



505 South Garey Avenue
Pomona, CA 91766

City of Pomona Historic Preservation Commission

Action Minutes

Chairperson Angela H. Keller
Vice-Chairperson Walter Martinez
Commissioner Brittany C. Gallivan
Commissioner Carol Anten
Commissioner James Gallivan
Commissioner Ruth B. Alvarez
Commissioner Chara Swodeck

Wednesday, January 7, 2026

6:30 PM

Council Chambers

CALL TO ORDER

Chairperson Keller called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Chairperson Keller led the Pledge of Allegiance.

ROLL CALL

Present: Chairperson Angela H. Keller
Commissioner Brittany C. Gallivan
Vice-Chairperson Walter Martinez
Commissioner Carol Anten
Commissioner James Gallivan
Commissioner Ruth B. Alvarez
Commissioner Chara Swodeck

Absent: None

Staff Present: Betty Donovanik, Development Services Director
Alan Fortune, Associate Planner
Karina Diaz, Assistant Planner

PUBLIC COMMENT:

None

The Commission agreed to move Commissioner Communication to the end of the agenda.

COMMISSIONER COMMUNICATION:

The Commission attended the Christmas Parade.

Commissioner Swodeck requested the status of designating Cordova Street and Westwood Street.

Commissioner Alvarez informed the Commission that there is a trend in Los Angeles in which individuals are converting their garage to a home.

CONSENT CALENDAR:

None

PUBLIC HEARING:

None

DISCUSSION ITEMS:

1. Determination of Historic Significance (DHS-000392-2025) for 1439 S. Gibbs Street

Assistant Planner Diaz presented this item.

1. Provided an extensive history of the site to the Commission to determine the historical significance of the property.
2. The site had alterations to the porch and awnings were added to the property. This site is determined to be non-contributing due to the alterations. Staff found other alterations that were not reference in the survey which included a ramp, window change outs and changes to the exterior color.
3. Staff recommends that the Commission deem the property not historic.

Moved by Commissioner J.Gallivan, seconded by Commissioner Swodeck, to determine not historic. Motion carried (7-0-0-0)

Ayes: B. Gallivan, Martinez, Anten, J. Gallivan, Alvarez, Swodeck, Keller.

Noes: None.

Abstention: None.

Absent: None.

In Opposition: None.

In Support: None.

Discussion Time: 13 minutes (6:34 p.m. to 6:47 p.m.)

1. Determination of Historic Significance (DHS-000624-2025) for 1267 E. Fourth Street

Assistant Planner Diaz presented this item.

1. Provided an extensive history of the site to the Commission to determine the historical significance of the property.
2. There are two structures on this lot built in 1927. This was deemed as a contributing resource. No alterations were made except for the color palette.
3. Notable alterations were the primary dwelling unit had a room addition, and the back house was permitted in 1937. Windows change outs in 2012.
4. Staff recommends that the Commission deem the property not historic.

Commissioner questions/concerns

1. Chair Keller asked if the windows were original. She agreed that it is not an excellent or noteworthy craftsman's style home.
2. Commissioner B.Galivan asked if there are any plans for this area.

**Moved by Chairperson Keller, seconded by Commissioner Alvarez, to determine not historic.
Motion carried (6-2-0-0)**

Ayes: Martinez, Anten, J. Gallivan, Alvarez, Swodeck, Keller
Noes: B. Gallivan, J.Gallivan
Abstention: None
Absent: None

In Opposition: None

In Support: None

Discussion Time: 14 minutes (6:48 p.m. to 7:02 p.m.)

1. Determination of Historic Significance (DHS-000639-2025, DHS-000640-2025, DHS-000641-2025) for 1347, 1353 and 1367 S. Towne Avenue

Associate Planner Fortune presented this item.

1. Provided an extensive history of the site to the Commission to determine the historical significance of the property.
2. 1347 S. Towne Avenue: Single family home built in 1950, the historic survey did not include this property. The property has had a series of modifications over the years. This property does not retain a lot of the character defying features. The property has unusual two car garage for the time. Some of the alterations that have taken place are the roof, an addition on the rear of the structure and a small addition in the front of the structure. The structure lacks distinctive features.
3. 1353 S. Towne Avenue: Single family home with two detached accessory structures (multipurpose room & garage) built in 1950. The property is not included in the survey. The windows of the property are original. The property retains a lot of distinctive features, but it is not rare exemplary representation of this style.
4. 1367 S. Towne Avenue: One single family home with a couple detached accessory structures on the rear of the property. This property is estimated to be constructed between 1885-1889. This property is included in the survey as non-contributing. The accessory structures are not built in a style compatible to the single-family home. There are newer windows on parts of the building, chimney and fireplace are new and detached accessory structures are of different style with few or fewer matching elements. The structure has been significantly altered at the front and rear of the property.

5. The structures at 1347 & 1353 S. Towne Avenue do not have associations with a person, events or historical significance. The structure of 1367 S. Towne Avenue does have an association with a potential person of significance, C.W. Decker. His association with the property is after his productive years.
6. In order for a structure to be eligible for designation under the criterion for important persons the property must retain sufficient integrity from the period of significance to convey its association with important person. This will be during the person's productive years.
7. Staff recommends all three properties are not historic.

Commissioner questions/concerns

1. Commissioner Alvarez was concerned that the presentation lacked information for her to make a determination of historic significance for the properties. Furthermore, she would have preferred three separate presentations (one for each site). She asked if staff had more pictures of the house on 1367 S. Towne Avenue. She asked the applicant why staff were unable to take pictures. She asked the applicant why he submitted the application if he is not the property owner.
2. Commissioner Anten asked the applicant what will replace the structures/buildings.
3. Commissioner B.Gallivan mentioned that the other two properties have character-depending features.
4. Commissioner Swodeck stated that in the Context Statement the property does not have to meet all the defying features.

Associate Planner Fortune presented to the Commission with various pictures of the house on 1367 S. Towne Avenue, which he obtained from the Geographic Information System (GIS). No recent modifications and building permits on file.

Director Donovanik stated that the property owner has allowed the applicant to sign the application because he will be the developer of the property

Associate Planner Fortune mentioned for this particularly there could be one of three criteria that could potentially lead to a Landmark Designation: (1) structure is associated with events or patterns of development (2) associated with any important person (3) exemplary representation of a particular architecture and design.

Associate Planner Fortune said for 1367 S. Town Avenue: This structure embodies distinctive characteristics of Italianate Victorian architecture; however, multiple additions have taken place. Despite these alterations and additions, this structure does not have all of the character-defining features typical of structures of this architectural style.

Moved by Vice-Chairperson Martinez, seconded by Chairperson Keller, to determine the property located at 1367 S. Towne not historic. Motion carried (5-2-0-0)

Ayes: B. Gallivan, Martinez, Anten, J. Gallivan, Alvarez, Keller.
Noes: Alvarez, Swodeck.
Abstention: None.
Absent: None,

In Opposition: none
In Support: Brian Taylor

Moved by Chairperson Keller, seconded by Vice-Chairperson Martinez, to accept staff's recommendation that the property located at 1347 S. Towne is not historic. **Motion failed (3-4-0-0)**

Ayes: Martinez, J. Gallivan, Keller.
Noes: B.Gallivan, Anten, Alvarez, Swodeck.
Abstention: None.
Absent: None,

In Opposition: none
In Support: Brian Taylor

Moved by Commissioner Alvarez, seconded by Commissioner Anten, to rescind the previous vote for 1347 S. Towne Avenue and to continue both properties at 1347 & 1353 S. Towne to the next scheduled meeting. **Motion passed (7-0-0-0)**

Ayes: B.Gallivan, Martinez, Anten, J. Gallivan, Alvarez, Swodeck, Keller.
Noes: None.
Abstention: None.
Absent: None.

Discussion Time: 1 hour 23 minutes (7:03 p.m. to 8:26 p.m.)

8. Mills Act Year-In-Review

Director Donovanik continued the item to the next meeting scheduled for February 4, 2026.

Discussion Time: 1 minute (8:27 p.m. to 8:28 p.m.)

STAFF COMMUNICATION:

Director Donovanik stated that we will have meetings to discuss the lighting in the historic districts.

ADJOURNMENT:

The meeting was adjourned at 8:50 P.M. to the meeting of February 4, 2026 at 6:30 P.M.

Respectfully submitted,

Prepared by,

Geoffrey Starns, AICP, AIA, LEED AP
Planning Manager

Miroslava PourSanae
Administrative Assistant