

**DRAFT HPC RESOLUTION NO. 25-022**

**A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF POMONA, CALIFORNIA APPROVING MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA-000114-2025) FOR THE PROPOSED NEW 800 SQUARE FOOT, DETACHED, ACCESSORY DWELLING UNIT AND 15 SQUARE FOOT PORCH AT THE REAR OF A CONTRIBUTING RESOURCE LOCATED AT 1627 N. PARK AVENUE (APN: 8359016044) IN THE HARCIEDA PARK HISTORIC DISTRICT AND DETERMING THE PROJECT EXEMPT FROM CEQA**

**THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF POMONA DOES RESOLVE AS FOLLOWS:**

**WHEREAS**, the Applicant, Michael Zhang, submitted an application for a Major Certificate of Appropriateness (MAJCOA-000114-2025) for a new 800 square-foot, detached, Accessory Dwelling Unit with a 15 square-foot porch, at the rear of a contributing resource located at 1627 N. Park Avenue (APN: 8359-016-044);

**WHEREAS**, the residential structure at the site was originally constructed in 1924 in the California Bungalow style of architecture;

**WHEREAS**, the subject property is a contributing resource to the Hacienda Park Historic District, which was designated as a historic district by the Pomona City Council on October 6, 2003;

**WHEREAS**, any new or proposed accessory dwelling on a contributing resource within a designated historic district requires the Historic Preservation Commission to approve a Major Certificate of Appropriateness prior to the issuance of building permits;

**WHEREAS**, the Historic Preservation Commission must make findings as described in Section 1190.D.4. of the Zoning Ordinance to approve a Major Certificate of Appropriateness for an accessory dwelling unit consisting of a project with additions at a contributing resource located in a historic district;

**WHEREAS**, the Historic Preservation Commission of the City of Pomona, has, after giving notice thereof as required by law, held a public hearing on August 6, 2025, concerning the requested Major Certificate of Appropriateness (MAJCOA-000114-2025); and

**WHEREAS**, the Historic Preservation Commission has carefully considered all pertinent testimony and the staff report offered in the case presented at the public hearing.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Historic Preservation Commission of the City of Pomona, California, as follows:

**SECTION 1.** The Historic Preservation Commission hereby determines that, pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), the proposed project meets the criteria of a Class 3 (New Construction or Conversion of Small Structures), Section 15303(a); and Class 31 (Historic Resource Restoration/Rehabilitation), Section 15331 in that the project consists of the construction of a new small structure and is consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties. Therefore, no further environmental review is required.

**SECTION 2.** Section. 1190.D.4. of the Pomona Ordinance requires the Historic Preservation Commission to make findings to approve a Major Certificate of Appropriateness. The Historic Preservation Commission hereby makes the following findings:

1. *The proposed alteration, restoration, relocation, or construction, in whole or in part, will not detrimentally change, destroy, or adversely affect any significant or character-defining feature of the resource.*

The scope of the proposed project solely includes the construction of a new accessory dwelling unit and porch that are detached from the contributing historic resource on the site that has been designed to significantly match the California Bungalow architectural style of the primary dwelling unit on site; therefore, this project will not affect any significant character-defining features of the resource.

2. *The proposed alteration, restoration, relocation, or construction, in whole or in part, will not detrimentally change, destroy, or adversely affect the historic character or value of the resource.*

The proposed project was designed to be compatible with the existing, contributing historic resource on the site by incorporating the California Bungalow architectural elements to the accessory dwelling unit. This project will not affect the historic character, or value of the resource.

**SECTION 3.** The Historic Preservation Commission hereby approves the Major Certificate of Appropriateness (MAJCOA-000114-2025) for a new 800 square-foot detached Accessory Dwelling Unit with a 15 square-foot porch at the rear of a contributing the resource within the Hacienda Park Historic District with the following conditions:

1. **Time Limits.** The Certificate of Appropriateness shall become void twelve (12) months from the date of approval (August 6, 2026) unless a building permit has been issued and

work authorized by this approval has commenced prior to the expiration date and is diligently pursued to completion.

2. The proposed project shall be built in compliance with the approved plans on file with the Planning Division.
3. Any deviation from the approved plans, shall require modification to the Certificate of Appropriateness and require approval of the Planning Division and, if necessary, the Historic Preservation Commission.
4. All project conditions shall be imprinted on the title sheet of the construction drawings. The approved set of plans shall be retained on-site for review by Building Inspectors during the course of construction.
5. In the event that conditions imposed by the Historic Preservation Commission are inconsistent with provisions of the California Code of Regulations, Title 24 (also known as the California Building Standards Code) or any uniform construction code applicable within this jurisdiction, such conditions of the Historic Preservation Commission shall be waived in favor of such code.
6. Prior to Occupancy the Planning Division shall inspect the premises to ensure the Conditions of Approval have been met and that the project has been constructed per the approved plans.
7. Hours of construction activity shall be limited to 7:00 a.m. to 8:00 p.m., Monday through Saturday. There shall be no construction allowed on Sunday or on any Federal or State Holiday.
8. Violation of any of the conditions of this permit shall be cause for revocation and termination of all rights thereunder.
9. The style (i.e. frame thickness, opening direction, etc.) and fenestration of the new windows shall match those of the existing building. Submit a cut sheet(s) of all the window types to be used to Planning for review and approval prior to issuance of building permit.
10. If new roof venting is required, the vents shall be low profile vents to minimize the visual impact.
11. The roof pitch and roofing materials of the proposed accessory dwelling unit and porch shall match the pitch and materials of the existing primary dwelling.
12. Eave overhangs shall match the dimensions and architectural detailing of the existing primary dwelling.

13. All siding on the proposed accessory dwelling unit shall match the siding of the existing primary dwelling. Submit a cut sheet(s) of the proposed siding material for Planning review and approval prior to issuance of building permit(s).
14. Windows shall be single-hung wood windows and are required to significantly match the scale, form, and decorative features of the existing living space windows of the existing single-family structure located on the subject site. Plans must indicate material, style, and trimming prior to the issuance of a Building Permit.
15. All windows on the proposed ADU shall have wooden shutters to match the primary dwelling.
16. All windows and doors shall have a wooden trim to match the primary dwelling.
17. All windows and exterior doors shall have a recessed opening to match existing.
18. The applicant shall obtain a building permit prior to any demolition or construction.
19. All ground and roof-mounted mechanical equipment is required to be fully screened from view. Upon final inspection, Planning Division staff may require additional screening if warranted, through either landscaping, walls or a combination thereof.

**SECTION 4.** The Secretary shall certify to the adoption of this Resolution and forward the original to the City Clerk.

**APPROVED AND PASSED THIS 6TH DAY OF AUGUST 2025.**

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ANGELA H. KELLER  
HISTORIC PRESERVATION COMMISSION  
CHAIRPERSON

**ATTEST:**

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GEOFFREY STARNES, AICP, AIA, LEED AP  
HISTORIC PRESERVATION COMMISSION  
SECRETARY

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STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES)  
CITY OF POMONA)

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

Pursuant to Resolution No. 76-258 of the City of Pomona, the time in which judicial review of this action must be sought is governed by California Code of Civil Procedure Section 1094.6.