



CITY OF POMONA COUNCIL REPORT

January 8, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Benita DeFrank, Neighborhood Services Director

Subject: Public Hearing Amending the Consolidated Plan, the Fiscal Year (FY) 2017-18 Annual Action Plan and the FY 2017-18 City Operating Budget by Decreasing and/or Increasing Revenue Estimates and Appropriating \$171,007 in Community Development Block Grant (CDBG) Funds, \$3,819 in CDBG Program Income Funds, \$412,464 in Home Investment Partnership Act (HOME) Funds, \$30,749 in HOME Program Income Funds, \$4,493 in Emergency Solutions Grant (ESG) Funds, \$999,292 in CALHOME Funds and \$570,326 in Lead Hazard Control and Healthy Homes Funds.

OVERVIEW

Recommendation – That the City Council conduct a public hearing on the proposed amendments and after receiving public comment and discussing any changes, adopt the attached resolution amending the Consolidated Plan, the Fiscal Year (FY) 2017-18 Annual Action Plan and the FY 2017-18 City Operating Budget by decreasing and/or increasing revenue estimates and appropriating \$171,007 in Community Development Block Grant (CDBG) funds, \$3,819 in CDBG program income funds, \$412,464 in Home Investment Partnership Act (HOME) funds, \$30,749 in HOME Program Income funds, \$4,494 in Emergency Solutions Grant (ESG) funds, \$999,292 in CALHOME funds and \$570,326 in Lead Hazard Control and Healthy Homes funds.

Fiscal Impact – This action involves carrying forward unexpended appropriations from FY 2016-17 for various grant funds in the amount of \$2.2 million to the FY 2017-18 operating budget; decreasing and/or increasing FY 2017-18 appropriations; and amending FY 2017-18 revenue estimates in the various grants funds. Please reference Attachment 2 – CDBG Funding Available to Appropriate for a detailed listing of activities with unexpended CDBG grant funds to be carried forward to FY 2017-18.

Public Noticing Requirements – A Combined Notice of the Public Hearing and a 30-day Comment Period for the Amendment of the Consolidated Plan and Annual Action Plan was published on December 21, 2017 in the Inland Valley Daily Bulletin.

EXECUTIVE SUMMARY

Annually, the Housing Division administers and implements over 15 different grants, totaling over \$30 million in program funds. As FY 2016-17 came to a close, staff identified unexpended funds budgeted for various grants in FY 2016-17 which must be appropriated in the FY 2017-18 Budget for expenditure authority. These funds come from projects that were either underway at the time the fiscal year changed and need to be brought forward to complete the projects, programs that had funding that were not fully obligated during the previous fiscal year but are ongoing in the current fiscal year, or projects that are closed, and the unexpended funds from these projects are reallocated to fund new or existing projects in the current fiscal year. This staff report details the actions necessary to ensure that the expenses of the funds are within adopted appropriations.

DISCUSSION

Based on FY 2016-17 year end expenditures and corresponding fund balances (unaudited), additional FY 2017-18 appropriations and revenue adjustments are requested. Unexpended funds will be used for programs that are eligible under each funding source. The requested amendments to the Consolidated Plan, the FY 2017-18 Annual Action Plan and the FY 2016-17 City Operating Budget are as follows:

<u>CDBG Funds</u>	<u>Change to 17-18 Revenue Estimate</u>	<u>Requested Appropriation</u>
Housing Services (213-1791-40848-65003)	+118,824	\$ 118,824
Housing Improvement Program (213-1791-40848-65005)	+ 24,000	\$ 24,000
Lead Services (213-1791-40848-xxxxx) –NEW 17-18 PROJECT	+ 3,748	\$ 3,748
Lead Match (213-1791-40848-xxxxx) – NEW 17-18 PROJECT	+ 24,435	\$ 24,435
TOTAL	+ 171,007	\$ 171,007

<u>CDBG Program Income</u>		
Housing Services (213-1791-40848-65003)	+ 3,056	\$ 3,056
CDBG Program Administration (213-1791-40848-65001)	+ 763	\$ 763
TOTAL	+ 3,819	\$ 3,819

<u>HOME Funds</u>		
Single-Family Housing Rehabilitation (214-1791-40848-41703)	+ 378,915	\$ 378,915
Home Program Administration (214-1793-40848-41701)	+ 5,582	\$ 5,582
HOME CHDO Funds (214-1793-40848-41704)	+ 27,967	\$ 27,967
TOTAL	+ 412,464	\$ 412,464

<u>HOME Program Income Funds</u>		
Single-Family Housing Rehabilitation (214-1791-40393-41703)	+ 27,675	\$ 27,675
Home Program Administration (214-1793-40393-41701)	+ 3,074	\$ 3,074
TOTAL	+ 30,749	\$ 30,749

<u>ESG Funds</u>		
HMIS (212-1791-40848-63192)	+ 4,674	\$ 4,674
ADMIN (212-1791-40848-63190)	- 180	\$ 180
TOTAL	+ 4,494	\$ 4,494

Public Hearing – Misc. Budget Amendments to the Consolidated Plan, 2017-18 Annual Action Plan
and 2017-18 Operating Budget for Various Gant Funds

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CALHOME Funds

MAP Manufactured Housing (264-6724-00000-00000)	+ 303,650	\$ 303,650
MAP First-Time Homebuyer (264-6727-00000-00000)	+ 247,920	\$ 247,920
Owner-Occupied Housing Rehab (264-6728-00000-00000)	+ 264,644	\$ 264,644
CALHOME Reuse Funds (264-6726-00000-00000)	+ <u>183,078</u>	<u>\$ 183,078</u>
TOTAL	+ 999,292	\$ 999,292

Lead Hazard Control/Healthy Homes (LHC/HH)

Lead Hazard Control (229-1791-40848-58666)	+ 431,784	\$ 431,784
Healthy Homes (229-1791-40848-58667)	+ <u>138,542</u>	<u>\$ 138,542</u>
TOTAL	+ 570,326	\$ 570,326

Attachment #1 – Resolution

Attachment #2 – CDBG Funds Available to Appropriate