



CITY OF POMONA COUNCIL REPORT

July 15, 2024

To: Honorable Mayor and Members of the City Council

From: Anita Gutierrez, City Manager

Submitted By: Andrew Mowbray, Finance Director/City Treasurer

SUBJECT: RESOLUTION AMENDING THE FISCAL YEAR (FY) 2024-25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET FOR “CITY HALL COMPLEX REMODEL & FLOORING,” PROJECT NO. 428-2590-XXXXX-74115

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2024-110 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2024-25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$14,460 OF LEASE PROCEEDS FUNDS FROM FUND 418 RESTRICTED CASH ACCOUNT TO THE “CITY HALL COMPLEX REMODEL & FLOORING,” PROJECT NO. 428-2590-XXXXX-74115

EXECUTIVE SUMMARY:

Approval of this action will appropriate \$14,460 of available remaining Lease Proceeds funds (remaining from the BBVA Compass Lease which upgraded the City Hall A/C System) to the “City Hall Complex Remodel & Flooring,” Project No. 428-2590-XXXXX-74115 (the Project). This funding will partially cover the cost of remodeling the Print and Mailroom areas.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$250 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$250 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise

related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

The fiscal impact is presented below and will appropriate \$14,460 of Lease Proceeds dollars to the Project. The following tables summarizes the proposed fiscal impacts of the funding appropriation:

Table 1

Category	“City Hall Complex Remodel and Flooring,” Project No. 428-2590-XXXXX-74115
Beginning Budget	\$916,166
Appropriation of Remaining Available Lease Proceeds in the Fund 418 Restricted Cash Account	\$14,460
New Beginning Budget	\$930,626
Expenditures and encumbrances (as of July 1, 2024)	(\$717,352)
Balance Remaining for Construction Contingency, Administrative and Miscellaneous Costs	\$213,274

PREVIOUS RELATED ACTION:

On June 4, 2018 the City Council approved Resolution No. 2018-69 adopting the FY 2018-19 CIP budget which included new project, “City Hall First Floor Remodel,” 428-2590-XXXXX-74115, appropriating \$126,845 of Capital Outlay Funds and \$43,871 of Water Funds to the new project.

On December 17, 2018 City Council approved Resolution No. 2018-171, amending the FY CIP Budget for “City Hall First Floor Remodel,” by appropriating \$12,100 of General Fund funding to the project.

On July 15, 2019 City Council approved Resolution No. 2019-50 amending the FY CIP Budget for “City Hall First Floor Remodel,” by appropriating \$90,000 of Building and Equipment Replacement Funds to the project.

On June 7, 2021 City Council approved Resolution No. 2021-71 approving the FY 2021-22 CIP Budget which included a change in project title from “City Hall First Floor Remodel,” to “City Hall Complex Remodel and Flooring.”

On June 6, 2022 the City Council approved Resolution No. 2022-94 which included an amendment of the FY 2021-22 CIP budget by appropriating \$18,350 of General Fund funding to “City Hall Complex Remodel and Flooring” and updating the description to include the Print and Mailroom remodel.

On December 19, 2022 City Council approved Resolution No. 2022-223 amending the FY 2022-23 CIP Budget by appropriating \$100,000 of General Fund Reserves to the Project and updating the description to include the remodel of the former City Attorney’s Office at City Hall.

On March 18, 2024 City Council approved Resolution No. 2024-27 amending the FY 2023-24 CIP budget by appropriating \$425,000 of General Fund Reserves and \$100,000 of District 1 ARP funds to the project.

DISCUSSION:

Funds in the amount \$14,460 are available from the remaining Lease Proceeds funds (remaining from the BBVA Compass Lease which upgraded the City Hall A/C System). These remaining funds can be used towards to the “City Hall Complex Remodel & Flooring,” Project No. 428-2590-XXXXX-74115 (the Project) and will partially cover the cost of remodeling the Print and Mailroom areas.

Prepared by:

Aleli Burgos, Deputy Finance Director
Beth Senebandith, Principal Accountant

ATTACHMENT:

Attachment No. 1 – Resolution No. 2024-110