



City of Pomona

# CULTURAL ARTS COMMISSION STAFF REPORT

DEVELOPMENT SERVICES | **PLANNING DIVISION**

February 24, 2025

**TO:** Cultural Arts Commission

**FROM:** Ata Khan  
Deputy Director of Development Services

Jocelyn Ayala  
Management Analyst – AIPP / Cultural Arts

**SUBJECT:** Ad-Hoc Advisory Committee Members

**STAFF RECOMMENDATION:** Approve Call for new Advisory Committee Members 2025 – 2027.

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## FISCAL IMPACT

There is no fiscal impact for this item.

## BACKGROUND

The Art in Public Places (AIPP) program was established by ordinance by the City Council in 2012 (Section .5809-24 and .5809-25 of the Pomona Zoning Ordinance). It was accompanied by an AIPP Manual that established additional procedures and criteria called out in the ordinance. In 2023, the Commission approved dissolving the Citizens Advisory Committee as a Brown Act body and moving forward with current Ordinance 4151 that refers to an “Advisory Committee of the Commission,” which is responsible for reviewing Conceptual Design Plans for original artwork. Thus, an Advisory Committee format executed as an Ad-Hoc Committee of the Cultural Arts Commission, and consisting of three local artists, with the same primary duties as outlined in the AIPP Manual as follows:

The primary duties of the Advisory Committee shall include:

1. Review and approval of the Conceptual Design Plan application for the placement of public art on private property.
2. Making recommendations to the Cultural Arts Commission on use of public art projects for acquiring and locating public art on a property through the Call for Artists process.

Members of the Advisory Committee shall be appointed by the Cultural Arts Commission as follows:

Appointment and terms of office:

- ~~1. The Advisory Committee shall consist of the following seven voting members\*~~
  - ~~a. Three members of the Cultural Arts Commission;\*~~
  - b. Four community members at least three of whom have a background as an artist or arts professional.

2. All members of the Advisory Committee shall reside in or own a business in the City, or be employed in the City, or be on the board or active member of a non-profit organization based in the City of Pomona.

3. The terms of office for members of the Advisory Committee shall be for a two-year period.

4. Any vacancy that occurs before expiration of a term shall be appointed by the Cultural Arts Commission for the unexpired portion of the term.

5. The Advisory Committee shall appoint a chairperson.

Other City staff, as may be appropriate, shall serve as resource persons to the Advisory Committee as deemed appropriate by the City Manager or her/his designee

*\*These sections were approved for removal by the Cultural Arts Commission for an updated version of the AIPP Manual on June 26, 2023.*

## **PROPOSED ACTION**

For City Staff to place a Call for new Advisory Committee Members of a two-year period.

Applicants for the Advisory Committee would be reviewed and selected by the Commission. The Advisory Committee would stand at 4 members for reviewal of Calls or projects to occur as needed. This would be a volunteer basis, and in the event an Advisory Committee cannot be formed, the Commission will assume the review.

## **Attachments:**

1. Art in Public Places Program and Mural Permit Ordinances
2. AIPP Manual
3. CAC Action Minutes 6-26-2023