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# CITY OF POMONA

## COUNCIL REPORT

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June 03, 2024

To: Honorable Mayor and Members of the City Council

From: Anita D. Gutierrez, City Manager

Submitted By: Michael Ellis, Chief of Police

**SUBJECT: APPROVAL OF A ONE-YEAR AGREEMENT WITH THE DOWNTOWN POMONA OWNERS' ASSOCIATION FOR SUPPLEMENTAL POLICE PATROLS IN THE DOWNTOWN POMONA BUSINESS IMPROVEMENT DISTRICT**

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### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

- 1) Approve an Agreement between the City of Pomona and the Downtown Pomona Owners' Association for a one year period with the option to renew for one (1) additional year; and
- 2) Authorize the City Manager, or designee, to execute the Agreement and any extensions of the Agreement on behalf of the City, in substantially the form submitted, subject to review and approval by the City Attorney.

### **EXECUTIVE SUMMARY:**

Action on this item is to approve a one-year agreement with the Downtown Pomona Owners' Association (DPOA) to continue providing two (2) Police officers for supplemental police patrols in the downtown Pomona Business Improvement District (PBID). The contract has a one-year extension option which, if executed, would fund the officers for an additional year through June 30, 2026.

### **SB1439/GOVERNMENT CODE §84308 APPLICABILITY:**

☒ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$250 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$250 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise

related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

**FISCAL IMPACT:**

The total FY 2024-25 cost to provide enhanced police services in the PBID under this agreement is \$525,040 of this amount, \$187,288 is funded by the DPOA (101-2008-40621-00000). The remaining amount of \$337,752 is funded by the City's General Fund within the Police Department Budget (101-2008-XXXXX-00000). The entire cost of \$525,040 has been included in the General Fund, Police Department's FY 2024-25 proposed budget which is concurrently on this same agenda for approval. A one-year extension option is built into the contract for FY 2025- 2026, which includes a salary increase of up to 4% due to MOU contract increases for sworn personnel for FY 2025-2026 budget.

**PREVIOUS RELATED ACTION:**

On June 6<sup>th</sup>, 2022, City Council approved a one-year Agreement with the Downtown Pomona Owners' Association for supplemental Police patrols in the Downtown Pomona Business Improvement District

**DISCUSSION:**

The DPOA's core purpose is to manage the PBID and make Downtown Pomona a desirable and economically vibrant place to be. To further that goal, the DPOA previously entered into a contract with the city to create a new Downtown Patrol Unit (DPU). At the time, the DPU consisted of one (1) Police Corporal and two (2) Police Officers. In addition, the DPOA contracts separately for private security guard services. The combination of police and security guard services provides 24-hours a day, seven days a week safety coverage in the Downtown Area.

DPU staffing in the past has been two (2) full-time Police Officer positions and will remain at this level through the FY 2024-2025 contract period and the optional FY 2025-2026 extension period. Police Officers assigned to the DPU program are operationally assigned to the Police Department's Operations Division, and they are directly supervised by a Police Lieutenant. The Operations Division Captain is designated as the unit's administrative manager and is responsible for facilitating communications with the DPOA, ensuring meeting attendance, and coordinating coverage for special events. The new DPOA "Agreement for Supplemental Police Patrol Services" covers the period beginning July 1, 2024, through June 30, 2025 (Attachment No. 1), with a one-year extension option covering July 1, 2025, through June 30, 2026.

Prepared by:

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Robert Scheppmann  
Police Lieutenant

**ATTACHMENT:**

Attachment No. 1 – FY 2024-25 Agreement with DPOA for Supplemental Patrol Services