

City of Pomona

505 S. Garey Ave
Pomona, CA 91766

Regular Meeting Minutes Fairplex Mitigation Fund Advisory Committee



Chair Susan Vandermolen
Vice-Chair Sandra Christensen
Committee Member Lisa Beans
Committee Member Lisa Snider
Committee Member Norma Quinones
Committee Member Natalie Chaidez
Committee Member Michael Rodriguez
Committee Member Roxanne M. Vaniman
Committee Member Brenda Shultz

VISION STATEMENT

Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.

Wednesday, March 19, 2025

6:00 PM

Chuck Bader Conference Room

6:00 P.M.

A. CALL TO ORDER

Chair Vandermolen called the meeting to order at 6:03 pm.

B. PLEDGE OF ALLEGIANCE

Chair Vandermolen led the Pledge of Allegiance.

C. ROLL CALL

Present:

Chair Susan Vandermolen
Vice-Chair Sandra Christensen
Committee Member Lisa Beans
Committee Member Lisa Snider
Committee Member Norma Quinones
Committee Member Natalie Chaidez
Committee Member Michael Rodriguez
Committee Member Roxanne M. Vaniman
Committee Member Brenda Shultz

Absent: None.

STAFF PRESENT

Andrew Mowbray, Finance Director
Beth Senebandith, Principal Accountant

Arnold Dichosa, City Engineer
Sylvia Gonzales, Senior Administrative Assistant
Vinny Tam, Planning Supervisor

D. PUBLIC COMMENT

None.

APPROVAL OF THE MEETING MINUTES

1. Motioned by Committee Member Snider, Second by Vice Chair Christensen, All in favor; motion carried. 7-0 to approve the October 16, 2024, meeting minutes.

DISCUSSION CALENDAR

2. Appointment of the Fairplex Mitigation Fund Advisory Committee Chairperson and Vice-Chairperson for the Annual Term from February 2025 through February 2026 – Committee Member Snider nominated Vice-Chair Christensen. No other nominations, Chair Vandermolen closed the nominations and Committee Member Quinones seconded the motion to nominate Vice Chair Christensen as the Chair. All in favor; roll call was taken 6-0; 1 Abstain by Sandra Christensen to approve the motion of Vice Chair Christensen becoming Chair.

The nomination of Vice-Chair was then opened. Committee Member Beans nominated Committee Member Snider. No other nominations, Chair Vandermolen closed the nominations and Committee Member Quinones seconded the motion to nominate Committee Member Snider as Vice Chair. All in favor; roll call was taken 6-0; 1 Abstain by Lisa Snider to approve the motion of Vice Chair Christensen becoming Chair.

3. Financial Update - Director Mowbray updated the committee on the Fairplex fund balance of \$577,252. He noted the 385k that was deducted from the fund balance for the action that was approved at the October 21st City Council meeting. The total for the traffic signal project is 985k. Committee Member Snider asked a question about the finance report total that shows on the top of the report. Director Mowbray advised that the report always starts off with the balance from the last meeting. Committee Members ask questions of the events that take place at the fair. They wanted to see when payments came in once an event takes place.
4. McKinley and Canyon Way Traffic Signal Project Update – Arnold Dichosa, City Engineer updated the Committee on the status of the project. Mr. Dichosa advised the Committee that the pothole information was received by the contractor. Staff will be working with the contractor to see if any poles need to be moved for this project. The poles have not been received, so the project has yet to start. Poles can take 6 to 8 months to manufacture and deliver, per Mr. Dichosa. Committee Member Shultz asked if the poles have been paid for yet. Mr. Dichosa advised the Committee that the poles have not been paid for yet. Committee Member Vaniman asked how fast we could move on this project due to the recent tariffs being implemented by President Trump. Mr. Dichosa advised he could contact the contractor to see if the ordering of the poles could be processed quicker.
5. Discussion of Signage and Street Light Location – Chair Vandermolen suggestion changeable message signs. She also mentions signs with arrows providing direction to get the Fairplex.

Committee Member Quinones asked about the dots that were on the map provided for item 5. The committee secretary confirmed, with the person who prepared the map, the dots on the map were intended to suggest possible placement of the signs. Committee Member Quinones suggested we discuss other potential projects the Committee can do with the remaining funds. Committee member Snider suggested there be a special meeting once Director McWade is back and bring back item number 5. They would also like samples of signs to be brought back. Director Mowbray would like to have a meeting with the Chair and Vice-Chair and Meg McWade and provide two dates for the special meeting.

COMMITTEE MEMBER COMMUNICATION – None.

STAFF COMMUNICATION -

Director Mowbray updated the Committee on the recent changes to the Public Works Director. He also introduced Arnold Dichosa who is filling in for the Public Works Director for this meeting. Director Mowbray advised the Committee that there will be an extension to the Fairplex agreement. Mr. Mowbray let the Committee know about the budget meetings taking place on March 24 at 7 p.m. and April 2 at 3 p.m.

ADJOURNMENT

Chair Vandermolen adjourned the meeting at 7:12 pm; the next regular meeting will be on June 18, 2025, at 6:00 pm.

Respectfully submitted,

Sylvia Gonzales
Management Analyst, Public Works

ATTEST:

Sandra Christensen
Chair of the Fairplex Mitigation Fund
Advisory Committee