



CITY OF POMONA

COUNCIL REPORT

October 20, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted by: Chris Diggs, Water Resources Director

SUBJECT: AWARD A CONTRACT TO MARINA LANDSCAPE, INC. FOR THE CONSTRUCTION OF VARIOUS RUNOFF CAPTURE AND WATER QUALITY IMPROVEMENTS

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Approve the project, as described below, as being categorically exempt from CEQA pursuant to Section 15301;
- 2) Award a construction contract to Marina Landscape, Inc. for “Runoff Capture and Water Quality Improvements at Various Locations,” Project No. 428-2590-XXXXX-81059 to include Base Bid and Additive Alternate of various runoff capture and water quality improvements at various locations in the amount of \$855,284; and,
- 3) Authorize the City Manager, or designee, to execute the construction contract and all related documents with Marina Landscape on behalf of the City and any subsequent documents or amendments, subject to approval by the City Attorney.

EXECUTIVE SUMMARY

The recommended actions will award a construction contract to Marina Landscape, Inc. for the construction of various runoff capture and water quality improvements at various locations including: water well site 24, median along East End Avenue and Reservoir Street (Attachment No. 1).

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or

proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

The “Runoff Capture and Water Quality Improvements at Various Locations,” Project No. 428-2590-XXXXX-81059 is included in the adopted FY 2025-26 Capital Improvement Program (CIP) budget. Currently, this phase of the project is fully funded with appropriation of \$1,380,000 of Safe Clean Water funds (Measure W). Approval of this action will award a construction contract in the amount of \$855,284 to Marina Landscape and Table 1 on the following page summarizes the fiscal impact for the recommended actions:

Table 1

Category	“Runoff Capture and Water Quality Improvements at Various Locations” Project No. 428-2590-XXXXX-81059
Initial Budget	\$1,380,000
Expenditures/Encumbrances (as of September 24, 2025)	(\$172,788)
Award Contract to Marina Landscape, Inc.	(\$855,284)
Balance remaining for contingencies, internal costs, and other miscellaneous project costs.	\$351,928

PUBLIC NOTICING REQUIREMENTS:

Section 2-993.1(4) (a) of the City’s Purchasing Ordinance states that the notice inviting bids shall be publicly advertised in the manner directed by the Procurement Officer pursuant to the procurement policies and procedures manual. The notice shall state where bid or proposal documents may be secured and the date, time, and place of submittal and for opening bids. The City may utilize electronic methods for all noticing requirements of the procurement process whenever feasible. As described below, on July 5, 2025, an Invitation for Bid (IFB) IFB# 2025-1027 was issued on the City’s electronic bidding platform.

PREVIOUS RELATED ACTION:

None.

ENVIRONMENTAL IMPACT:

The proposed work is categorically exempt from CEQA pursuant to Section 15301 and needing no further environmental review as the project involves only minor alterations of existing facilities with no expansion capacity from its current use.

DISCUSSION:

As part of the education component of both Measure W and the City’s conservation efforts, Staff bid a project to educate the public on the importance of water conservation and retention and percolation of storm water. These improvements will include landscape improvements, signage, seating, dry climate thematic landscaping, and water efficient irrigation systems. The end goal of the project is to provide the public examples of alternate landscapes that are driven by the need to conserve water and minimize water runoff. In the attached location map (Attachment No. 2) phase 1 (the subject of this report) are presented. Sites for the phase 1 of improvements include 4 sites, which are listed in Table 2 below:

Table 2

Site	Location
1	Well Site 24 located at 947 E Franklin Avenue
2	Median along East End Avenue between Holt Avenue and Mission Boulevard
3	Median along Reservoir Street between County Road and CA-60 freeway
4	Median along Reservoir Street (Southern portion) between Walnut Avenue and southerly City limits

On July 5, 2025, a request for proposal for “Runoff Capture and Water Quality Improvements at Various Locations - Various Sites” was issued on the City’s electronic bidding platform Planet Bids. The solicitation notified 1626 potential vendors, of which 85 prospective bidders downloaded the RFP, resulting in the City receiving 4 bids. Upon initial review of the bids, Estate Design and Construction’s bid was deemed unresponsive for failure to have the required licenses. Marina Landscape, Inc. met the minimum qualifications and was evaluated based on their pricing proposal and submitted references. The lowest responsive and responsible bid for the total base and additive alternate bid work in the amount of \$855,284 was submitted by Marina Landscape, see Table 2 below for bid details.

Table 3

Bidder	Subtotal Base Bid	Subtotal Additive Alternate	Total Base Bid and Additive Alternate
Marina Landscape, Inc.	\$432,852	\$422,432	\$855,284
Oppenheimer National	\$492,712	\$364,998	\$857,711
Guills Inc.	\$497,095	491,375	\$988,470

Prepared by:

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Senior Water Resources Engineer

ATTACHMENTS:

Attachment No. 1 – Construction Contract

Attachment No. 2 – Location Map