

# City of Pomona

505 S. Garey Ave.  
Pomona, CA 91766



## Regular Meeting Agenda

Wednesday, December 4, 2024

6:30 PM

Council Chambers

### Historic Preservation Commission

*Chairperson Jim Kercheval*  
*Vice-Chairperson Chara Swodeck*  
*Commissioner Walter Martinez*  
*Commissioner Angela Keller*  
*Commissioner James Gallivan*  
*Seat Vacant - District No. 4*  
*Seat Vacant - Mayoral Appointee*

**A. CALL TO ORDER:**

*Chairperson James Kercheval*

**B. PLEDGE OF ALLEGIANCE:**

*Chairperson James Kercheval*

**C. ROLL CALL:**

*Chairperson Jim Kercheval, Vice-Chairperson Chara Swodeck, Commissioner Walter Martinez, Commissioner Angela Keller, Commissioner James Gallivan, Commissioner Ann Tomkins*

**D. PUBLIC COMMENT:**

1. *At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non agenda items will be limited to three (3) minutes in accordance with City policy.*

2. *Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:*

*a) When called upon, the person shall state his/her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his/her discretion, request that the group choose a spokesperson to address the Commission.*

*b) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.*

3. *Together the Historic Preservation Commission members, City Staff, and public honor Pomona's important City meeting values:*

*a) To speak and to listen to everyone with respect and courtesy; to honor fairness and our cherished democratic process.*

*b) To affirm Pomona's dedication to lead as a Compassionate City.*

*Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together.*

**E. COMMISSIONER COMMUNICATION:****F. CONSENT CALENDAR:**

*All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item(s) requested to be pulled.*

**G. PUBLIC HEARING:**

1. Major Certificate of Appropriateness (MAJCOA-021623-2023) (Continued from June 5, 2024, July 3, 2024, and August 7, 2024)

Project Address: 134 E. Columbia Avenue  
Project Applicant: Suzanne Goya  
Project Planner: Alan Fortune, Assistant Planner  
Council District: CC District No. 4

A request for a Major Certificate of Appropriateness (MAJCOA-021623-2023) for the retroactive approval of the replacement of three non-original steel windows with two vinyl windows and one set of vinyl French doors with side lights, and the repair and replacement of damaged sections of wooden fence within the front yard of a contributing resource on a property within the Lincoln Park National Register Historic District. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), the proposed project meets the criteria for a Categorical Exemption in compliance with Article 19, Section 15301, Class 1 (Existing Facilities) and Section 15331, Class 31 (Historic Resource Restoration/Rehabilitation) in that the project consists of minor alterations to an existing structure that complies with the Secretary of Interior's Rehabilitation Standards.

Recommendation:

Staff recommends that the Historic Preservation Commission approve MAJCOA-021623-2023 and adopt Resolution No. 2024-014.

Attachments:

[Staff Report](#)

[Attachment 1 - Draft HPC Resolution 24-014](#)

[Attachment 2 - HPC Staff Report from June 5, 2024](#)

[Attachment 3 - HPC Staff Report from July 3, 2024](#)

[Attachment 4 - HPC Staff Report from August 8, 2024](#)

[Attachment 5 - Lincoln Park Historic District Survey Forms](#)

[Attachment 6 - Site Photographs](#)

[Attachment 7 - Project Plans and Window Assessment Form](#)

[Attachment 8 - Notice of Public Hearing](#)

## H. DISCUSSION ITEMS:

1. Determination of Historic Significance (DHS-001133-2024)

Project Address: 2190 Castle Place  
Project Applicant: Douglas, McKenzie  
Project Planner: Karina Diaz, Assistant Planner  
Council District: CC District No. 6

A request to make a Determination of Historic Significance for 2190 Castle Place.

Recommendation:

Staff recommends that the Historic Preservation Commission determine the property located at 2190 Castle Place (File No. DHS-001133-2024) is not historic and adopt

Resolution No. No. 24-046.

**Attachments:**

[Staff Report](#)

[Attachment 1 - Draft HPC Reso No. 24-046 for 2190 Castle Place](#)

[Attachment 2 - Site Photographs](#)

[Attachment 3 - Library Archives](#)

[Attachment 4 - Preserving Pomona Architecture - California Ranch Architecture](#)

[Attachment 5 - X. Postwar Growth, Diversification, and Redevelopment \(1946-1960\)](#)

[Attachment 6 - Historic Context Statement - Architecture and Design](#)

[Attachment 7 - Staff Presentation](#)

2. Determination of Historic Significance (DHS-001279-2024)

Project Address: 3641 North Garey Avenue

Project Applicant: Asad Khan

Project Planner: Geoffrey Starns, AICP, AIA, LEED AP, Planning Manager

Council District: CC District No. 6

A request to make a Determination of Historic Significance for 3641 North Garey Avenue.

**Recommendation:**

Staff recommends that the Historic Preservation Commission determine the property located at 3641 North Garey Avenue (File No. DHS-001279-2024) is not historic and adopt Resolution No. No. 24-047.

**Attachments:**

[HPC Staff Report](#)

[Attachment 1 - Resolution 24-047](#)

[Attachment 2 - Photographs](#)

3. Creation of an Preserve Pomona Awards Ad-Hoc Committee

**Attachments:**

[2025 Awards Ad-Hoc HPC Staff Report](#)

4. Discussion regarding a Historic Preservation Annual Report

**Attachments:**

[Annual Report Staff Report](#)

## **I. STAFF COMMUNICATION:**

### **ADJOURNMENT:**

*The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of February 5, 2025 at 6:30 p.m. in the Council Chambers.*

### **CERTIFICATION OF POSTING AGENDA:**

*I, Geoffrey Starns, AICP, AIA, LEED AP, Planning Manager for the City of Pomona, hereby certify that the agenda for the December 4, 2024 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website [www.pomonaca.gov](http://www.pomonaca.gov) on November 27, 2024. I declare*

*under the penalty of perjury that the foregoing is true and correct.*

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*/s/Geoffrey Starns, AICP, AIA, LEED AP, Planning Manager*