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# CITY OF POMONA COUNCIL REPORT

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June 2, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Meg McWade, Public Works Director

**SUBJECT: AWARD A PROFESSIONAL CONSULTING SERVICES CONTRACT  
FOR DEVELOPING THE CITY'S SAFETY ACTION PLAN RELATED TO  
ROADWAY SAFETY**

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## **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

- 1) Award a professional consulting services contract to TJKM Transportation Consultants for "Pomona Safety Action Plan," Project 428-2590-XXXXX-68590, for developing the City's Safety Action Plan, in the amount of \$481,409; and
- 2) Authorize the City Manager, or designee, to execute the contract and any related documents and subsequent change orders on behalf of the City.

## **EXECUTIVE SUMMARY:**

This action will result in awarding a professional consulting services contract to TJKM Transportation Consultants, in the amount of \$481,409 for the development of a Safety Action Plan for the City of Pomona. The project will involve significant community engagement to develop an action plan to address roadway concerns, poising the City to be more competitive when soliciting future grants.

## **SB1439/GOVERNMENT CODE §84308 APPLICABILITY:**

☒ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer, 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise

related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

### **FISCAL IMPACT:**

The project will use SS4A grant funds, as well as Measure R Funds for the consultant contract in the amount of \$481,409. The table below summarizes the impact of the recommended action:

<b>Category</b>	<b>“Pomona Safety Action Plan,” Project No. 428-2590-XXXXX-68590</b>
Beginning Budget	\$500,000
Encumbrances & Expenses (As of 5/8/25)	(\$1,266)
Award Contract to TJKM	(\$481,409)
<b>Revised Budget</b>	<b>\$17,325</b>

### **PREVIOUS RELATED ACTION:**

On September 19, 2022, the City Council adopted the SS4A Strategic Plan. The adoption of the SS4A Strategic Plan allowed the City to apply for roadway safety funding to implement traffic safety improvements.

On June 3, 2024, the City Council adopted Resolution No. 2024-68 to create a new project “Pomona Safety Action Plan,” Project No. 428-68590, accepting, increasing revenue estimates and appropriating \$400,000 of Safe Streets and Roads for All (SS4A) Grant funds to the project.

### **DISCUSSION:**

The U.S. Department of Transportation established the Safe Streets and Roads for All (SS4A) discretionary program. Subsequently, the City submitted an application for the FY23 SS4A planning grant. The City was awarded a grant in the amount of \$400,000 to develop a citywide action plan with the goal to reduce traffic-related injuries, particularly to pedestrians

On December 2, 2024, RFP No. 2024-65 “Pomona Safety Action Plan (PSAP) was issued on the City’s electronic bidding platform. The solicitation notified 540 potential vendors, of which 38 vendors downloaded the RFP, resulting in the City receiving six proposals. The six proposals were then evaluated by the evaluation committee based on their project approach, qualifications, and experience. The list was then shortened to the top 3 consultants and a second round of evaluations were conducted. TJKM Transportation Consultants’ proposal was the most responsive, responsible, and qualified proposal. The following table shows the rankings for the proposals.

### **Combined Scores - Pomona Safety Action Plan - RFP No. 2024-65**

<b>Rank</b>	<b>Firm/Proposer</b>	<b>Round 1 (200 Max Score)</b>	<b>Round 2 (400 Max Score)</b>
<b>1</b>	T J K M	<b>189</b>	<b>322.34</b>
<b>2</b>	General Technologies and Solutions	<b>182</b>	<b>304</b>

<b>3</b>	Willdan Engineering	<b>193</b>	<b>287.92</b>
<b>4</b>	Kimley-Horn and Associates	<b>184</b>	<b>N/A</b>
<b>5</b>	Linscott, Law & Greenspan Engineers	<b>178</b>	<b>N/A</b>
<b>6</b>	Minagar & Associates, Inc.	<b>175</b>	<b>N/A</b>

Based on the rankings and completed reference checks, Staff recommends the City Council authorize the City Manager to execute the attached professional consulting services contract (Attachment 1) with TJKM Transportation Consultants for development of the City's Safety Action Plan.

If approved, the project will involve a citywide crash analysis to evaluate collision trends, identify patterns, and locate any areas within the High Injury Network. Public feedback will be gathered through both online and in-person surveys conducted throughout the project. Engagement efforts will include five stakeholder meetings, fourteen community meetings, and six pop-up events. Input collected from the public and stakeholders will inform the development of an implementation strategy for the proposed recommendations. Project deliverables will also include GIS data layers showing existing crosswalks and bicycle facilities. The final report will feature conceptual designs and cost estimates for the top three priority projects, which can be used to support future grant applications. Completion of the project demonstrates the City's commitment to reducing traffic fatalities and severe injuries on our streets and roadways by prioritizing projects that focus on traffic and pedestrian safety improvements. It is anticipated the report will be completed by the end of Summer 2026.

Prepared by:

Stephanie Carbajal, PMP, Program Assistant

**ATTACHMENT:**

Attachment No. 1 – Professional Consulting Services Contract