropriation increase related to Fund 254



FY 2023-24 PROPOSED OTHER FUNDS

- **Enterprise Funds**
 - ❖ Refuse Fund expected to end FY 2022-23 with \$3M deficit
 - FY 2023-24 Refuse budget include revenues of \$1.25M for sale of trucks and containers; minimal appropriations for transition
 - Refuse Fund will be winding down, residual fund balance will pay for long term pension and OPEB liabilities
 - ❖ FY 2023-24 Pomona Choice Energy Authority Fund increased appropriations for power procurement of \$43M
- **Internal Service Fund**
 - ❖ Projected increase in insurance premium and claims expense, which will result in an additional \$840k in cost recovery from all funds within the City which have employees
 - ❖ Equipment Maintenance Fund decreased slightly due to outsourcing of Refuse



FY 2023-24 PROPOSED OTHER FUNDS

HOUSING AUTHORITY BUDGET

- The Housing Authority budget as recommended for FY 2023-24 totals \$22.3M appropriations offset by \$21.2M in estimated revenues
- The difference will be covered by available fund balance
- This budget is adopted under separate resolution



FY 2023-24 PROPOSED CIP BUDGET

CAPITAL IMPROVEMENT PROGRAM





TOTAL CIP



NO CHANGES SINCE MAY 8TH BUDGET STUDY SESSION

Expenses To Date	\$ 78,200,477
Carry Forward	135,271,063
Proposed FY 2023-24	22,607,594
<u>Following Four Years</u>	<u>195,673,607</u>
Total	\$431,752,741

147 Projects in CIP \$236.1M Funded



FY 2023-24 PROPOSED CIP BY CATEGORIES

<i>Category</i>	Estimated Prior Year Expenses	Estimated Prior Year Carryover	Adopted 2023-24	Following Four Years+	Total Projects in CIP Plan
Streets	26,176,560	47,575,162	11,163,005	131,517,753	216,432,480
Traffic	1,462,713	7,227,577	832,595	26,720,080	36,242,965
Parks & Facilities	38,564,029	60,786,977	3,952,618	14,627,087	117,930,711
Water	1,188,074	9,142,398	2,800,000	7,300,000	20,430,472
Sewer	4,496,105	1,499,808	101,876	-	6,097,789
Storm Drains	785,463	5,987,470	2,950,000	15,483,687	25,206,620
Miscellaneous	5,527,533	3,051,671	807,500	25,000	9,411,704
Total	78,200,477	135,271,063	22,607,594	195,673,607	431,752,741



FY 2023-24 PROPOSED GENERAL FUND

- The FY 2023-24 General Fund Budget reflects a budget surplus of \$1.2M
 - Includes \$2M towards the Commitment to New Youth Programming
 - Includes implementation of updated Fiscal Policies
 - \$1.5M for Section 115 Pension Trust
 - \$300k for Catastrophic Events Reserve
 - \$200k for Equipment Replacement Reserve
 - \$1.3M for CIP Project Funding
- The FY 2022-23 General Fund will now end with an estimated surplus of \$7.2M (revised since March Mid-Year review)
 - Should net an estimated fund balance of \$56.9M by the end of FY 2022-23
 - This is 17.2% above the 22% minimum fund balance requirement



FY 2023-24 PROPOSED GENERAL FUND

- It is fiscally prudent to plan for the years when revenues may not be promising; Future Concerns include
 - The use of ARP funds
 - The sunset of the Transactions Use Tax (TUT) - April 2029 (FY 2028-29)
 - Economic Uncertainties – Including inflation and unemployment



FY 2023-24 PROPOSED GENERAL FUND

- Staff will Continue to:
 - Monitor all Revenue Sources
 - Explore new ongoing revenues sources
 - Evaluate fiscal impacts in a responsive and fiscally sound manner
 - Keep the Mayor and City Council apprised



FY 2023-24 PROPOSED BUDGET FOR ADOPTION

- Per charter, Budget adoption is required before July 1, 2023
- Ongoing economic issues will require additional attention as we progress through this fiscal year and staff will remain vigilant in monitoring the budget and will evaluate fiscal impacts in a responsive and fiscally sound manner
- If the budget is not adopted prior to July 1st, the amounts appropriated for current operations for FY 2022-23 will be deemed adopted for FY 2023-24 on a month-to-month basis until a new budget is adopted



FY 2023-24 PROPOSED BUDGET FOR ADOPTION

CITY MANAGER RECOMMENDATION

**Adopt Proposed Operating Budget,
CIP Budget,
Housing Authority Budget
and Staffing Changes**

