

City of Pomona

505 S. Garey Ave
Pomona, CA 91766

Regular Meeting Minutes

ETHICS COMMISSION



Chairperson John Clifford (D6)
Vice-Chairperson Lidia Manzanares (Mayoral Appointee)
Commissioner Sandra Christensen (D1)
Commissioner Mickey Gallivan (D2)
Commissioner Wayne Schmidt (D3)
Commissioner Bernice Stillions (D4)
Commissioner Lucille Lyon (D5)

VISION STATEMENT

Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.

Thursday, May 22, 2025

6:30 P.M.

Council Chambers

6:30 P.M. Council Chambers

CALL TO ORDER

Chair, John Clifford called the Ethics Commission Meeting to order at 6:30 p.m.

Chair Clifford dedicated this meeting to Commissioner Mickey Gallivan who recently passed away.

PLEDGE OF ALLEGIANCE

Vice-Chair Manzanares led the Pledge of Allegiance.

ROLL CALL

Present: Vice-Chair Lidia Manzanares
Commissioner Sandra Christensen
Commissioner Wayne Schmidt
Commissioner Lucille Lyon
Chair John Clifford

Absent: Commissioner Mickey Gallivan
Commissioner Bernice Stillions

STAFF PRESENT

René Anderson, Director of Human Resources & Risk Management/ Staff Liaison
Chris Munoz, Human Resources Manager/Staff Liaison

Astrid Lamers, Senior Administrative Assistant/Commission Secretary

PUBLIC COMMENT

There was no public comment.

COMMISSIONER COMMUNICATION

Commissioner Lyon said a few words about Commissioner Mickey Gallivan. She was very gracious and always wanted to host the Sub-Committee meetings. She was an active member of the community and will be sorely missed. Commissioner Lyon shared the details regarding funeral arrangements.

Vice-Chair Clifford mentioned that he attended Pomona Day at the fair.

STAFF COMMUNICATION

René Anderson, Director of Human Resources/Staff Liaison offered her condolences regarding the passing of Commissioner Gallivan. She also advised that the recommendations were presented to and approved by Council on Monday, May 19, 2025. Staff has already begun implementing some of the items that were discussed.

CONSENT

1. Approval of the Meeting Minutes

It is recommended that the Commission members approve the following Ethics Commission Meeting minutes.

April 24, 2025

MOTION BY COMMISSIONER CHRISTENSEN, SECOND BY VICE-CHAIR MANZANARES CARRIED 5-0 (COMMISSIONER GALLIVAN AND COMMISSIONER STILLIONS ABSENT), to approve the April 24, 2025, meeting minutes.

DISCUSSION

2. Report from Ad-Hoc Policy Sub-Committee

Vice-Chair Manzanares provided an update regarding the recommendations that were presented to Council on May 19, 2025.

Chair Clifford stated that the Sub-Committee should be dissolved, as it has accomplished its intended purpose.

The Commission went through the recommendations and next steps as approved by the City Council. Chair Clifford recommended the creation of several Ad-Hoc Sub-Committees

to tackle each task.

Vice Chair Manzanares thinks some of the items can be bundled up and recommended three Sub-Committee groups.

Ethics Code Update Sub-Committee will work on the update and guide, appearance standard and anonymous reporting

Restrictions to Ethics Commissioners would align with the Ordinance Sub-Committee.

Scope of Work needs a separate Sub-Committee.

Chair Clifford called for volunteers to serve on the Policy Sub-Committee. Vice-Chair Manzanares, Commissioner Christensen, and Chair Clifford all volunteered.

Scope of Work Sub-Committee will consist of Vice-Chair Manzanares, and Commissioner Christensen.

No action was taken on this item.

3. Report from Ad-Hoc Ordinance Sub-Committee

Commissioner Lyon provided a brief update. The Sub-Committee felt a little uncomfortable moving forward without Commissioner Gallivan. Commissioner Lyon would like a fellow Commission member to join the Sub-Committee.

Chair Clifford stated that the Commission decided during discussion item #2 that the Ordinance Sub-Committee would be moving forward with its two existing members. The work of the Ordinance Sub-Committee should be winding down about now.

No action was taken on this item.

4. Discussion on the Ethics Policy

It is recommended that the Commission members begin discussion on the Ethics policy.

Chris Munoz, HR Manager/Staff Liaison confirmed the Sub-Committee members for the Code of Ethics/Policy. She also provided a brief update on steps that have been taken to update the policy thus far.

No action was taken on this item.

René Anderson forgot to mention during staff communication that Ethics Training was being scheduled tentatively for June 11, 2025. Commissioner agreed that Ethics Training is the purview of the Ethics Commission, and they would like to have some sort of involvement.

ADJOURNMENT

Chair Clifford adjourned the meeting at 7:16 p.m. in honor of Commissioner Mickey Gallivan to the next regularly scheduled meeting on Thursday, June 26, 2025, at 6:30 p.m.

Respectfully submitted,

ATTEST:

ASTRID LAMERS
Senior Admin Assistant/Commission
Secretary to the Ethics Commission

JOHN CLIFFORD
Chair of the Ethics Commission