



CITY OF POMONA COUNCIL REPORT

January 6, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Mark J. Gluba, Assistant City Manager

SUBJECT: AWARD OF PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR THE “STREET REHABILITATION - DISTRICTS 2 AND 3,” CITY PROJECT NO. 428-2590-XXXXX-67935, FEDERAL PROJECT NO. STPL-5070(044)

RECOMMENDATION:

It is recommended that the City Council take the following action:

Award a Professional Consultant Services Agreement for “Street Rehabilitation - Districts 2 and 3,” City Project No. 428-2590-XXXXX-67935, Federal Project No. STPL-5070(044) to RKA Consulting Group for Design and Construction Management services in the amount of \$200,000.

EXECUTIVE SUMMARY:

This action will result in awarding a Professional Services Agreement to RKA Consulting Group in the amount of \$200,000.00, for the “Street Rehabilitation - Districts 2 and 3,” City Project No. 428-2590-XXXXX-67935, Federal Project No. STPL-5070(044) design, inspection, and construction management.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$250 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$250 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

The FY 2024-25 budget impact of this action is summarized in the table below:

Project / Funding	“Street Rehabilitation - Districts 2 and 3,” Project No. 428-2590-XXXXX-67935
Beginning Budget	\$1,000,000
Award RKA Consulting Group Agreement	(\$200,000)
Encumbrances & Expenses (as of 12/4/2024)	(\$7,528)
Ending Available Budget	\$792,472

PREVIOUS RELATED ACTION:

On June 7, 2021, the City Council approved the FY 2021-22 CIP Budget with Resolution 2021-71, which included the new CIP Project, “Street Rehabilitation - Districts 2 and 3,” Project No. 428-2590-XXXXX-67935, appropriating \$200,000 each of Measure R, Measure M and Prop C funds to the project.

On June 6, 2022, the City Council approved the FY 2022-23 CIP Budget with Resolution 2022-94, which included an appropriation of \$200,000 of Measure M Funds to “Street Rehabilitation - Districts 2 and 3,” Project No. 428-2590-XXXXX-67935.

On June 5, 2023, the City Council approved the FY 2023-24 CIP Budget with Resolution 2023-94, which included an appropriation of \$400,000 of Measure M Funds to, “Street Rehabilitation - Districts 2 and 3,” Project No. 428-2590-XXXXX-67935.

On December 4, 2023, the City Council unappropriated \$200,000 of Measure R funds from the project.

On April 15, 2024, the City Council Unappropriated \$200,000 of Measure M funds from the project.

On June 3, 2024, the City Council approved the FY 2024-25 CIP Budget with Resolution 2024-85, which included an appropriation of \$200,000 of Measure R Funds to “Street Rehabilitation - Districts 2 and 3,” Project No. 428-2590-XXXXX-67935.

DISCUSSION:

A Request for Proposals (RFP# 2024-59) for the professional consultant services was posted to PlanetBids on October 3, 2024; eleven (11) vendors were notified with seven (7) prospective bidders, and two (2) complete bids were received. With RKA being selected as the lowest and responsible bidder.

Bidders		Bid Amount
1	RKA Consulting Group	\$200,000.00
2	TKE Engineering, Inc.	\$265,675.00
	Engineer's Estimate	\$200,000.00

The consultant services include the design phase beginning February 2025 to June 2025, as well as construction management/inspection during the construction phase at a later time.

COUNCIL PRIORITIES & GOALS:

This item supports the June 21, 2021, City Council Priorities and Goals: Priority 5 – Infrastructure: Goal P – Improve condition of streets, alleys, and associated sidewalks.

Prepared by:

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