

# City of Pomona

505 S. Garey Ave.  
Pomona, CA 91766



## Regular Meeting Agenda

Monday, March 17, 2025

Closed Session begins at 5:30 p.m. in the Council Chambers  
(City Council will move to the Chuck Bader Conference Room after  
Closed Session Public Comment)

&

7:00 p.m. in the Council Chambers

### City Council / Housing Authority / Successor Agency to the Redevelopment Agency

*Mayor Tim Sandoval*  
*Vice-Mayor Steve Lustro*  
*Councilmember Debra Martin*  
*Councilmember Victor Preciado*  
*Councilmember Nora Garcia*  
*Councilmember Elizabeth Ontiveros-Cole*  
*Councilmember Lorraine Canales*

#### VISION STATEMENT

*Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.*

## PLEASE NOTE

*The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council.*

*Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.*

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona City Council Meeting Rules of Procedure.*
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.*
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.*
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Vice Mayor if the Mayor is absent).*

*We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.*

## ACCESSIBILITY

*The City of Pomona wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's Administration Office at (909) 620-2051 at least 48 hours before the meeting, if possible. Additionally, Listening Assistive Devices are available for the hearing impaired; please see the City Clerk.*

*Agenda-related writings or documents provided to the City Council are available for public inspection in the Office of the City Clerk and on the City's website [www.pomonaca.gov](http://www.pomonaca.gov). Persons who have questions concerning any agenda item may call the City Clerk's Office at (909) 620-2341.*

## SPANISH INTERPRETATION / INTERPRETACIÓN EN ESPAÑOL

*If you require Spanish interpretation, a bilingual interpreter is available at Regular City Council meetings and may be available at Special meetings, if necessary.*

*Si necesita interpretación en español, un intérprete bilingüe está disponible en las juntas regulares del Concejo Municipal y puede estar disponible en juntas especiales, si es necesario.*

## 5:30 P.M.

*In the Chuck Bader Conference Room*

## CLOSED SESSION

*Held in the Chuck Bader Conference Room adjacent to the Council Chambers on the south side of the building.*

## **CALL TO ORDER**

## **PUBLIC COMMENT**

*Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council prior to the City Council convening into closed session. Comments from the public will be limited to three (3) minutes. No member of the public will be allowed to be present once the City Council convenes into closed session.*

## **CLOSED SESSION AGENDA ITEMS**

### **A) PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Pursuant to Government Code Section 54957(b)(1))

City Manager

### **B) CONFERENCE WITH LABOR NEGOTIATOR** (Pursuant to Government Code Section 54957.6)

Unrepresented Employee: City Manager

## **7:00 P.M.**

*Council Chambers*

## **CALL TO ORDER**

## **CLOSED SESSION REPORT**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **PRESENTATIONS**

\*A Proclamation of the City Council of the City of Pomona Recognizing March 2025 as "American Red Cross Month" in the City of Pomona

**Attachments:**    [3.17 March 2025 as Red Cross Month](#)

## **MAYOR/COUNCILMEMBER COMMUNICATIONS**

*Reports on conferences, seminars, and regional meetings attended by Mayor and City Council and announcements of upcoming events, and also items for future City Council consideration as requested by Mayor or Members of the City Council.  
Additionally, this is the time for Mayor and City Council to disclose on the record any contributions per Charter*

Section 1403. This section states "Prior to casting a vote on any contract, permit, or other matter requiring City Council approval where the applicant seeking approval is a person or business entity controlled by that person that has contributed more than five hundred dollars (\$500) within the previous twelve (12) months to a Councilmember's City election campaign committee, the Mayor or Councilmember receiving such contribution(s) shall disclose on the public record the receipt of said contribution(s).

## **CITY MANAGER COMMUNICATIONS**

Reports from the City Manager.

## **PUBLIC PARTICIPATION**

Public Participation – At this time, the public is invited to address the Council concerning any items not on the agenda.

Together the City Council members, City staff, and public honor Pomona's important City meeting values:

- To speak and to listen to everyone with respect and courtesy;
- To honor fairness in our cherished democratic process;
- To affirm Pomona's dedication to lead as a Compassionate City.

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together. In order to address the City Council, each individual must fill out a speaker card, which is available in the lobby of the Council Chambers. Speaker cards must be completed and turned in to the City Clerk at this time. Only those speaker cards turned in to the City Clerk will be allowed to address the City Council. No late cards will be accepted. Each person should state their name and will be allowed to speak once for three minutes. All speakers and persons in the audience must adhere to the City Council Rules of Procedure and Decorum.

## **CONSENT CALENDAR**

All matters under the Consent Calendar may be enacted by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Councilmember, that item may be removed from the Consent Calendar and considered separately. All consent items pulled for discussion will be limited to five minutes. If they are not enacted upon within five minutes, the Mayor will move that Consent Item to the end of the Agenda, after consideration of the public hearings. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

### **1. Approval of City Council/Housing Authority/Successor Agency to the Redevelopment Agency Meeting Minutes**

It is recommended that the City Council approve the following City Council/Housing Authority/Successor Agency to the Redevelopment Agency Meeting Minutes:

February 24, 2025 Regular Meeting Minutes

March 3, 2025 Regular Meeting Minutes

**Attachments:**     [FINAL MINUTES 02-24-2025.pdf](#)

[FINAL MINUTES 03-03-2025.pdf](#)

### **2. Award of Contract to USI Insurance Services to Provide Employee Benefits Insurance Brokerage Services**

It is recommended that the City Council take the following actions:

- 1) Award a three-year contract with two (2), one-year extension options to USI Insurance Services to provide employee benefits insurance brokerage services;
- 2) Authorize the City Manager to execute an agreement with USI Insurance Services on behalf of the City, and any subsequent extensions or amendments, subject to approval as to form by the City Attorney; and
- 3) Authorize the City Manager, or designee, to execute agreements with insurance and benefit providers for benefits obtained through USI Insurance Services.

**Attachments:**     [Staff Report USI Award.docx](#)  
                                 [USI Agreement 3-3-25.pdf](#)

3. Resolution Authorizing David Taussig and Associates as the Engineer of Record for Fiscal Year 2025-26 and Ordering the Preparation of the 2025-26 Engineer's Report for the Consolidated Citywide Street Lighting and Landscape Maintenance District

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2025-29 - A RESOLUTION OF THE CITY COUNCIL OF POMONA, CALIFORNIA, AUTHORIZING DAVID TAUSSIG AND ASSOCIATES, INC., D/B/A/ DTA, AS THE ENGINEER OF RECORD FOR FISCAL YEAR 2025-26 AND ORDERING THE PREPARATION OF THE 2025-26 ENGINEER'S REPORT FOR THE CONSOLIDATED CITYWIDE STREET LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT**

**Attachments:**     [Staff Report](#)  
                                 [Attachment 1 - Resolution](#)

4. Approve Amendment No. 1 to the Agreement with ENCO Engineering, Inc. for On-Call Citywide Plumbing Services in an Amount Not to Exceed \$275,000 for a Three-Year Term

It is recommended that the City Council approve the following actions:

- 1) Approve Amendment No. 1 to the Agreement with ENCO Engineering, Inc., (formerly E L Engineering) for On-Call Citywide Plumbing Services in an amount not to exceed \$275,000 for a three-year term; and
- 2) Authorize the City Manager to execute any documents necessary to complete the ENCO Engineering, Inc., amendment and any subsequent change orders on behalf of the City.

**Attachments:**    [Staff Report-Amend ENCO](#)  
[Attachment No. 1 – Original Agreement – ENCO Engineering, Inc.](#)  
[Attachment No. 2 – Amendment No. 1 – ENCO Engineering, Inc.](#)

5. Award Contract to TKE Engineering Incorporated in the Amount of \$409,550 for VPD Parking Lot Renovations and ADA Compliance Design Consulting Services

It is recommended that the City Council take the following actions:

- 1) Award a professional consulting services contract to TKE Engineering Incorporated for “VPD - Parking Lots Rehabilitation II,” Project No. 428-2590-XXXXX-71081 for professional design consulting services related to ADA Accessibility design to bring the VPD lots into current ADA compliance for a cost not to exceed \$409,550; and
- 2) Authorize the City Manager to execute the consulting contract and any subsequent change orders on behalf of the City.

**Attachments:**    [Staff Report Award TKE VPD ADA](#)  
[Attachment No. 1 - Draft Agreement - TKE](#)

6. Award a Two-Year Contract to Axon Enterprise, Inc. for the Purchase of FususOne Software Management System and Establish Axon Enterprise, Inc. as the Sole Source Provider of Standard Police Equipment

It is recommended that the City Council take the following actions:

- 1) Award a Two-Year purchasing contract to Axon Enterprise, Inc. for the FususOne Software Management for an aggregate amount not to exceed \$200,000;
- 2) Establish Fusus (Axon Enterprise, Inc) as the sole source provider of standard Police equipment for Fiscal Year 2024-25; and
- 3) Authorize the City Manager, or designee, to execute any and all agreements on behalf of the City, subject to review and approval as to form by the City Attorney.

**Attachments:**    [FususOne Staff Report \(2025\).docx](#)  
[Attachment No. 1 - 2 year Renewal Agreement](#)

7. Resolution Amending the FY 2024-25 Operating Budget and Capital Improvement Program (CIP) Budget by Appropriating \$200,000 of Youth Commitment Funding to “Park Improvements - Sport Court Resurfacing and Restriping Citywide”

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2025-40 - A RESOLUTION OF THE CITY COUNCIL OF THE**

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**CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2024-25 OPERATING AND CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGETS BY UNAPOPROPRIATING \$200,000 OF GENERAL FUND YOUTH COMMITMENT FUNDING AND APPROPRIATING THIS \$200,000 OF GENERAL FUND YOUTH COMMITMENT FUNDING TO "PARK IMPROVEMENTS - SPORT COURT RESURFACING AND RESTRIPIING CITYWIDE," PROJECT NO. 428-2590-XXXXX-71069**

Attachments:    [Staff Report.docx](#)  
                          [Attachment 1 - Resolution.doc](#)

8. Approve an Agreement with the Los Angeles County Fair Association for Law Enforcement Services for the 2025 Los Angeles County Fair

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

**RESOLUTION NO. 2025-43 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2024-25 OPERATING BUDGET BY INCREASING REVENUE ESTIMATES BY \$72,428 AND APPROPRIATING \$72,428 IN THE GENERAL FUND**

- 2) Approve an agreement with the Los Angeles County Fair Association for Law Enforcement Services for the 2025 Los Angeles County Fair in the amount of \$836,717; and
- 3) Authorize the City Manager, or designee, to execute any and all agreements on behalf of the City, in substantially the form submitted, subject to review and approval by the City Attorney.

Attachments:    [Staff Report 2025 La County Fair](#)  
                          [Attachment No. 1 - Reso 2025-43](#)  
                          [Attachment No. 2 - LA County Fair Agreement](#)

9. Adopt a Resolution to Amend the FY 2024-25 Operating Budget Correcting the Fund and Account Code

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2025-41 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA AMENDING THE FY 2024-25 OPERATING BUDGET BY DECREASING STATE GRANT FUNDS AND INCREASING MEASURE H REVENUE ESTIMATES AND APPROPRIATIONS IN THE AMOUNT OF \$180,675**

Attachments: [Staff Report - CCOGIHS FY 24-25 Correct Account](#)  
[Reso. No 2025-41 CCOGIHS FY 24-25](#)

10. Resolution to Amend the FY 2024-25 Capital Improvement Program (CIP) Budget by Creating a New Project, “Ted Greene Park Restroom Renovations”

It is recommended that the City Council approve the following resolution:

**RESOLUTION NO. 2025-42 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA TO AMEND THE FY 2024-25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CREATING A NEW PROJECT, “TED GREENE PARK RESTROOM RENOVATIONS,” PROJECT NO. 428-2590-XXXXX-71121 AND APPROPRIATING \$160,000 OF AVAILABLE CIP PROJECT FUND RESERVES (GENERAL FUND) TO THE PROJECT**

Attachments: [Staff Report.docx](#)  
[Attachment 1 - Resolution.doc](#)  
[Attacment 2 - CIP Details.pdf](#)

11. Resolution Amending the FY 2024-25 Capital Improvement Program (CIP) Budget by Adding Additional Funding to “New Playground at Washington Park Baseball Fields”

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2025-44 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, TO AMEND THE FY 2024-25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY UNAPPROPRIATING \$20,000 OF DISTRICT 3 CIP CARRYOVER DISCRETIONARY FUNDS FROM “WASHINGTON PARK COMMUNITY CENTER REHABILITATION,” PROJECT NO. 428-2590-XXXXX-71095 AND APPROPRIATING THIS FUNDING TO “NEW PLAYGROUND AT WASHINGTON PARK BASEBALL FIELDS,” PROJECT NO. 428-2590-XXXXX-71094**

Attachments: [Staff Report](#)  
[Attachment 1 - Resolution](#)

12. Approve the Purchase of Pickup Trucks and Utility Trucks for the Water Resources Department

It is recommended that the City Council take the following actions:

- 1) Approve the purchase of seven (7) Ford Lightning pickup trucks in the amount of \$506,520 from Transwest Truck Centers; and,
- 2) Approve the purchase of one Ford F-250 utility truck, one Ford F-350 and one



Ford F-550 utility truck in the total amount of \$270,646 from Ted Jones Ford, Inc.

Attachments: [Staff Report - Utility Trucks.docx](#)

## **DISCUSSION CALENDAR**

13. Finding of Public Benefit to the Community at Large-Recommended Expenditure(s) and Recap of Expended Funds

It is recommended that the City Council take the following actions:

- 1) Approve the expenditure(s) recommended and make the finding that the community at large will receive a public benefit from the expenditure of funds for the recommended item(s); and,
- 2) Receive and file the recap of final amounts.

Attachments: [FOPB Staff Report](#)  
[Attachment](#)

14. Fiscal Year 2024-25 General Fund Mid-Year Budget Review

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

**RESOLUTION NO. 2025-34 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FISCAL YEAR 2024-25 OPERATING BUDGET AND AMENDING THE FISCAL YEAR 2024-25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 2) Review the Fiscal Year (FY) 2024-25 General Fund Mid-Year Budget Report.

Attachments: [FY 2024-25 Mid-Year Staff Report final mowbray 3-10](#)  
[attach 1 Reso 2024-25mid year](#)  
[attach 2 FY 2024-25 2nd Qtr - Mid-Year \(1\)](#)

## **PUBLIC HEARINGS**

15. Introduction and First Reading of Ordinance No. 4357, Approving Zoning Code Amendment (CODE-001403-2024) Establishing New Sign Regulations in the Pomona Zoning and Development Code Section 630 ("Signs")

It is recommended that the City Council take the following actions:

- 1) Conduct a public hearing and receive public testimony; and

- 2) Introduce, waive further, and give first reading to the following ordinance:

**ORDINANCE NO. 4357 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING ZONING CODE AMENDMENT (CODE-001403-2024) AMENDING THE POMONA ZONING AND DEVELOPMENT CODE TO REMOVE THE CURRENT SIGN SECTION .1310 AND REPLACE WITH SECTION 630. ("SIGNS")**

**Attachments:**     [Staff Report](#)

[Attachment 1- Draft CC Ordinance No. 4357](#)

[Attachment 2 - Exhibit A: March 17, 2025, Draft Zoning & Development](#)

[Attachment 3 - Public Hearing Notice](#)

[Attachment 4 - PC Staff Report & Attachments of 2-12-25](#)

[Attachment 5 - Staff Presentation](#)

16. Introduction and First Reading of Ordinance No. 4355, Amending Pomona City Code Chapter 18 ("Environment") pertaining to regulating the Built and Natural Environment; Ordinance No. 4358, Amending Chapter 2 ("Administration"), Article X ("Code Enforcement") pertaining to Administrative Citation Fines for Code Violations; and Adoption of Resolution No. 2025-38 to Add Said Fines

It is recommended that the City Council take the following actions:

- 1) Conduct a public hearing and receive public testimony;
- 2) Introduce, waive further and give first reading to the following ordinance:

**ORDINANCE NO. 4355 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING POMONA CITY CODE CHAPTER 18 ("ENVIRONMENT") PERTAINING TO REGULATING THE BUILT AND NATURAL ENVIRONMENT**

- 3) Introduce, waive further and give first reading to the following ordinance:

**ORDINANCE NO. 4358 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING POMONA CITY CODE CHAPTER 2 ("ADMINISTRATION"), ARTICLE X ("CODE ENFORCEMENT") PERTAINING TO ADMINISTRATIVE CITATION FINES FOR CODE VIOLATIONS**

- 4) Adopt the following resolution:

**RESOLUTION NO. 2025-38 - A RESOLUTION OF THE CITY COUNCIL OF THE**

**CITY OF POMONA, CALIFORNIA AMENDING AND ADDING AMINISTRATIVE  
CITATION FINES FOR CODE VIOLATIONS**

**Attachments:**    [Staff Report](#)  
[Attachment 1 - Ordinance 4355](#)  
[Attachment 2 - Ordinance 4355 Exhibit A](#)  
[Attachment 3 - Ordinance 4358](#)  
[Attachment 4 - Reso 2025-38](#)  
[Attachment 5 - Public Notice](#)

**ADJOURNMENT**

*The next Regular Meeting will be held on April 7, 2025 in the City Council Chambers, 505 S. Garey Avenue, Pomona, California. Closed Session items will be discussed at 5:30 p.m. The Open Session will commence at 7:00 p.m.*

**CERTIFICATION OF POSTING AGENDA**

*I, Rosalia A. Butler, MMC, City Clerk for the City of Pomona, hereby certify that the agenda for the March 17, 2025 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers and the Chuck Bader Conference Room, and on the City's website [www.pomonaca.gov](http://www.pomonaca.gov) on March 11, 2025.*

*I declare under the penalty of perjury that the foregoing is true and correct.*

*/s/ Rosalia A. Butler, MMC  
City Clerk*