

## **VEHICLE PARKING DISTRICT DOWNTOWN POMONA OWNERS ASSOCIATION BOARD MEMBER REPRESENTATIVE APPOINTMENT POLICY**

### **1. Purpose**

The Board of Parking Place Commissioners, commonly referred to in the City of Pomona as the “Vehicle Parking District (VPD) Commission,” is assigned one seat on the Downtown Pomona Owners Association (DPOA) Board. In order to fill that position a current member of the VPD Commission is to be appointed annually by a majority vote of the Commissioners present at the June Commission meeting so that he/she may begin service in June pursuant to the DPOA by-laws. The appointed Commissioner will represent the VPD Commission and convey DPOA information back to the Commission.

### **2. Authority**

The VPD Commission is established pursuant to the Vehicle Parking Law of 1943 (California Streets and Highways Code Sections 31500 *et seq.*), and Chapter 58, Article VI of the Pomona City Code. Pursuant to Streets and Highways Code, the VPD Commission has control and supervision of parking places within the VPD. The VPD Commission is authorized to manage, operate, repair, maintain, and otherwise control parking places, and enforce all necessary regulations for the use of the VPD parking lots.<sup>1</sup> The authority granted by California law and the City Code is general and broad.

The VPD Commission determined that, within the parameters of this Policy, appointment to the DPOA Board will be beneficial to the VPD. The VPD Commission have also determined that said appointment is part of the VPD Commission’s broad authority to manage VPD parking lot operations.

All but two VPD parking lots are located in the Downtown. As such, it is imperative that the VPD collaborate with the DPOA to provide adequate and unbiased parking in the Downtown. As a participant of the DPOA Board the VPD Commissioner Representative will relay DPOA actions, concerns and plans to the VPD Commission which may directly and/or indirectly benefit the operations of the VPD.

This Policy is approved by the VPD. Any amendments to this policy are subject to the review and approval of the VPD Commission.

### **3. Vehicle Parking District Commissioner, Downtown Pomona Owners Association Board Membership Term**

- a. The VPD Commissioner appointed to the DPOA term shall be one year.

- b. A new VPD Commissioner shall be appointed the DPOA Board each June, consistent with the election/ appointment of DPOA Board members.
- c. By majority vote of the Commissioners present, the VPD Commissioner appointed to the DPOA Board may serve a second annual term if it is deemed that a second term will provide continuity with on-going DPOA matters.

#### **4. VPD Commission's Appointment Criteria**

- a. The VPD Commissioner Representative to the DPOA Board shall have served at least one year on the VPD Commission.
- b. A VPD Commissioner desirous of serving in this capacity with less than one year service on the VPD Commission may do so upon a 5/7 vote of the full Commission.
- c. If the appointed VPD Commissioner to the DPOA Board has three (3) absences (excused or unexcused) within a twelve (12) month period, the VPD Commission can request to agendaize on the Commission Agenda to replace that Commissioner with another VPD Commissioner. If a majority vote of the Commission passes, the Commissioner Representative is released from his/her duty and new VPD Commissioner Representative will be nominated and elected.

#### **5. VPD Commissioner, DPOA Board Representative Election Process**

- a. The VPD Chairperson shall open nominations for the appointment of a VPD Commissioner to the DPOA Board.
- b. Upon a nomination a motion and a second shall be received confirming that Commissioner's nomination.
- c. After all nomination are received the VPD Chairperson shall close nominations, and conduct a roll-call vote for each nominee. Each Commission may vote for one nominee.
- d. The VPD Commissioner with a majority vote shall be appointed as the representative to the DPOA Board.

#### **6. VPD Commissioner, DPOA Board Representative Duties**

- a. The VPD Commissioner, DPOA Board Representative's duties is to report back to the VPD at each VPD Commission meeting the DPOA's actions, plans and communications.
- b. Represent the VPD at DPOA meeting, functions and events.

- c. In the absence of the VPD, DPOA Board Representative at a DPOA board meeting the VPD Chairperson or Vice-Chair person may attend the meeting as a member of the public.

7. **AMENDMENTS.** This policy may be amended by action of the Vehicle Parking District Board of Parking Place Commissioners.