

Vehicle Parking District
Board of Parking Place Commissioners
August 14, 2025

505 S. Garey Ave
Pomona, CA 91766

Regular Meeting Minutes

City of Pomona
Regular Meeting Minutes
Vehicle Parking District
Board of Parking Place Commissioners



Chairperson Joseph Mladinov III
Vice-Chairperson Glenda Barillas
Commissioner Carolyn Hemming
Commissioner Brian Mundy
Commissioner Alejandra M. Tessier
Commissioner Sergio Cervantes
Commissioner Manuel Vizcarra

VISION STATEMENT

*Pomona will be recognized as a vibrant, safe, beautiful
community that is a fun and exciting destination and the home of
arts and artists, students and scholars, business and industry.*

Thursday, August 14, 2025

6:00 PM

City of Pomona Council Chambers

CALL TO ORDER

The meeting of the Vehicle Parking District (VPD) Board of Parking Place Commissioners was called to order by Chairperson Mladinov III at 6:01 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Arnold Dichosa, City Engineer.

ROLL CALL

Present: Chairperson Mladinov III
Vice-Chair Barillas
Commissioner Hemming
Commissioner Cervantes
Commissioner Vizcarra – Arrived at 6:07 p.m.

Absent: Commissioner Mundy
Commissioner Tessier

PUBLIC COMMENT

None.

COMMISSIONER COMMUNICATION

Vice-Chair Barillas apologized for her recent absences, citing work-related obligations. Chair Mladinov inquired about a future meeting where the budget will be discussed and requested an update on Lots 6 and 7.

CONSENT CALENDAR

Motion by Vice-Chair Barillas, Second by Commissioner Hemming, carried 4-0, to approve items 1-4 on the Consent Calendar.

1. Approval of the July 10, 2025 Vehicle Parking District Board of Parking Place Commissioners Regular Meeting Minutes
2. Approval of the Vehicle Parking District Revenue and Expenditure Report for July 2025
3. Ratification of the Sale of Four (4) New Vehicle Parking Permits Issued in July 2025
4. Receive and File the Vehicle Parking District Board of Parking Place Commissioners Attendance Report through July 2025

DISCUSSION CALENDAR

5. Amendment of the Vehicle Parking District (VPD) Downtown Pomona Owners Association Board (DPOA) Representative Policy and Appointment of the VPD Board of Parking Place Commissioners DPOA Board Member Representative to Complete the Term Ending February 2027

Commissioner Hemming had a question regarding the amendment to the VPD DPOA Representative Policy (Policy). She stated that at the meeting in July, Chair Mladinov requested that when the VPD DPOA representative cannot attend the DPOA meetings, the VPD Chair or Vice-Chair be eligible to count as a quorum and vote. Senior Management Analyst Lindsay McElwain advised the Commission that the amendments as proposed were in line with the DPOA Bylaws and that it would require an action of the DPOA to allow the VPD Chair or Vice-Chair to be eligible to count as a quorum and vote. Ms. McElwain shared that if DPOA were to amend their Bylaws, Staff could propose an additional amendment to the Policy and bring that forward for consideration.

Ms. McElwain read the proposed amendments to the Policy into the record.

Vice-Chair Barillas requested minor typographical edits to the proposed amended Policy as follows:

- In Section 3c, change “and” to “an”;
- In Section 4b, revise the first sentence to read “with less than one year of service” instead of “with less than year service”;
- In Section 4d, change “and” to “an”

Motion by Vice-Chair Barillas, Second by Commissioner Cervantes, carried 4-1, to approve the amendment to the Vehicle Parking District Downtown Pomona Owners Association Board Representative Policy.

The floor opened for nominations for the VPD DPOA Representative. Commissioner Vizcarra nominated himself for the VPD DPOA Board Member Representative. As no further nominations were made, the nomination period was closed.

A letter from the DPOA in support of Manuel Vizcarra for the VPD DPOA Representative was read into the record by Ms. McElwain.

Motion by Vice-Chair Barillas, Second by Commissioner Vizcarra, carried 4-1, to appoint Commissioner Vizcarra as the VPD Board of Parking Place Commissioners DPOA Board Member Representative for the term through February 2027.

6. Demonstration on Online VPD Permit Payments

Management Analyst Sylvia Gonzales provided the Commission with a demonstration of the newly implemented process for paying for VPD parking permits online.

Commissioner Hemming thanked staff for implementing the online payment option for VPD parking permits. Commissioner Vizcarra inquired whether this update could be announced via social media.

STAFF COMMUNICATION

Management Analyst Sylvia Gonzales reported to the Commission that any Commissioner who completed service in 2023 will be receiving their Pomona Goddess and confirmed that the City Clerk's Office would contact Commissioners once a date has been determined.

During Staff Communication, the Commission revisited Commissioner Communication.

Commissioner Vizcarra asked how he would report back to the VPD Commission on the DPOA meetings he will be attending as the representative. Management Analyst Sylvia Gonzales advised the reporting could be done during Commissioner Communication. Public Works Director Meg McWade added if there is an item that needs to be discussed that Commissioner Vizcarra would need to reach out to staff and Chair Mladinov, so the item could be calendared.

Commissioner Hemming reported that Lot 12 is still being blocked off on the weekends and being used for events on the weekends. Staff advised the Commissioners to report on activity they see in the VPD Lots, so staff can advise if it is a permitted event or not.

The Commission requested an update on the maintenance of the lots, citing a need for landscaping. They would also like an update on the ADA project.

Staff Communication continued as Ms. McElwain reminded all Commissioners to file their Form 700. Ms. McElwain shared that the City Clerk has been authorized to submit a list of non-compliant Commissioners to the Ethics Commission. One final reminder will be sent to Commissioners by the City Clerk.

ADJOURNMENT

The meeting was adjourned at 6:58 pm.

Respectfully submitted,

ATTEST:

Sylvia Gonzales,
Management Analyst

Joseph Mladinov III
Chair of the Vehicle Parking District
Board of Parking Place Commissioners