

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Tuesday, December 2, 2025

6:00 PM

Chuck Bader Conference Room, 505 S. Garey Avenue

Phillips Ranch Assessment District Oversight **Committee**

ACCESSIBILITY

The City of Pomona wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's Administration Office at (909) 620-2051 at least 48 hours before the meeting, if possible.

Agenda-related writings or documents provided to the Commissions or Committees are available for public inspection in City Hall and on the City's website www.pomonaca.gov. Persons who have questions concerning any agenda item may call City Hall at (909) 620-2311.

CALL TO ORDER

Chairperson Yvonne Cobarrubias

PLEDGE OF ALLEGIANCE

ROLL CALL

Chairperson: Cobarrubias, Vice-Chairperson: Atkinson

Committee Members: Salazar, Kennerson, Martinez, Trypucko, Dr. Hensen

PUBLIC COMMENT

Public Participation – At this time, the public is invited to address the Phillips Ranch Assessment District Oversight Committee concerning any items not on the agenda.

Together, the Phillips Ranch Assessment District Oversight Committee members, City staff, and public honor Pomona's important City meeting values:

- To speak and to listen to everyone with respect and courtesy*
- To honor fairness in our cherished democratic process*
- To affirm Pomona's dedication to lead as a Compassionate City*

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together. In order to address the Phillips Ranch Assessment District Oversight Committee, each individual must fill out a speaker card. Speaker cards must be completed and turned in to the City staff at this time. Only those speaker cards turned in to the City staff will be allowed to address the Phillips Ranch Assessment District Oversight Committee. No late cards will be accepted. Each person should state their name and will be allowed to speak once for three (3) minutes. All speakers and persons in the audience must adhere to the City Rules of Procedure and Decorum.

Public comments may also be submitted via email to Christine.valerio@pomonaca.gov by noon (12:00 p.m.) the day before the Phillips Ranch Assessment District Oversight Committee meeting. Comments must be limited to 200 words.

COMMITTEE MEMBER COMMUNICATION

CONSENT CALENDAR

1. Approve the Meeting Minutes for the Phillips Ranch Assessment District Oversight

Committee for September 2, 2025.

Attachments: [Regular Meeting Minutes September 2, 2025](#)

DISCUSSION CALENDAR

2. Discuss Phillips Ranch Assessment District Recommended Fire Designation Changes from CAL FIRE and Current Abatement Efforts.

It is recommended that the Phillips Ranch Assessment District Oversight Committee discuss an update on recommended Fire Hazard changes from CAL FIRE and current abatement efforts within the District.

Attachments: [Fire Abatement Update Report](#)

3. Discuss Phillips Ranch Assessment District Budget

It is recommended that the Phillips Ranch Assessment District Oversight Committee (PRADOC) discuss an update on the FY2025/26 Budget.

Attachments: [Budget Update Report](#)
 [Attachment No.1 - Greenbelt Water Expenditure Report](#)
 [Attachment No.2 - Budget Report](#)

4. Tree Maintenance Program and Budget

It is recommended that the Phillips Ranch Assessment District Oversight Committee review an update on tree maintenance costs and funding levels within the Assessment District.

Attachments: [Staff report trees](#)

5. Commercial Property Assessment Calculation Review

It is recommended that the Phillips Ranch Assessment District Oversight Committee review the methodology for calculating assessments other than single-family and multi-family residential, with such commercial calculations based on parcel acreage rather than number of businesses on said parcel.

Attachments: [Parcel Breakdown](#)
 [No. 1 - Assessment Rate Summary + Zones](#)
 [No. 2 - Assessment Calculations](#)
 [No 3 - Commercial Assessment Information - FY Engineer Report](#)

6. Monument Flag Replacement

It is recommended that the Phillips Ranch Assessment District Oversight Committee receive requested information on the potential replacement of the monument flag and related lighting improvements.

Attachments: [Staff Report - Flags](#)

STAFF COMMUNICATION

ADJOURNMENT

The next regular meeting of the Phillips Ranch Assessment District Oversight Committee will be Tuesday, March 3, 2026.

CERTIFICATION OF POSTING AGENDA

I, Christine Valerio, Management Analyst for the City of Pomona, hereby certify that the agenda for the December 2, 2025 meeting of the Phillips Ranch Assessment District Committee was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.pomonaca.gov on November 25, 2025. I declare under the penalty of perjury that the foregoing is true and correct.

/s/ Christine Valerio
Management Analyst, Public Works