



505 South Garey Avenue  
Pomona, CA 91766

## City of Pomona Historic Preservation Commission

### Action Minutes

***Chairperson Angela H. Keller  
Vice-Chairperson Walter Martinez  
Commissioner Brittany C. Gallivan  
Commissioner Carol Anten  
Commissioner James Gallivan  
Commissioner Ruth B. Alvarez  
Commissioner Chara Swodeck***

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Wednesday, February 4, 2026

6:30 PM

Council Chambers

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#### **CALL TO ORDER**

Commissioner Vice-Chairperson Martinez called the meeting to order at 6:35 p.m.

#### **PLEDGE OF ALLEGIANCE**

Commissioner Anten led the Pledge of Allegiance.

#### **ROLL CALL**

Present: Vice-Chairperson Walter Martinez  
Commissioner Carol Anten  
Commissioner James Gallivan  
Commissioner Chara Swodeck  
Commissioner Ruth B. Alvarez

Absent: Chairperson Angela H. Keller  
Commissioner Brittany C. Gallivan

Staff Present: Betty Donavanik, Development Services Director  
Alan Fortune, Associate Planner  
Karina Diaz, Assistant Planner

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**SELECTION OF CHAIR AND VICE-CHAIR:**

The Commission agreed to table this item to the meeting scheduled for March 4, 2026.

**PUBLIC COMMENT:**

None

**COMMISSIONER COMMUNICATION:**

**Moved by Commissioner Alvarez, seconded by Commissioner Gallivan, to move the item to the end of the agenda. Motion carried (5-0-0-2)**

Ayes: Martinez, Anten, J. Gallivan, Alvarez, Swodeck.  
Noes: None.  
Abstention: None.  
Absent: B. Gallivan, Keller.

**In Opposition:** None.

**In Support:** None.

**Discussion Time:** 1 minute (6:38 p.m. to 6:39 p.m.)

**CONSENT CALENDAR:**

None

**PUBLIC HEARING:**

1. Major Certificate of Appropriateness (MAJCOA-000360-2025) (Continued from July 2, 2025 & August 6, 2025) for 1515 Ganesha Place.

Associate Planner Fortune presented this item.

**Moved by Commissioner Swodeck, seconded by Commissioner J. Gallivan, to approve. Motion carried (5-0-0-2)**

Ayes: Anten, J. Gallivan, Alvarez, Swodeck, Martinez.  
Noes: None.  
Abstention: None.  
Absent: B. Gallivan, Keller.

**In Opposition:** None

**In Support:** Michael, architect

**Discussion Time:** 19 minutes (6:40 p.m. to 6:59 p.m.)

2. Major Certificate of Appropriateness (MAJCOA-000551-2025) (Continued from December 3, 2025) for 328 E. Pearl Street.

Associate Planner Moure presented this item.

**Moved by Commissioner Alvarez, seconded by Commissioner Swodeck, to approve. Motion carried (5-0-0-2)**

Ayes: Anten, J. Gallivan, Alvarez, Swodeck, Martinez.  
Noes: None  
Abstention: None  
Absent: B. Gallivan, Keller.

**In Opposition:** None  
**In Support:** Serge Mayer, architect

**Discussion Time:** 14 minutes (7:00 p.m. to 7:14 p.m.)

**DISCUSSION ITEMS:**

1. Determination of Historic Significance (DHS-000639-2025) (Continued from January 7, 2026) for 1347 S. Towne Avenue.

Associate Planner Fortune presented this item.

**Moved by Commissioner Anten, seconded by Commissioner J. Gallivan, to determine not historic. Motion carried (5-0-0-2)**

Ayes: Anten, J. Gallivan, Alvarez, Swodeck, Martinez.  
Noes: None.  
Abstention: None.  
Absent: B. Gallivan, Keller.

**In Opposition:** None.  
**In Support:** None.

**Discussion Time:** 15 minutes (7:15 p.m. to 7:30 p.m.)

2. Determination of Historic Significance (DHS-000640-2025) (Continued from January 7, 2026) for 1353 S. Towne Avenue

Associate Planner Fortune presented this item.

**Moved by Commissioner J. Gallivan, seconded by Vice-Chairperson Martinez to determine not historic. Motion carried (4-1-0-2)**

Ayes: Anten, J. Gallivan, Swodeck, Martinez.  
Noes: Alvarez  
Abstention: None  
Absent: B Gallivan, Keller.

**In Opposition:** None

**In Support:** None

**Discussion Time:** 13 minutes (7:31 p.m. to 7:44 p.m.)

3. Determination of Historic Significance (DHS-000452-2025) for 727 S. Towne Avenue

Associate Planner Fortune presented this item.

**Moved by Commissioner Anten, seconded by Commissioner Alvarez, to determine not historic.  
Motion carried (5-0-0-2)**

Ayes: Anten, J. Gallivan, Alvarez, Swodeck, Martinez.  
Noes: None.  
Abstention: None.  
Absent: B. Gallivan, Keller.

**In Opposition:** None  
**In Support:** None

**Discussion Time:** 26 minutes (7:45 p.m. to 8:11 p.m.)

4. Determination of Historic Significance (DHS-000718-2025) for 1173 W. Phillips Boulevard

Associate Carlos Molina presented this item.

**Moved by Commissioner Alvarez, seconded by Vice-Chair Martinez, to determine not historic.  
Motion carried (5-0-0-2)**

Ayes: Anten, J. Gallivan, Alvarez, Swodeck, Martinez.  
Noes: None.  
Abstention: None.  
Absent: B. Gallivan, Keller.

**In Opposition:** None  
**In Support:** None

**Discussion Time:** 15 minutes (8:12 p.m. to 8:27 p.m.)

5. Determination of Historic Significance (DHS-000708-2025) for 1363 W. Phillips Blvd.

Associate Planner Molina presented this item.

**Moved by Commissioner Swodeck, seconded by Vice-Chair Martinez, to determine not historic.  
Motion carried (5-0-0-2)**

Ayes: Anten, J. Gallivan, Alvarez, Swodeck, Martinez.  
Noes: None.  
Abstention: None.  
Absent: B. Gallivan, Keller.

**In Opposition:** None.  
**In Support:** None.

**Discussion Time:** 8 minutes (8:28 p.m. to 8:36 p.m.)

6. Mills Act Year-In-Review

Planning Manager Starns mentioned that we have simplified the Mills Act process. We now provide estimates of projects to the applicants to submit with their application. The Mills Act contracts for 2024 have not been reassessed by the Office of the Assessor due to the Palisades fires. This past year 10 contracts were recorded out of 11 contracts. The one contract that was not recorded was due to the applicant not submitting all the required documents on time. We need to focus on restoration work this year. Thus far, we have one application and the property is non-contributing because it was altered. However, the homeowner is proposing to make it contributing to the Wilton Heights District. The homeowner would like to restore the property and apply for the Mills Act.

**COMMISSIONER COMMUNICATION:**

J. Gallivan – requested an update on the property located on Kingsley Ave and the fire house.

Chair Martinez – asked a question about ethics training.

Commissioner Swodeck – requested for staff to agendize the historic districts: Cordova Streets and Westwood. Requested for staff to work on the African American context statement.

**ADJOURNMENT:**

The meeting was adjourned at 9:28 P.M. to the meeting of March 4, 2026 at 6:30 P.M.

Respectfully submitted,

Prepared by,

Geoffrey Starns, AICP, AIA, LEED AP  
Planning Manager

Miroslava PourSanae  
Administrative Assistant