



**City of Pomona
Ethics Commission
Ethics Violation Complaint Form**

Incident Details

- **Date of Incident:** _____ **Time:** _____
- **Location of Incident:** _____

Nature of Complaint (check all that apply):

- ☐ Ethics/Conflict of Interest Violation
 - ☐ Campaign Violation
 - ☐ Inappropriate Conduct
 - ☐ Brown Act Violation
 - ☐ Ethics Policy Violation
 - ☐ Other: _____
-

Description of the Incident

Please provide a detailed description of what happened. Include specific dates, times, what was said or done, who was involved(names), and any other relevant information. ***Be sure to clearly identify the alleged inappropriate behavior or incident. Thank you.***
(Attach extra pages if needed)

Witnesses (if any)

- **Name(s):** _____
 - **Contact Info (if available):** _____
-

Evidence or Supporting Documentation

Please attach copies of any documents, emails, photos, or other evidence.

- ☐ Photos ☐ Emails/Texts ☐ Social Media Posts ☐ Documents/Records ☐ Video/Audio
- ☐ Other: _____

Desired Outcome or Resolution.

You may also select: ☐ No specific outcome, I just want to report this.

What action are you hoping the city will take in response to this complaint?

Complainant Information

- **Name:** _____
- **Address:** _____
- **Phone Number:** _____
- **Email Address:** _____
- **Preferred Contact Method:** ☐ Phone ☐ Email ☐ Mail ☐ Prefer not to be contacted

Are you a: ☐ Resident ☐ Visitor ☐ Vendor ☐ Other: _____

Confidentiality and Acknowledgement

- Do you wish to remain anonymous?
☐ Yes (*Please note that anonymity may limit the ability to investigate*)
☐ No
- I affirm that the information provided is true to the best of my knowledge.

Signature: _____

Date: _____

Additional Notes related to this Form

Email response to receiving the Complaint form.

This message confirms we have received your Ethics Complaint Form. We appreciate you bringing this matter to our attention.

The Human Resources team will review your submission promptly and handle it in accordance with City and Ethics policies. Please note that we take all concerns seriously and will maintain confidentiality to the fullest extent possible.

If we require additional information or clarification (and you did not submit anonymously), we may contact you directly.

We will also create FAQ's