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# CITY OF POMONA COUNCIL REPORT

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December 15, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

**SUBJECT: AWARD BID TO ZENNER USA, INC FOR THE PURCHASE OF SMALL  
WATER METERS**

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## **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

- 1) Award a bid to Zenner USA, Inc for the purchase of small water meters at the per-unit prices bid for a term of five (5) years, from fiscal year 2026 through 2031;
- 2) Authorize the City Manager to approve purchase orders, and any extensions thereto, on behalf of the City.

## **EXECUTIVE SUMMARY:**

Award of this bid will ensure there is an adequate supply of water meters for new accounts, and to replace damaged and older meters. The City maintains over 30,000 water meters to determine residential and commercial customer water usage.

## **SB1439/GOVERNMENT CODE §84308 APPLICABILITY:**

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

## **FISCAL IMPACT:**

Meters are purchased and put into an inventory account for tracking purposes. As water removes the meters from inventory, the cost is charged to Water Operation Fund 571-8124-53799-00000 and Sewer Operations 581-2522-53799-00000. The average annual purchase for meters is \$204,924. There is sufficient funding in the adopted FY 2025-26 Water Resources Department (WRD) Operating budget account numbers 571-8124-53799-00000 and 581-2522-53799-00000. Future costs will be budgeted for in the appropriate fiscal year.

## **DISCUSSION:**

Annually, the City purchases water meters to replace old meters and for new water service installations. Industry standards for meter replacement is between 10 to 15 years. This standard ensures accurate and proper meter performance. Adhering to this standard results in meters that accurately measure and record water usage, and thereby accurate billings to customers. Given this standard and the size of the City's water system, approximately 2,000 meters need replacement annually.

On October 7, 2025, an Invitation for Bid (IFB) No. 2025-1037 – "Purchase of small cold water meters" was issued on the City's electronic bidding platform. The solicitation notified 596 potential suppliers, of which 23 bidders downloaded the IFB, resulting in the City receiving five (5) proposals. All five proposals met the qualifications and were evaluated based on price. Zenner USA, Inc. was selected as the lowest responsible bidder.

**Table 1**

<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>
<b>1</b>	<b>Zenner USA, Inc.</b>	<b>\$1,026,618</b>
2	HPS West Inc.	\$1,572,196
3	Blue Angel International	\$1,579,338
4	Muller Systems, LLC	\$1,962,241
5	iFlow Energy Solutions	\$2,292,418

Prepared by:

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