



CITY OF POMONA

COUNCIL REPORT

February 24, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted by: Chris Diggs, Water Resources Director

SUBJECT: APPROVE A SOLE SOURCE AWARD OF CONTRACT TO CONSERV CONSTRUCTION, INC. FOR RESIDENTIAL LANDSCAPING EVALUATIONS

RECOMMENDATION:

It is recommended that the City Council take the following action:

- 1) Approve a sole source award of contract for a three-year agreement, with two one-year renewal options, with Conserv Construction, Inc. (Conserv) to provide consulting services in an amount not-to-exceed \$150,000 for residential landscape evaluations; and,
- 2) Authorize the City Manager, or designee, to execute a three-year agreement with Conserv on behalf of the City and any subsequent documents, amendments or renewals, subject to approval as to form by the City Attorney.

EXECUTIVE SUMMARY

The recommended actions will allow Conserv to perform residential landscape evaluations to Pomona residents to assist with water conservation and water use efficiency throughout the city.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☒ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

There is sufficient funding in the adopted Fiscal Year 2024-2025 Water Fund budget (571-8127-52197-00000 and 571-8127-52197-51356) to cover the cost to Conserve. Future contract costs will be budgeted for in the appropriate fiscal years. In addition, staff has received reimbursable grant funds in the amount of \$50,000 from the Metropolitan Water District (MWD), via Three Valleys Municipal Water District (Three Valleys), to offset the cost of the residential landscape evaluations. Additional contract years with Conserve will be funded by Water Fund when no grant funding is available.

PREVIOUS RELATED ACTION:

The Water Resources Department has been successful in receiving similar grant funding in prior years, as recently as at the November 6, 2023, City Council meeting, which included this program and utilizing Conserve.

DISCUSSION:

For the past few years, the City has contracted with Conserve to assist in promoting water efficiency among residential customers. The City has offered customers, free of charge, a residential landscape evaluation as well as various water efficient products for their home. Conserve assists customers in conserving water through ensuring that sprinklers are properly functioning and upgrading weather-based landscape irrigation controllers. As part of this effort, residents will receive an irrigation evaluation. Depending on the evaluation results, residents will be provided with a sprinkler tune-up and/or a weather-based irrigation controller. The program is offered on a first come first serve basis at no cost to the residential water customer.

To continue the City's ongoing efforts in assisting residential water customers in conserving water, staff submitted a grant application and was granted \$50,000 from the MWD Member Agency Administered Incentive Program, via Three Valleys. The rules of the grant are that Conserve is to complete the work and the City would seek grant reimbursement afterwards. The residential landscape evaluation program is successful in reducing outdoor water consumption, which consequently helps the City with remaining in compliance with State regulations. As such, the Water Fund will continue to support this water conservation program regardless of grant funding availability.

At this time, staff is seeking approval to award a three-year agreement, with two one-year renewals (Attachment 1) in the amount not to exceed \$150,000 to Conserve to continue offering customers landscape evaluations and weather-based landscape irrigation controllers.

Prepared by:

Julie Carver

Environmental Compliance Supervisor

ATTACHMENT:

Attachment No. 1 – Conserve Contract