

**Regular Meeting Minutes**

**Fairplex Mitigation Fund Advisory  
Committee**



- Chair Sandra Christensen - District 4**
- Vice-Chair Lisa Snider - District 5**
- Committee Member Norma Quiñones - Mayoral Appointee**
- Committee Member Roxanne M. Vaniman - District 1**
- Committee Member Susan VanderMolen - District 2**
- Committee Member Lisa Beans - District 3**
- Committee Member Brenda Shultz - District 6**
- Committee Member Natalie Chaidez - Fairplex Appointee**
- Committee Member Michael G. Rodriguez - LA County Board of Supervisors Appointee**

**VISION STATEMENT**

**Wednesday, October 15, 2025**

**6:00 PM**

**Chuck Bader Conference Room**

**6:00 P.M.**

**A. CALL TO ORDER**

Chair Christensen called the meeting to order at 6:05 pm.

**B. PLEDGE OF ALLEGIANCE**

Chair Christensen led the Pledge of Allegiance.

**C. ROLL CALL**

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|---------|---|
| Present | Chair Sandra Christensen<br>Vice-Chair Lisa Snider<br>Committee Member Norma Quinones<br>Committee Member Brenda Shultz<br>Committee Member Natalie Chaidez<br>Committee Member Michael Rodriguez |
| Absent: | Committee Member Roxanne M. Vaniman<br>Committee Member Susan Vandermolen<br>Committee Member Lisa Beans  |

**STAFF PRESENT**

Arnold Dichosa, City Engineer  
Meg McWade, Public Works Director  
Andrew Mowbray, Finance Director  
Beth Senebandith, Principal Accountant  
Sylvia Gonzales, Management Analyst

**D. PUBLIC COMMENT**

None.

Secretary Gonzales announced the attendance of Rosalia Butler, Pomona City Clerk and requested a motion from the Committee to move Staff Communications to Item 1. Motioned by Vice-Chair Snider, Second by Committee Member Quinones, All in favor; motion carried. 6-0 to move Staff Communications to Item 1 of the agenda.

**STAFF COMMUNICATION**

1. Commission Update – Presented by Rosalia Butler, City Clerk. Ms. Butler thanked the Commissioners for their time and commitment to the Committee. Ms. Butler provided a reminder to the Commissioners of the need to submit their Form 700 by the April 1, 2026, deadline. The City Clerk shared she has been authorized by the City Manager to submit the names of those who fail to turn in their Form 700 to the Ethics Commission for review. Submittal processes were discussed as well as the newly enacted fines that could be applied for late entries. Current fines for failure to submit can rise to \$200. The City Clerk also discussed the state required two-hour Ethics Training. Brown Act training and/or a refresher course is slated for 2026. Feedback has been received requesting a one-hour Brown Act training be added to the existing two-hour Ethics Training. The City Clerk's office is currently reviewing that option. For those who do not need the Brown Act refresher course, you would only be required to complete the two-hour state mandated ethics portion.
2. Pomona Safety Action Plan – Presented by Meg McWade, Public Works Director. Ms. McWade provided a summary of the City's Pomona Safety Action Plan (PSAP) and the process for residents to complete the survey on what type of safety traffic improvements they wish to implement. Paper surveys and online surveys are being offered to our residents. Ms. McWade discussed in detail the user-centric survey that provides residents tools to identify specific locations of concern. PSAP outreach efforts have included community outreach meetings, staff attendance at city events, outreach to schools and organizations, and posting on all City social media outlets. The goal is to get feedback that would be used to pursue grant funds. Once the data is collected citywide, staff can then segment impacted areas for improvements along Fairplex and bring back to the Committee for discussion. Meg confirmed the current timeline for survey completion is April 2026.

Commissioner Shultz asked Ms. McWade the difference between a round-about versus a four-way stop sign. Meg went on to explain the benefits of roundabouts such as a tool to slow traffic, they allow traffic in some ways to continue, traffic is allowed to go through seamlessly when traffic is light and prevents stops for each approaching vehicle. It also allows pedestrians and bicyclists another option to go around traffic. An important safety measure of roundabouts is the reduction/elimination of street racing and donuts from occurring in these areas.

## **CONSENT CALENDAR**

### **APPROVAL OF THE MEETING MINUTES**

3. Motioned by Committee Member Shultz, Seconded by Committee Member Quinones, All in favor; motion carried; 6-0, 3 absent to approve the June 18, 2025 regular meeting minutes.

## **DISCUSSION CALENDAR**

4. Financial Report – Presented by Andrew Mowbray, Finance Director. Mr. Mowbray updated the Committee on the Fairplex fund balance of \$788,336 that includes revenue from various events at Fairplex since the last meeting. Mr. Mowbray confirmed all other monies have been allocated to CIP Projects. Committee Member Quinones inquired about the parking revenue generated by the Hot Tub & Swim Spa event of \$105. Commissioner Chaidez confirmed that this is historically a low attendance event. Vice-Chair Snider asked about the duplicate dollar amounts of \$105 listed for several events. Commissioner Chaidez confirmed that there is a practice for a vendor to pre-purchase a set amount of parking stalls based on the estimated number of attendees
5. Reduced Speed at McKinley Avenue / Accident History Update – Presented by Meg McWade, Public Works Director. Ms. McWade provided the Committee two handouts summarizing accident history at McKinley Avenue. Data sheets covered accident data from 2021 through 2025. The handouts included the same data, however, one was an overview, while the second was a detailed report received from the Pomona Police Department itemizing each occurrence and accident details. The data confirmed a mix of reasons for accidents at this intersection including distracted driving, driving under the influence, and hit-and-runs.
6. McKinley Avenue and Canyon Way Traffic Signal Project Update – Presented by Arnold Dichosa, City Engineer. Mr. Dichosa confirmed that the traffic signal at the intersection was installed and active as of October 14, 2026. Arnold reviewed each slide in the presentation and discussed the various phases of the project to date.

Chair Christensen shared with the Commission that she visited the intersection to check signal wait times. The timing of the signal ranged from 2.5 to 5.2 minutes. At one point, Chair Christensen exited her vehicle to push the signal button after witnessing two cars waiting over five minutes for the signal to change. The Chair requested that the signal times be re-examined based on her site visit. Mr. Dichosa confirmed a typical signal cycle is 60 seconds, and delays were likely a programming issue. Mr. Dichosa confirmed he would have staff conduct tests at the intersection to trouble shoot any timing patterns or programming issues/errors.

7. Fairplex Specific Plan Application and Interim Use of Property – 3<sup>rd</sup> Amendment to Interim Use Agreement Update - Presented by Meg McWade, Public Works Director. Ms. McWade relayed that this item was for informational purposes. City staff brought this item to Council on August 4, 2025. The only action taken was to extend the soon to expire agreement, through December 31, 2025. The only change to the agreement was the schedule. The extension will allow staff an opportunity to have more robust discussions on the new agreement and terms.

### **COMMITTEE MEMBER COMMUNICATION**

Chair Christensen noted that with a fund balance of \$780,000, a discussion on what steps needed to be taken in terms of mitigation in advance of the Fair. It was confirmed the item will be agendized and discussed at the the next meeting.

Meg McWade, Public Works Director asked to agendize a Wayfinding Signage Program item for the next Committee meeting. Ms. McWade confirmed plans need to be in place not only for the next Fair season, but also for LA28 Olympic events being held at Fairplex. An overview of Wayfinding programs, costs, and LA28 processes for the Committee to consider will be discussed.

Vice-Chair Snider thanked staff for their responsiveness to questions from the Commission. The inclusion of photos and comprehensive reports is next level and a welcome change for the Committee.

### **ADJOURNMENT**

Chair Christensen adjourned the meeting at 6:52 pm; the next regular meeting will be on March 18, 2026, at 6:00 pm.

Respectfully submitted,

ATTEST:

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Denise Reyna  
Senior Administrative Assistant,  
Public Works

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Sandra Christensen  
Chair of the Fairplex Mitigation  
Fund Advisory Committee

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