

**MINUTES**

**BOARD OF LIBRARY TRUSTEES OF THE POMONA PUBLIC LIBRARY**

**REGULAR MEETING**

**October 16, 2024**

**5:00 P.M.**

**100. OPENING**

- **110. Call to Order**

Chair Suarez called the meeting to order at 5:01 pm.

- **120. Pledge of Allegiance**

Trustee Barbee led the Pledge of Allegiance.

- **130. Roll Call**

Present Trustees:

- Lisa Snider (Mayoral Appointee) –
- Mario Suarez (District 1) -
- Meg Johannsen (District 2) –
- Tom O. Rodriguez (District 3) –
- Debra Martin (District 4) –
- Renee Barbee (District 5) -
- VACANT (District 6) -

Others Present:

- Mark Gluba, Assistant City Manager - ABSENT
- Anita Torres, Deputy Director of Library Services / Board Secretary

**200. PUBLIC COMMENT**

- 210.** There was no public comment.

**300. CONSENT CALENDAR**

- 310.** Approval of the Library Board Meeting Minutes: September 18, 2024.

**A MOTION WAS MADE BY TRUSTEE BARBEE AND SECONDED BY TRUSTEE MARTIN TO APPROVE THE CONSENT CALENDAR. MOTION CARRIED BY A VOTE OF THE MEMBERS PRESENT (6-0).**

**400. BOARD COMMUNICATIONS AND OUTREACH**

**410.** Chair Suarez reported having attended 2<sup>nd</sup> Saturday in Downtown Pomona to hand out flyers and applications in search of the next Pomona Poet Laureate. Vice Chair Rodriguez asked about Pomona Library engagement with other libraries for idea sharing

and similar. Ms. Torres replied that we are actively involved with State and local library organizations such as the CA State Library, California Library Association, and the Southern California Library Cooperative (SCLC). Earlier in the day, Ms. Torres had been at the Public Library Director Forum where she was on the organizing committee.

## **500. DISCUSSION CALENDAR**

**510. Library Infrastructure Project Update.** Ms. Torres reported that April 14, 2025 is the date currently scheduled for the beginning of construction.

**520. Search for the Next Pomona Poet Laureate.** Chair Suarez thanked Bree Hsieh and Josh Swodeck for creating a flyer, QR code, landing page and other elements necessary to move forward with the Pomona Poet Laureate search. Chai Suarez announced the Poet Laureate Ad Hoc Committee would be attending Cultural Arts Committee meeting on October 28<sup>th</sup> to announce the Poet Laureate search.

**530. Update on Library Programs and Events.** Ms. Torres announced that October 30<sup>th</sup> will be the Library Trick or Treat event, November 6<sup>th</sup> will be the Library and Police Department collaborative Dia de los Muertos event, and the Cover to Cover program which started on October 5<sup>th</sup>, will conclude on November 16<sup>th</sup> or until achievement rewards card run out.

**540. Staffing Updates.** Ms. Torres introduced long time employee Mara Wallace, who spoke about the election display she had created in the Library lobby, designed to assist patrons with voter registration, finding polling locations, learning about candidates and ballot measures, and more. Ms. Torres announced that recruitment has begun for an existing vacant library page position and recruitment will begin soon for a newly vacant library clerk II position.

## **600. COMMUNICATIONS TO THE BOARD**

**610. FOPPL –** On behalf of the Friends, Ms. Torres reported the group is sponsoring mariachi performers for the Dia de los Muertos event.

**620. PPLF -** Bree Hsieh announced that new children's tables had been ordered, featuring dry erase whiteboard surfaces, flip tops, and casters.

**630. SOPPL –** Unable to attend.

**700. STAFF COMMUNICATION**

**710. Deputy Director of Library Services** - Ms. Torres thanked the Board and community organizations for their continued support of the Pomona Public Library in service of the community.

**720. Assistant City Manager** – Mr. Gluba was not in attendance.

**800. ADJOURNMENT**

**810. Adjournment to Wednesday November 20th, 2024 at 5:00 p.m.**

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| <b>CHAIR SUAREZ ADJOURNED THE MEETING AT 5:37 PM.</b> |
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Anita Torres, Deputy Director of Library Services /Board Secretary

ATTEST:

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Mike Suarez, Chair, Library Board of Trustees