

Vehicle Parking District
Board of Parking Place Commissioner
June 12, 2025

505 S. Garey Ave
Pomona, CA 91766

Regular Meeting Minutes



City of Pomona Regular Meeting Minutes Vehicle Parking District Board of Parking Place Commissioners

*Chairperson Joseph Mladinov III
Vice-Chairperson Glenda Barillas
Commissioner Carolyn Hemming
Commissioner Brian Mundy
Commissioner Alejandra M. Tessier
Commissioner Sergio Cervantes
Vacant – District 2 Appointee*

VISION STATEMENT

*Pomona will be recognized as a vibrant, safe, beautiful
community that is a fun and exciting destination and the home of
arts and artists, students and scholars, business and industry.*

Thursday, June 12, 2025

6:00 PM

City of Pomona Council Chambers

CALL TO ORDER

The meeting of the Vehicle Parking District (VPD) Board of Parking Place Commissioners was called to order by Chairperson Mladinov III at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Sylvia Gonzales, Management Analyst.

ROLL CALL

Present: Chairperson Mladinov III
Commissioner Hemming
Commissioner Mundy
Commissioner Tessier

Absent: Vice-Chairperson Barillas
Commissioner Cervantes

PUBLIC COMMENT

None.

CONSENT CALENDAR

Motion by Commissioner Hemming, Second by Commissioner Mundy, carried 4-0, to approve the entire Consent Calendar.

1. Approval of the April 10, 2025 Vehicle Parking District Board of Parking Place

Commissioners Regular Meeting Minutes

Motion by Commissioner Hemming, Second by Commissioner Mundy, carried 4-0, to approve Vehicle Parking District Board of Parking Place Commissioners Meeting Minutes of April 10, 2025.

2. Approval of the Vehicle Parking District Revenue and Expenditure Report for April and May 2025

Motion by Commissioner Hemming, Second by Commissioner Mundy, carried 4-0, to approve the Vehicle Parking District Revenue and Expenditure Report for April and May 2025.

3. Ratification of the Sale of Four (4) New Vehicle Parking Permits Issued in April and May 2025

Motion by Commissioner Hemming, Second by Commissioner Mundy, carried 4-0, to ratify the sale of four (4) new vehicle parking permits issued in April and May 2025.

4. Receive and File the Vehicle Parking District Board of Parking Place Commissioners Attendance Report

Motion by Commissioner Hemming, Second by Commissioner Mundy, carried 4-0, to receive and file the Vehicle Parking District Board of Parking Place Commissioners Attendance Report.

DISCUSSION CALENDAR

5. Recommendation to the City Council for the Removal of Vehicle Parking District Board of Parking Place Commissioners with Three or More Absences Pursuant to the City's Commission By-Laws

No discussion or motion was required, as the City Clerk's Office had already received Commissioner Mejia's letter of resignation.

6. Appointment of the Vehicle Parking District (VPD) Board of Parking Place Commissioners Downtown Pomona Owners Association Board Member Representative for the Annual Term from June 2025 through June 2026

*Senior Management Analyst Lindsay McElwain clarified that Commissioner Mundy would remain on the Downtown Pomona Owners Association Board as a member until the July 10 meeting and the VPD would not be losing a voting board seat.

Motion by Commissioner Hemming, Second by Commissioner Tessier, carried 4-0, to continue this item to the July 10 meeting of the Vehicle Parking District Board of Parking Place Commissioners.

STAFF COMMUNICATION

Management Analyst Sylvia Gonzales introduced herself and provided a brief biography outlining her professional background. She reported on the upcoming memorial plaque unveiling event in honor of Professor Manuel Castillejos, scheduled for June 30 at 3:00 p.m. in VPD Lot 13. She also provided updates on the distribution and availability of third quarter parking permits. Additionally, she informed the committee of an unpermitted special event (car show) that occurred in May, noting that it took place despite the special event permit denial.

Senior Management Analyst Lindsay McElwain informed the Commissioners that she, along with Public Works Fiscal and Project Manager Shandy Dittman and Management Analyst Gonzales, would be conducting site visits to the VPD lots to assess which signs require replacement. Ms. McElwain reported that staff is continuing work on the comprehensive budget and anticipates sharing it with the Commission soon.

She also noted that staff is developing a new inventory report. Currently, permits are issued on a quarterly basis, while reporting to the Commission is done monthly. The goal of the new report is to improve clarity and readability for Commission members.

Ms. McElwain provided an update on the Text-to-Pay implementation, stating that staff has been working with Flowbird and the City's banking partner to implement the feature. Progress has been slower than anticipated, but efforts are ongoing.

In response to questions from Commissioner Hemming and the Chair, Ms. McElwain explained that some keypads are not fully functional due to frequent use of certain numbers. Additionally, while the machines are equipped with solar charging capability, the solar panels are not large enough to maintain battery charge levels.

Public Works Director Meg McWade provided an update on the parking structure project. She reported that the latest construction cost estimate came in at \$20.3 million, a figure that exceeds available funding. As a result, the contract for the project has been canceled.

Director McWade stated that the City's new objective is to repurpose the allocated funds to support improvements in the downtown area. Staff will be developing a reinvestment strategy in coordination with the Downtown Pomona Owners Association and VPD. This will be a significant discussion item and may be agendaized for a future meeting.

In response to questions from Commissioner Tessier regarding the ADA study, Director McWade confirmed that the study was recommended by the Commission and approved by the City Council. The study is currently underway, with efforts focused on refining the scope. Funding from VPD is being used to support the study. She also noted that a portion of the \$13 million previously allocated to the parking structure project will be directed toward improvements in the highest-use parking lots.

COMMISSIONER COMMUNICATION

Chair Mladinov requested that staff investigate the existing policy regarding the use of parking lots for events, specifically comparing nonprofit versus for-profit group usage. The Chair noted hearing about an upcoming event scheduled for the third Saturday in July.

Commissioner Hemming reported that unpermitted events frequently take place in Lot 12. She raised a concern that the permit machines may not be functioning properly, possibly due to implementation efforts of a new text-to-pay system. She asked for clarification on when the machines in Lot 12 would be operational, noting that no citations are currently being issued, likely due to malfunctioning equipment. Chair Mladinov inquired specifically about the batteries used in these permit machines.

Chair Mladinov expressed disappointment upon learning that the downtown parking structure project has been canceled. He voiced concern regarding the City Council's priorities, particularly the replacement of parking spaces previously lost due to lot sales. The Chair indicated he would be reaching out to the DPOA on the issue. He expressed frustration that some council members appear unconcerned about downtown parking and warned of a future resembling Los Angeles, where downtown parking could cost up to \$20. He emphasized that the parking structure project has been delayed for over a decade, leading to increased costs and potentially negative impacts on downtown businesses and visitors. He warned that without action, parking rates may rise or the VPD may face financial challenges, possibly leading to disbandment of the commission.

Commissioner Tessier requested information regarding a \$400,000 contract approved by City Council for an ADA study. Commissioner Hemming clarified that the commission had recommended proceeding with the design phase of the project, despite insufficient funding for full implementation. This step was required to remain compliant with Department of Justice regulations.

Commissioner Mundy commented that he believed the funding for the design scope of improvements to the lots had already been allocated, and the project should be ready for repaving and repainting. He expressed frustration that progress has been slow, noting this project has been in the queue for two years.

Chair Mladinov raised a concern regarding reports that a nearby clinic may be distributing needles, which are subsequently being found discarded in Lot 8. He asked staff to investigate and determine whether any policies are in place to address this issue.

Chair Mladinov brought up the topic of trash enclosures in VPD lots, specifically asking who would bear the cost if changes were made to the lot structures. He questioned whether these costs would be covered by VPD or the City. Director McWade responded that the issue could be added to a future VPD meeting agenda. She clarified that the Ad Hoc Committee is currently addressing amendments, not the construction of the enclosures themselves.

ADJOURNMENT

Chairperson Mladinov requested a motion to adjourn the meeting. Commissioner Hemming made the motion, with Chair Mladinov seconding. Chairperson Mladinov adjourned the meeting at 6:33

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p.m., to reconvene at the next scheduled meeting of the Vehicle Parking District Board of Parking Place Commissioners on July 10, 2025.

Respectfully submitted,

ATTEST:

Sylvia Gonzales,
Management Analyst

Joseph Mladinov III
Chair of the Vehicle Parking District
Board of Parking Place Commissioners