



NOTICE OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF POMONA

On March 16, 2020, the City Council declared a local emergency in response to the global COVID-19 outbreak. Preserving the health and safety of our employees and the public is our top priority.

In accordance with California Governor's Executive Order N-25-20 regarding the Brown Act and guidance from the California Department of Public Health on gatherings, please note the following:

On April 7, 2021, at 6:30 p.m., the Historic Preservation Commission meeting will occur via video conference. **There will be no in-person public meeting location.**

To watch and participate by video conference

- Visit <https://zoom.us/join>.
- Type in Webinar ID 895 4753 5228 and click "Join".
- Enter Webinar Password 996938 and click "Join Webinar".
- You can also access the meeting by clicking on the following link:
- <https://us02web.zoom.us/j/89547535228?pwd=dFc1QmxXQjVQd29WL1k2cys1czRYUT09>

To participate by telephone

- Dial (669) 900-9128
- Enter Webinar ID 895 4753 5228 followed by #
- For Participant ID, press #
- Enter Password 996938 followed by #

To submit comments by email

- Comments for public participation or for a specific item on the agenda will be accepted by email.
- Comments will be read into the record by the Historic Preservation Commission Secretary.
- The deadline to submit your comments is Wednesday, April 7 by 5:30 p.m.
- Please email your comments to DevServicesComments@ci.pomona.ca.us.
- Comments must be limited to 200 words.
- Please title your email "Historic Preservation Commission Public Comment 4-7-2021" and indicate if you are commenting on a specific agenda item.

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Wednesday, April 7, 2021

6:30 PM

Via Video Conference

Historic Preservation Commission

Chairperson Ann Tomkins
Vice-Chairperson Tamara Gonzalez
Commissioner Chara Swodeck
Commissioner Jennifer Williams
Commissioner Alice R. Gomez
Commissioner James Gallivan
Commissioner Jim Kercheval

PLEASE NOTE:

Members of the Historic Preservation Commission and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the Historic Preservation Commission and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the Historic Preservation Commission or the presiding officer constitutes a violation of these rules.

- The conduct of Historic Preservation Commission meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona Historic Preservation Commission Rules of Procedure.
- The Historic Preservation Commission meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three (3) minutes to address items that are listed on the Historic Preservation Commission agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave.
- All comments directed to the Historic Preservation Commission or to any member of the Historic Preservation Commission must be directed to the Chairperson (or Vice Chairperson if the Chairperson is absent). We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted.

A. CALL TO ORDER:

Chairperson Ann Tomkins

B. PLEDGE OF ALLEGIANCE:

Chairperson Ann Tomkins

C. ROLL CALL:

Chairperson Ann Tomkins, Vice Chairperson Tamara Gonzalez, Commissioner Chara Swodeck, Commissioner Jennifer Williams, Commissioner Alice R. Gomez, Commissioner James Gallivan and Commissioner Jim Kercheval.

D. PUBLIC COMMENT:

1. At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non agenda items will be limited to three (3) minutes in accordance with City policy.
2. Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:
 - a) When called upon, the person shall state his/her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his/her discretion, request that the group choose a spokesperson to address the Commission.
 - b) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.
3. Together the Historic Preservation Commission members, City Staff, and public honor Pomona's important City meeting values:
 - a) To speak and to listen to everyone with respect and courtesy; to honor fairness and our cherished democratic process.
 - b) To affirm Pomona's dedication to lead as a Compassionate City.

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together.

E. CONSENT CALENDAR:

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item(s) requested to be pulled.

1. Approval of Draft Historic Preservation Commission Action Minutes meeting of March 3, 2021.

Attachments: [HPC Action Minutes 3-3-2021](#)

F. HEARING ITEMS:

1. Major Certificate of Appropriateness (MAJCOA 14030-2020)

Project Address: 576 Texas Street

Project Applicant: Pablo and Ana Gonzalez

Project Planner: Alina Barron, Assistant Planner

Council District: CC District No. 1

Major Certificate of Appropriateness (MAJCOA 14030-2020) to allow a 309 square foot first-story addition to an existing multi-family dwelling located at 576 Texas Street in the Wilton Heights Historic District. In compliance with the California Environmental Quality Act (CEQA) guidelines, staff has determined that the proposed project meets the criteria for a Class 1 Categorical Exemption, pursuant to Section 15301 (Existing Facilities) of CEQA. Therefore, no further environmental review is required.

Recommendation:

Staff recommends that the Historic Preservation Commission adopt the attached resolution approving Major Certificate of Appropriateness (MAJCOA 14030-2020), subject to conditions.

Attachments: [Staff Report](#)

[Attachment 1 - Draft HPC Resolution](#)

[Attachment 2 - Location Map & Aerial Photograph](#)

[Attachment 3 - Historic Resources Inventory Form 1993](#)

[Attachment 4 - Project Site Photographs](#)

[Attachment 5 - Project Plans](#)

[Attachment 6 - Andersen Windows Manufacturer Information](#)

[Project Presentation](#)

2. Major Certificate of Appropriateness (MAJCOA 15737-2021) (Request to continue to May 5, 2021)

Project Address: 570 E. McKinley Avenue

Project Applicant: Cecilia Sandoval

Project Planner: Alex Jimenez, Assistant Planner

Council District: CC District No. 4

A request to permit the replacement of windows and doors with non-original materials, on a contributing property located in the Lincoln Park Historic District.

Recommendation:

Staff recommends that the Historic Preservation Commission (HPC) continue the public hearing to the next HPC meeting on May 5, 2021.

Attachments: [Continuance Memo](#)

G. DISCUSSION:

1. Discussion on Materials for “Ministerial Approvals- Historic Properties”.

Attachments: [HPC Memo](#)

2. Certified Local Government Annual Report.

Attachments: [CLG Report - Commission Meeting Final Draft](#)

3. Landmark Designation Process.

4. Grant Opportunities.

Attachments: [CLG-Manual-Final](#)

[Underrepresented Communities](#)

H. HISTORIC PRESERVATION COMMISSION COMMUNICATION:

1. Report from Ordinance Review AdHoc Committee - Commissioner Jennifer Williams & Vice-Chairperson Tamara Gonzalez.
2. Report from Stable AdHoc Committee - Commissioner Jim Kercheval, Commissioner James Gallivan & Vice-Chairperson Tamara Gonzalez.
3. Report from Education/Outreach AdHoc Committee - Commissioner Jim Kercheval & Commissioner Chara Swodeck.
4. Report from Maintaining Local Registry AdHoc Committee - Vice-Chairperson Tamara Gonzalez, Commissioner Jennifer Williams & Commissioner Alice R. Gomez.

I. DEVELOPMENT SERVICES DIRECTOR COMMUNICATION:

1. Minor Certificates of Appropriateness for March 2021 (attached).

Attachments: [Certificates of Appropriateness March 2021](#)

ADJOURNMENT:

The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of May 5, 2021 at 6:30 p.m., which will occur via video conference.

CERTIFICATION OF POSTING AGENDA:

I, Anita D. Gutierrez, AICP, Development Services Director for the City of Pomona, hereby certify that the agenda for the April 7, 2021 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.ci.pomona.ca.us on April 1, 2021. I declare under the penalty of perjury that the foregoing is true and correct.

/s/Anita D. Gutierrez, AICP, Development Services Director