

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Monday, December 15, 2025

**Closed Session begins at 5:30 p.m. in the Council Chambers
(City Council will move to the Chuck Bader Conference Room after
Closed Session Public Comment)**

&

7:00 p.m. in the Council Chambers

City Council / Housing Authority / Successor Agency to the Redevelopment Agency

*Mayor Tim Sandoval
Vice-Mayor Elizabeth Ontiveros-Cole
Councilmember Debra Martin
Councilmember Victor Preciado
Councilmember Nora Garcia
Councilmember Steve Lustro
Councilmember Lorraine Canales*

VISION STATEMENT

Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.

PLEASE NOTE

The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council.

Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona City Council Meeting Rules of Procedure.*
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.*
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.*
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Vice Mayor if the Mayor is absent).*

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

ACCESSIBILITY

The City of Pomona wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's Administration Office at (909) 620-2051 at least 48 hours before the meeting, if possible. Additionally, Listening Assistive Devices are available for the hearing impaired; please see the City Clerk.

Agenda-related writings or documents provided to the City Council are available for public inspection in the Office of the City Clerk and on the City's website www.pomonaca.gov. Persons who have questions concerning any agenda item may call the City Clerk's Office at (909) 620-2341.

SPANISH INTERPRETATION / INTERPRETACIÓN EN ESPAÑOL

If you require Spanish interpretation, a bilingual interpreter is available at Regular City Council meetings and may be available at Special meetings, if necessary.

Si necesita interpretación en español, un intérprete bilingüe está disponible en las juntas regulares del Concejo Municipal y puede estar disponible en juntas especiales, si es necesario.

5:30 P.M.

In the Chuck Bader Conference Room

CLOSED SESSION

Held in the Chuck Bader Conference Room adjacent to the Council Chambers on the south side of the building.

CALL TO ORDER

PUBLIC COMMENT

Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council prior to the City Council convening into closed session. Comments from the public will be limited to three (3) minutes. No member of the public will be allowed to be present once the City Council convenes into closed session.

CLOSED SESSION AGENDA ITEMS

A) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

(Pursuant to Government Code Section 54956.9(d)(2))

One (1) case

7:00 P.M.

Council Chambers

CALL TO ORDER

CLOSED SESSION REPORT

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

A Proclamation of the City Council of the City of Pomona Recognizing December 26, 2025 through January 1, 2026 as "Kwanzaa" in the City of Pomona

Attachments: [12.15 Kwanzaa Week](#)

MAYOR/COUNCILMEMBER COMMUNICATIONS

Reports on conferences, seminars, and regional meetings attended by Mayor and City Council and announcements of upcoming events, and also items for future City Council consideration as requested by Mayor or Members of the City Council. Also, report updates from Council Ad-Hoc Committees are given at this time.

Additionally, this is the time for Mayor and City Council to disclose on the record any contributions per Charter Section 1403. This section states "Prior to casting a vote on any contract, permit, or other matter requiring City Council approval where the applicant seeking approval is a person or business entity controlled by that person that has contributed more than five hundred dollars (\$500) within the previous twelve (12) months to a Councilmember's City election campaign committee, the Mayor or Councilmember receiving such contribution(s) shall disclose on the public record the receipt of said contribution(s)."

CITY MANAGER COMMUNICATIONS

Reports from the City Manager.

PUBLIC PARTICIPATION

Public Participation – At this time, the public is invited to address the Council concerning any items not on the agenda.

Together the City Council members, City staff, and public honor Pomona's important City meeting values:

- *To speak and to listen to everyone with respect and courtesy;*
- *To honor fairness in our cherished democratic process;*
- *To affirm Pomona's dedication to lead as a Compassionate City.*

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together. In order to address the City Council, each individual must fill out a speaker card, which is available in the lobby of the Council Chambers. Speaker cards must be completed and turned in to the City Clerk at this time. Only those speaker cards turned in to the City Clerk will be allowed to address the City Council. No late cards will be accepted. Each person should state their name and will be allowed to speak once for three minutes. All speakers and persons in the audience must adhere to the City Council Rules of Procedure and Decorum.

CONSENT CALENDAR

All matters under the Consent Calendar may be enacted by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Councilmember, that item may be removed from the Consent Calendar and considered separately. All consent items pulled for discussion will be limited to five minutes. If they are not enacted upon within five minutes, the Mayor will move that Consent Item to the end of the Agenda, after consideration of the public hearings. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

1. Approval of City Council/Housing Authority/Successor Agency to the Redevelopment Agency Meeting Minutes

It is recommended that the City Council approve the following City Council/Housing Authority/Successor Agency to the Redevelopment Agency Meeting Minutes:

November 17, 2025 Regular Meeting Minutes

Attachments: [11-17-25 FINAL MINUTES.pdf](#)

2. Second Reading and Adoption of Ordinance No. 4364 Amending Pomona City Code Article I, Chapter 74 Section 74-1 and Article II, Section 74-31 Adopting the 2025 Edition of the California Building Standards Code and Related Model Codes with Appendices

It is recommended that the City Council adopt the following ordinance:

ORDINANCE NO. 4364 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING POMONA CITY CODE ARTICLE I,

CHAPTER 74 SECTION 74-1 AND ARTICLE II, SECTION 74-31 ADOPTING THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE AND RELATED MODEL CODES WITH APPENDICES

Attachments: [Staff Report](#)
 [Attachment No 1 - Ordinance 4364 Second Reading](#)

3. Adoption of a Resolution Approving the City of Pomona Parks Inventory Plan

It is recommended that the City Council take the following actions:

1) Adopt the following resolution:

RESOLUTION NO. 2025-102 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING THE CITY OF POMONA PARKS INVENTORY PLAN

2) Authorize the City Manager to administratively amend the Parks Inventory Plan for non-substantive modifications.

Attachments: [Staff Report](#)
 [Attachment No. 1 - Resolution 2025-102](#)
 [Attachment No. 2 - Parks Inventory Plan](#)
 [Attachment No. 3 - Park Maps Exhibit](#)

4. Appropriation of Transformative Climate Communities Grant Funding and Approval of Maintenance Services Agreement with San Gabriel Valley Conservation Corps for Watering of Trees Planted as Part of the Grant

It is recommended that the City Council take the following actions:

1) Approve the following resolution:

RESOLUTION NO. 2025-158 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2025-26 OPERATING BUDGET BY INCREASING REVENUE ESTIMATES AND APPROPRIATIONS IN THE AMOUNT OF \$780,440 IN FUND 215 FOR TREE PLANTING AS PART OF THE TRANSFORMATIVE CLIMATE COMMUNITIES GRANT

2) Approve the Maintenance Services Agreement between the City of Pomona and San Gabriel Valley Conservation Corps; and

3) Authorize the City Manager or designee to execute the agreement and any amendments subject to approval by the City Manager.

Attachments: [Staff Report.docx](#)
 [Attachment 1 - Resolution.docx](#)
 [Attachment 2 - POMONA - Maintenance Services Agreement SGVCC](#)

5. Approval of an Agreement with the Pomona Unified School District (PUSD) for a Pomona Resource Officer (PRO) Program

It is recommended that the City Council take the following actions:

- 1) Approve an Agreement with the Pomona Unified School District (PUSD) for a Pomona Resource Officer (PRO) Program from July 1, 2025 through June 30, 2026
- 2) Authorize the City Manager to execute the agreements and any amendments on behalf of the City, in substantially the form submitted, subject to review and approval as to form by the City Attorney.

Attachments: [Staff Report - PUSD \(PRO\)](#)
 [Attachment No. 1 - PRO Agreement with PUSD](#)

6. A Resolution Approving the Recognized Obligation Payment Schedule (ROPS 26-27) for the Period of July 1, 2026 through June 30, 2027, Approving the Administrative Budget for the Same Period, and Authorizing the Transmittal of the ROPS and Administrative Budget to the Oversight Board for Approval

It is recommended that the Successor Agency to the Former Redevelopment Agency adopt the following resolution:

SA RESOLUTION NO. 2025-01 - A RESOLUTION OF THE CITY COUNCIL, SITTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF POMONA, CALIFORNIA, APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 25-26) FOR THE PERIOD OF JULY 1, 2026 THROUGH JUNE 30, 2027, APPROVING THE ADMINISTRATIVE BUDGET FOR THE SAME PERIOD, AND AUTHORIZING THE TRANSMITTAL OF THE ROPS AND ADMINISTRATIVE BUDGET TO THE OVERSIGHT BOARD FOR APPROVAL

Attachments: [Attachment No 1 - City Council - SA - Resolution 2025-01.docx](#)
 [Attachment No 2 - 26-27 ROPS Schedule .pdf](#)
 [Attachment No 3 - 26-27 Administrative Budget.pdf](#)
 [SA Staff Report - ROPS 26-27.docx](#)

7. Award Construction Contract to Leonida Builders, Inc. in the Amount of \$1,755,891 for "Pomona Transit Center ADA Improvements (I)," Project No. 428-2590-XXXXX-67938

It is recommended that the City Council take the following actions:

- 1) Authorize City Staff to reject the apparent lowest bid in its entirety from Turn Around Communication, Inc. for "Pomona Transit Center ADA Improvements (I)," Project No. 428-2590-XXXXX-67938; and
- 2) Award a construction contract to the lowest responsive bid from Leonida Builders, Inc. for "Pomona Transit Center ADA Improvements (I)," Project No. 428-2590-XXXXX-67938, to include all Base Bid items plus Additive Alternate Nos. 1 and 2 in the total amount of \$1,755,891; and
- 3) Find that the project referenced above is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) and that the proposed project will not have a significant effect on the environment; and
- 4) Authorize the City Manager to execute the construction contract and any subsequent change orders on behalf of the City of Pomona (City).

Attachments: [Staff Report.docx](#)

[Attachment No. 1 - Public Works Contract - Pomona.pdf](#)

8. Receive and File the City of Pomona Annual Report on Development Impact Fees for Fiscal Year Ended June 30, 2025

It is recommended that the City Council receive and file the City of Pomona Annual Report on Development Impact Fees (DIF) as of June 30, 2025.

Attachments: [Staff Report - Annual Development Impact Fees Report at June 30, 2025](#)

[Attachment No. 1 - City of Pomona FY 2024-25 Annual Report on](#)

9. Award Bid to Zenner USA, Inc. for the Purchase of Small Water Meters

It is recommended that the City Council take the following actions:

- 1) Award a bid to Zenner USA, Inc. for the purchase of small water meters at the per-unit prices bid for a term of five (5) years, from fiscal year 2026 through 2031; and
- 2) Authorize the City Manager to approve purchase orders, and any extensions thereto, on behalf of the City.

Attachments: [Purchase of Small Water Meters- Zenner](#)

10. Award of Agreement to Lawnsapes Services, Inc. for Landscape Maintenance Services at Water Resources Sites in the amount of \$195,600

It is recommended that the City Council take the following actions:

- 1) Approve the categorical exemption from CEQA pursuant to Sections 15301;
- 2) Award a three-year agreement with two one-year renewal options with Lawnscape Services, Inc. to provide landscape maintenance services in an amount not to exceed \$195,600 for a period of December 15, 2025 through June 30, 2028; and
- 3) Authorize the City Manager, to approve purchase orders, and any extensions thereto, on behalf of the City.

Attachments: [Award to Lawnscape Services Inc.](#)
 [Attachment No. 1](#)

11. Approval of Fourth Amendment to Interim Use Agreement with Fairplex Regarding Processing of Specific Plan Application and Interim Use of Property

It is recommended that the City Council approve a Fourth Amendment to the Interim Use of Fairplex Agreement ("Agreement") and authorize the City Manager to execute on behalf of City.

Attachments: [Staff Report](#)
 [Attachment No. 1 - Proposed Fourth Amendment](#)
 [Attachment No. 2 - Original Agreement](#)
 [Attachment No. 3 - First Amendment](#)
 [Attachment No. 4 - Second Amendment](#)
 [Attachment No. 5 - Third Amendment](#)

12. Authorize Staff to Reject the Bids for Citywide Tree Maintenance and Emergency Response Services to and Extend the Agreement with West Coast Arborists for Citywide Tree Maintenance Services for Six Months

It is recommended that the City Council take the following actions:

- 1) Authorize the rejection of bids received for the Citywide Tree Maintenance and Emergency Response Services for Invitation for Bid (IFB) No. 2025-29; and
- 2) Authorize Staff to revise the bid documents for clarity of scope and rebid the services; and
- 3) Approve and authorize a six-month extension of the contract with West Coast Arborists beyond the original five-year term for citywide tree maintenance services, effective January 1, 2026 through June 30, 2026, in an amount not to exceed \$624,775 during the six-month term and total not to exceed \$1,249,550 during FY 2025-26; and
- 4) Authorize the City Manager to execute the agreement with West Coast

Arborists, and any extensions or amendments thereto, subject to review by the City Attorney.

Attachments: [Staff Report - WCA Extend](#)
 [Attachment No. 1 - WCA Agreement Extension Amendment](#)

DISCUSSION CALENDAR

13. Adoption of Urgency Ordinance No. 4362 Amending City of Pomona Zoning and Development Code Section 830.A (Accessory Dwelling Units) Pertaining to Accessory Dwelling Unit and Junior Accessory Dwelling Unit Regulations in Compliance with State Law

It is recommended that the City Council introduce, waive further reading, and adopt the following:

URGENCY ORDINANCE NO. 4362 - AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, PURSUANT TO SECTION 510 OF THE CITY CHARTER, AMENDING POMONA ZONING AND DEVELOPMENT CODE SECTION 830.A (ACCESSORY DWELLING UNITS) PERTAINING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS REGULATIONS IN COMPLIANCE WITH STATE LAW AND DETERMINING THE URGENCY ORDINANCE TO BE EXEMPT FROM CEQA UNDER PUBLIC RESOURCES CODE SEC. 21080.17

Attachments: [Staff Report](#)
 [Attachment 1 – Draft Urgency Ord No 4362](#)
 [Attachment 2 - AB462](#)
 [Attachment 3 - AB1154](#)
 [Attachment 4 - SB9](#)
 [Attachment 5 - SB543](#)

14. Pomona Choice Energy Rate Reduction

It is recommended that the City Council receive and file the report.

Attachments: [Staff Report - PCE File and Receive Rate Reduction](#)
 [Pomona Choice Energy Rates as of December 1 2025_Full Rate Schedule](#)
 [PCE Rate Presentation](#)

PUBLIC HEARINGS

15. Adopt Merchant Service Fees for Credit Card Transactions to the Current Master Fee Schedule

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2025-144 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, ADOPTING MERCHANT SERVICE FEES FOR CREDIT CARD TRANSACTIONS TO THE CURRENT MASTER FEE SCHEDULE

Attachments: [Merchant Fee Staff Report .docx](#)
[ATTACHMENT NO. 1 - Reso. No. 2025-144.doc](#)
[ATTACHMENT NO 2.pdf](#)
[ATTACHMENT NO. 3 - PH Notice](#)

ADJOURNMENT

The next Regular Meeting will be held on January 5, 2026 in the City Council Chambers, 505 S. Garey Avenue, Pomona, California. Closed Session items will be discussed at 5:30 p.m. The Open Session will commence at 7:00 p.m.

CERTIFICATION OF POSTING AGENDA

I, Rosalia A. Butler, MMC, City Clerk for the City of Pomona, hereby certify that the agenda for the December 15, 2025 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers and the Chuck Bader Conference Room, and on the City's website www.pomonaca.gov on December 10, 2025.

I declare under the penalty of perjury that the foregoing is true and correct.

*/s/ Rosalia A. Butler, MMC
City Clerk*