

**RESOLUTION NO. 2025-53**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, ADOPTING PROPOSED FY 2025-26 ANNUAL UPDATES TO THE CURRENT MASTER FEE SCHEDULE FOR SERVICES PROVIDED BY THE CITY**

**WHEREAS**, Chapter 2 of the Pomona City Code establishes various fees and service charges for services rendered by the City of Pomona and its various departments; and

**WHEREAS**, on April 5, 2021, the City Council approved Ordinance 4301 establishing a Master Fee Schedule; and

**WHEREAS**, the Master Fee Schedule is to be evaluated each year to ensure that services are provided while consideration is taken into account in regards to cost recovery for services provided by the City to ensure that they remain adequate to achieve city goals and objectives, while conforming to all legal requirements; and

**WHEREAS**, in 2024, the Regional CPI experienced an overall increase of 3.4% at the close of the calendar year, staff used this percentage as the proposed increase formula to review the fees as to recover the reasonable costs of providing the service, product, or regulatory activity.

**WHEREAS**, the City Council finds that all required public notification in accordance with California State law was provided in advance of the public hearing at which these changes are to be considered ; and

**WHEREAS**, at least 10 days prior to the May 12, 2025 meeting, the City made available to the public data indicating the current fee amount, the proposed increase, and the proposed fee amount; and

**WHEREAS**, the City Council finds that it has considered updates to the current Fiscal Year (FY) Master Fee Schedule at a public hearing on May 12, 2025, based on a detailed analysis of costs and city cost recovery policies, and has concluded both that the recommended and adopted revisions to the Master Fee Schedule satisfy all pre-conditions to adoption, and conform to all applicable laws pursuant to the specific terms of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Pomona as follows:

**SECTION 1.** Factual Findings Pursuant to Government Code §66013, §66014, or §66016.

**A.** The City has completed an analysis of certain City fees and charges and desires to amend the fees and charges.

**B.** The current user fees are insufficient to cover all the City's costs and expenses associated with providing the various public services.

**C.** The cost of such services should be borne by those who are the special beneficiaries rather than the citizenry at large.

**D.** There is a reasonable relationship between the amount of the fee and the estimated reasonable cost of providing the type of services for which the fee is imposed.

**E.** The amount of services provided does not exceed what is reasonably necessary in order to process the requested service.

**F.** The cost estimates set forth in the Study are reasonable and best approximate the direct and indirect (overhead) costs of City staff and consultants for providing the necessary service to respond to public requests.

**G.** The method of allocating the City's administrative costs of processing service bears a fair and reasonable relationship to the public burden on, and benefit from, the services requested by the public.

**H.** The fees do not exceed the estimated reasonable cost of providing the service for which the fee is charged.

**SECTION 2.** The City Council adopts the proposed annual FY 2025-26 Master Fee Schedule updates attached here to as "Exhibit A" and incorporated herein by this reference, as though fully set forth herein.

**SECTION 3.** The proposed annual FY 2025-26 Master Fee Schedule updates and any included fee adjustments will go into effect 60 days after adoption pursuant to Government Code §66017. Any fees established by previous resolution or ordinance shall remain in full force and effect until then.

**SECTION 4.** Severability. Each component of the fees and all portions of this Resolution are severable. Should any individual component of the fee or other provision of this Resolution be adjudicated to be invalid and unenforceable, the remaining provisions shall be and continue to be fully effective, and the fee shall be fully effective except as to that portion that has been judged to be invalid.

**SECTION 5.** The City Clerk shall attest and certify to the passage and adoption of this Resolution.

**PASSED, APPROVED AND ADOPTED** this 12<sup>th</sup> day of May, 2025.

**CITY OF POMONA:**

---

Tim Sandoval  
Mayor

**APPROVED AS TO FORM:**

---

Sonia Carvalho  
City Attorney

**ATTEST:**

---

Rosalia A. Butler, MMC  
City Clerk

I, HEREBY CERTIFY that the foregoing resolution was duly adopted by the City Council of the City of Pomona at a regular meeting thereof held on May 12, 2025 by the following vote of the Council:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Rosalia A. Butler, MMC  
City Clerk