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# CITY OF POMONA COUNCIL REPORT

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November 17, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Meg McWade, Public Works Director

**SUBJECT: RESOLUTION TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET FOR “PARK RESTROOM CONSTRUCTION AND REPLACEMENT,” PROJECT NO. 428-2590-XXXXX-71079, “MARTIN LUTHER KING JR., SKATE PARK EXPANSION/LIGHTS” PROJECT NO. 428-2590-XXXXX-71092, “ENHANCED TRAFFIC SIGNAGE REPLACEMENT PROGRAM, CITYWIDE,” PROJECT NO. 428-2590-XXXXX-68588, AND “GARFIELD PARK RENOVATION,” PROJECT NO. 428-2590-XXXXX-71111**

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## **RECOMMENDATION:**

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2024-135 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$38,034 OF AVAILABLE CIP CARRYOVER DISCRETIONARY FUNDS FROM DISTRICTS 1, 2, 6 AND MAYORAL TO “PARK RESTROOM CONSTRUCTION AND REPLACEMENT,” PROJECT NO. 428-2590-XXXXX-71079, \$10,000 OF AVAILABLE DISTRICT 2 CIP CARRYOVER DISCRETIONARY FUNDS TO “MARTIN LUTHER KING JR., SKATE PARK EXPANSION/LIGHTS,” PROJECT NO. 428-2590-XXXXX-71092, AND UPDATING THE DESCRIPTION OF AND APPROPRIATING \$5,105 OF DISTRICT 3 CIP CARRYOVER DISCRETIONARY FUNDS TO “ENHANCED TRAFFIC SIGNAGE REPLACEMENT PROGRAM, CITYWIDE,” PROJECT NO. 428-2590-XXXXX-68588, AND APPROPRIATING \$93 OF DISTRICT 4 CIP CARRYOVER DISCRETIONARY FUNDS TO “GARFIELD PARK RENOVATION,” PROJECT NO. 428-2590-XXXXX-71111.**

## EXECUTIVE SUMMARY:

Approval of the resolution (Attachment No. 1) will result in use of all remaining City Council CIP Discretionary Funds (\$53,232 including appropriating an additional amount of \$38,034 of available CIP Carryover Discretionary funding from various districts to “Park Restroom Construction and Replacement,” Project No. 428-2590-XXXXX-71079, \$10,000 of available CIP Carryover Discretionary funding from District 2 to “Martin Luther King Jr., Skate Park Expansion/Lights,” Project No. 428-2590-XXXXX-71092, and will update the description of and appropriate \$5,105 of available District 3 CIP Carryover Discretionary funding to “Enhanced Traffic Signage Replacement Program – Citywide,” Project No. 428-2590-XXXXX-68588 (Attachment No. 2), and appropriate \$93 of remaining D4 CIP Discretionary Funding to “Garfield Park Renovation,” Project No. 428-2590-XXXXX-71111.

## SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

## FISCAL IMPACT:

The following tables detail the fiscal impact associated with the recommended action:

| Category                                                             | “Park Restroom Construction and Replacement,” Project No. 428-2590-XXXXXX-71079 |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Beginning Project Budget                                             | \$4,002,574                                                                     |
| Appropriation of available D1 CIP Carryover Discretionary Funds      | \$10,360                                                                        |
| Appropriation of available D2 CIP Carryover Discretionary Funds      | \$27,022                                                                        |
| Appropriation of available D6 CIP Carryover Discretionary Funds      | \$1                                                                             |
| Appropriation of available Mayoral CIP Carryover Discretionary Funds | \$651                                                                           |
| <b>Revised Budget</b>                                                | <b>\$4,040,608</b>                                                              |
| Less Expenditures/Encumbrances (as October 29, 2025)                 | (\$3,917,004)                                                                   |
| <b>Budget Remaining</b>                                              | <b>\$123,604*</b>                                                               |

\* There is a \$289,105 shortfall described in detail in the discussion.

| Category                                                        | “Martin Luther King Jr., Skate Park Expansion/Lights,” Project No. 428-2590-XXXXX-71092 |
|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| Beginning Project Budget                                        | \$471,100                                                                               |
| Appropriation of available D2 CIP Carryover Discretionary Funds | \$10,000                                                                                |
| <b>Revised Budget</b>                                           | <b>\$481,100</b>                                                                        |
| Less Expenditures/Encumbrances (as October 29, 2025)            | (\$440,178)                                                                             |
| <b>Budget Remaining</b>                                         | <b>\$40,922</b>                                                                         |

| Category                                                        | “Enhanced Traffic Signage Replacement Program – Citywide,” Project No. 428-2590-XXXXX-68588 |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Beginning Project Budget                                        | \$23,664                                                                                    |
| Appropriation of available D3 CIP Carryover Discretionary Funds | \$5,105                                                                                     |
| <b>Revised Budget</b>                                           | <b>\$28,769</b>                                                                             |
| Less Expenditures/Encumbrances (as October 29, 2025)            | (\$10,297)                                                                                  |
| <b>Budget Remaining</b>                                         | <b>\$18,472</b>                                                                             |

| Category                                                        | “Garfield Park Renovation,” Project No. 428-2590-XXXXX-71111 |
|-----------------------------------------------------------------|--------------------------------------------------------------|
| Beginning Project Budget                                        | \$50,000                                                     |
| Appropriation of available D4 CIP Carryover Discretionary Funds | \$93                                                         |
| <b>Revised Budget</b>                                           | <b>\$50,093</b>                                              |
| Less Expenditures/Encumbrances (as October 29, 2025)            | (\$39,809)                                                   |
| <b>Budget Remaining</b>                                         | <b>\$10,284</b>                                              |

#### PREVIOUS RELATED ACTION:

On December 6, 2021, the City Council approved Resolution No. 2021-154 to amend the FY 2021-22 (CIP) Budget by creating a new project for “Park Restroom Construction and Replacement,” Project No. 428-2590-XXXXX-71079 and appropriating \$2,500,000 of American Rescue Plan (ARP) funding to the project.

On October 17, 2022, the City Council awarded a Design Contract to Architerra Design Group for Professional Landscape Architectural Services for “Park Restroom Construction and Replacement,” Project No. 428-2590-XXXXX-71079, in the amount of \$475,040.

On July 17, 2023, City Council approved Resolution No. 2023-121 amending the CIP budget by creating “Martin Luther King, Jr. Skate Park Expansion/Lights,” Project No. 428-2590-XXXXX-71092 and appropriating \$350,000 of American Rescue Plan funding to the Project.

On November 20, 2023, Resolution No. 2023-225 was adopted creating the project, “Enhanced Traffic Signage Replacement Program – Citywide,” Project No. 428-2590-XXXXX-68588 was created and \$3,500 of District 5 Surplus Campaign Funds was donated to the Project.

On April 15, 2024, Resolution No. 2024-58 was adopted creating the project, “Garfield Park Renovation” Project No. 428-2590-XXXXX-71111 and added \$50,000 of Cannabis Community Benefit Funding (Catalyst) to the Project.

On October 7, 2024, Resolution No. 2024-142 was adopted and added \$7,064 of District 1 CIP Carryover Discretionary Funding to “Enhanced Traffic Signage Replacement Program – Citywide,” Project No. 428-2590-XXXXX-68588

On November 18, 2024, Resolution No. 2024-189 was adopted and added \$6,600 of District 5 CIP Carryover Discretionary Funding to “Enhanced Traffic Signage Replacement Program – Citywide,” Project No. 428-2590-XXXXX-68588

On December 16, 2024, City Council approved Resolution No. 2024-199 amending the CIP budget by appropriating \$100,000 of CIP fund reserves to “Martin Luther King, Jr. Skate Park Expansion/Lights,” Project No. 428-2590-XXXXX-71092 and awarded a construction contract to C.S. Legacy Construction, Inc.

On December 16, 2024, City Council adopted resolution number 2024-200 which appropriated an additional \$1,349,671 of ARP funding and \$25,000 of CIP Project Fund Reserves to “Park Restroom Construction and Replacement,” Project No. 428-2590-XXXXX-71079 and awarded a construction contract to ARC Construction in the amount of \$3,276,373.

## **DISCUSSION:**

This action will appropriate all remaining City Council CIP Carryover Discretionary funds which are required to be obligated by November 30, 2025. The remaining amounts in each District are as follows:

|                  |          |
|------------------|----------|
| Mayor – Citywide | \$ 651   |
| District 1       | \$10,360 |
| District 2       | \$37,022 |
| District 3       | \$ 5,105 |
| District 4       | \$ 93    |
| District 5       | \$ 0     |
| District 6       | \$ 1     |

The funding will be placed in various projects. The “Park Restroom Construction and Replacement,” Project No. 428-2590-XXXXX-71079 Project will provide for construction of new

and replacement of existing park restrooms in various parks. This project is primarily funded with ARP funding. At the time the contract was awarded (December 16, 2024 City Council Meeting), it was required that ARP funding be contracted by either PO or formal contract to meet the December 31, 2024 deadline. At that time, only enough budget was provided to allow for the provision of the construction contract. Costs such as permitting, soil testing, material testing, utility, inspection, other future soft costs, and staff time were not factored in because it was thought that these costs would not be eligible for ARP funding. With the appropriation of \$38,034 of CIP Carryover Discretionary funding, there is still an estimated shortfall of \$289,105 in this project. The amount of the shortfall is estimated for each park in the table below:

| Parks                   | District  | Percent of Total Cost | Estimated shortfall by District Restroom |
|-------------------------|-----------|-----------------------|------------------------------------------|
| John F. Kennedy         | 1         | 25%                   | \$72,276                                 |
| Martin Luther King, Jr. | 2         | 20.5%                 | \$59,267                                 |
| Tony Cerda              | 2         | 20.0%                 | \$57,821                                 |
| Washington              | 3         | 17.0%                 | \$49,148                                 |
| Palomares               | 6         | 17.5%                 | \$50,593                                 |
| Total                   | \$289,105 |                       |                                          |

Staff will continue to search for additional funding sources or grants that will make up the anticipated shortfall in this project.

Further, the “Martin Luther King Jr., Skate Park Expansion/Lights,” Project No. 428-2590-XXXXX-71092 needs approximately \$10,000 to provide for contingency and for funding a change order to remove concrete outside of the originally proposed concrete area limits to meet grades and tie into good existing concrete. Doing so will minimize future cracks and drain water away from the new skate features.

Adding \$5,105 to “Enhanced Traffic Signage Replacement Program – Citywide,” Project No. 428-2590-XXXXX-68588 will provide for traffic safety enhancements at the intersection of Grande Avenue and Towne Avenue to improve safety.

Adding \$93 to “Garfield Park Renovation,” Project No. 428-2590-XXXXX-71111 will add additional funding for the renovation of Garfield Park.

## **COUNCIL PRIORITIES & GOALS:**

***This item supports the 2021-22 City Council Priority 5: Goal O: Improve Parks facilities in the following general order of priority: 1) ensuring that existing amenities are functioning; 2) rehabilitating bathrooms and other park facilities and equipment; 5) adding new bathrooms; and 6) adding additional recreation and playground equipment.***

Prepared by:

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Public Works Fiscal and Project Manager

**ATTACHMENT:**

Attachment No. 1 – Resolution No. 2025-135  
Attachment No. 2 – CIP Details Sheet