



# City of Pomona

505 S. Garey Ave  
Pomona, CA 91766

## Meeting Minutes

### Citizens Oversight Committee

*Chair Committee Member Dean Rudenauer  
Committee Member Ryan Lee  
Committee Member Barry Lawrence  
Committee Member Leticia Casillas Sanchez  
Committee Member Mickey Gallivan  
Committee Member Guillermo Gonzalez  
Committee Member Mario Ramos*

#### **VISION STATEMENT**

*Pomona will be recognized as a vibrant, safe, beautiful  
community that is a fun and exciting destination and the home of  
arts and artists, students and scholars, business and industry.*

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Thursday, February 20, 2020

5:30 PM

Council Chambers Closed Session Room

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#### **CALL TO ORDER**

The Citizens Oversight Committee Meeting was called to order at 5:36 p.m.

#### **PLEDGE OF ALLEGIANCE**

Committee Member Ryan Lee led the Pledge of Allegiance.

#### **ROLL CALL**

Present: *Chair Committee Member Dean Rudenauer  
Committee Member Ryan Lee  
Committee Member Mickey Gallivan  
Committee Member Guillermo Gonzalez*

Absent: *Committee Member Barry Lawrence  
Committee Member Leticia Casillas Sanchez  
Committee Member Mario Ramos*

#### **STAFF PRESENT:**

Andrew Mowbray, Finance Director  
Shar Perez, Revenue Operations Supervisor  
Joan Kingston, Budget Officer  
Brenda Karim, Senior Accounting Technician

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**PUBLIC COMMENT**

There was no public comment.

Committee Member Leticia Casillas Sanchez arrives at 5:40 p.m.

**STAFF MEMBER COMMUNICATION**

Finance Director, Andrew Mowbray ("Director Mowbray") introduces the new Budget Officer for the City of Pomona, Joan Kingston.

Director Mowbray presented information clarifying movement of personnel at the Fire Department. No firemen were laid off. Station 183 re-assigned one two-man engine to another station in exchange for Certified Paramedics as it is the busiest station for emergency calls. Costs did not change.

Director Mowbray, gave a Transaction Use Tax (TUT) update. With five months of data, we have received about \$5.2 million.

Shar Perez stated that at the next meeting, we could present a model/scenario of present revenues versus expenditures of how the City is functioning with the TUT money and how it would have functioned if there was no TUT tax.

Shar Perez asked committee members to think about what times may work for the next regular meeting on April 2, 2020. At that time we will also nominate a Vice Chair.

**COMMITTEE MEMBER COMMUNICATION**

Chair Rudenauer asks for any committee member communication.

New Committee Member Ryan Lee introduces himself.

Committee Member Gonzalez inquired about a sheet with extra numbers attached to the Transaction and Use Tax (Measure PG) To Date handout.

Director Mowbray stated that those numbers do not have any significance with the handout and were inadvertently included.

Committee Member Gonzalez requested to know how the committee would make meaningful recommendations on the spending of the TUT funds if they have already been allocated from the prior year.

Chair Rudenauer believes the TUT tax was specifically created for the gap in the budget and no part of it could be considered surplus. The monies are about maintaining the services. The function of the Oversight Committee is to see that the money is being used to maintain the city for these types of elements and that the City makes the right decision to allocate the resources.

Committee Member Gonzalez questioned how to make recommendations to council regarding the funds.

Director Mowbray stated that in the next regular meeting in April, a model will be brought stating the state of the City with the TUT money and the state it would be in if there were no TUT funds at this time. If the Committee would like to make suggestions to the council regarding the allocations, that could be discussed at the April meeting and presented to the Council in April or May.

Committee Member Gonzalez wanted to know what budget model the City utilizes.

Director Mowbray stated that it is an incremental plan.

Committee Members Gallivan and Gonzalez stated that it is better to have input before the monies are misallocated. Chair Rudenauer indicated that it is possible to make adjustments.

Committee Member Casillas-Sanchez asked if the City could have provided the salary increases to the Police Department without having the TUT Tax.

It was stated by Finance Director Mowbray that we use forecasted projections. The City Manager had set aside a 1.2 M surplus due to labor negotiations for the 2019-2020 Fiscal Year. The amount of the raises were not known at that time.

Committee Member Gonzalez indicated that absent the TUT funds to sustain the current level of service, we would have had to make cuts. He believes that any additional expenses allocated then was not necessarily sustaining, but spending more money. The City will have to grow tax revenues, otherwise, in 9 years there will be a deficit and another measure will have to be voted on again.

In future meetings, Chair Rudenauer will have Director Mowbray report what the City is doing to generate additional revenue to make the tax unnecessary in the future.

## **CONSENT**

### 1. Bylaw Amendment – Items C1 and D1.

It is recommended by Director Mowbray that the location of the meetings should be changed to the Council Chambers Closed Session Conference Room due to the time of

the meetings changing to 6:30 p.m. Since City Hall closes at 6:00 p.m., there would be no public access into City Hall.

Motion was made by Committee Member Mickey Gallivan to adopt all Bylaw changes to the Citizens Oversight Committee Bylaws.

Motion was seconded by Chair Dean Rudenauer.

All members present in Favor.

No opposition.

Director Mowbray stated the Bylaw changes have to be taken to the City Council for approval. At the next regular meeting on April 2, the final version of the Bylaws will be brought in for one last approval before being taken to the City Council. When approved by Council, the new Bylaws would be in effect starting at the July meeting.

2. Approval of Meeting Minutes – December 3, 2019

Motion was made by Committee Member Gonzalez to adopt the December 3, 2019 Citizens Oversight Committee Meeting Minutes as written.

Motion was seconded by Committee Member Mickey Gallivan.

All members present in Favor.

No opposition.

**ADJOURNMENT**

Committee Chair Rudenauer stated that the next meeting is on Thursday, April 2, 2020, at 6:30 p.m. in the Council Chambers Closed Session Conference Room.

The Citizens Oversight Committee meeting was adjourned by Committee Chair, Dean Rudenauer on Thursday, February 20, 2020, at 6:42 p.m.

Respectfully submitted,

ATTEST:

  
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BRENDA KARIM  
Secretary of the Pomona  
Citizens Oversight Committee

Approved Via Zoom  
DEAN RUDENAUER  
Chair of the Pomona  
Citizens Oversight Committee