

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Wednesday, July 3, 2024

6:30 PM

Council Chambers

Historic Preservation Commission

Chairperson Jim Kercheval
Vice-Chairperson Alice R. Gomez
Commissioner Chara Swodeck
Commissioner Walter Martinez
Commissioner Marcos Molina
Commissioner James Gallivan
Commissioner Ann Tomkins

A. CALL TO ORDER:

Chairperson James Kercheval

B. PLEDGE OF ALLEGIANCE:

Chairperson James Kercheval

C. ROLL CALL:

Chairperson James Kercheval, Vice-Chairperson Alice R. Gomez, Commissioner Chara Swodeck, Commissioner Walter Martinez, Commissioner Marcos Molina, Commissioner Jim Gallivan, Commissioner Ann Tomkins

D. ELECTION OF A VICE-CHAIRPERSON:

1. Election of a Vice-Chairperson

Attachments: [HPC Staff Report - Election of Vice Chair](#)

E. PUBLIC COMMENT:

1. *At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non agenda items will be limited to three (3) minutes in accordance with City policy.*

2. *Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:*

- a) *When called upon, the person shall state his/her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his/her discretion, request that the group choose a spokesperson to address the Commission.*
- b) *All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.*

3. *Together the Historic Preservation Commission members, City Staff, and public honor Pomona's important City meeting values:*

- a) *To speak and to listen to everyone with respect and courtesy; to honor fairness and our cherished democratic process.*
- b) *To affirm Pomona's dedication to lead as a Compassionate City.*

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together.

F. CONSENT CALENDAR:

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item (s) requested to be pulled.

1. Approval of the action minutes from the February 7, 2024 Historic Preservation

Commission Meeting.

Attachments: [HPC Action Minutes 2-7-2024](#)

G. PUBLIC HEARING:

1. Major Certificate of Appropriateness (MAJCOA 21623-2023) (Continued from June 5, 2024)

Project Address: 134 E. Columbia Avenue
Project Applicant: Suzanne Goya
Project Planner: Alan Fortune, Assistant Planner
Council District: CC District No. 4

A request for a Major Certificate of Appropriateness (MAJCOA 21623-2023) for the retroactive approval of the replacement of three non-original metal windows with two vinyl windows and one set of vinyl French doors with lights on either side; the proposed replacement of a non-original aluminum bathroom window and non-original steel kitchen window with similarly sized sliding vinyl windows, and the repair and replacement of damaged sections of wooden fence within the front yard of a contributing resource on a property within the Lincoln Park National Register Historic District. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), the proposed project meets the criteria for a Categorical Exemption in compliance with Article 19, Section 15301, Class 1 (Existing Facilities) and Section 15331, Class 31 (Historic Resource Restoration/Rehabilitation) in that the project consists of minor alterations to an existing structure that complies with the Secretary of Interior's Rehabilitation Standards.

Recommendation:

Staff recommends that the Historic Preservation Commission continue the item to the next regularly scheduled Historic Preservation Commission meeting on August 7, 2024.

Attachments: [Staff Report](#)

2. Major Certificate of Appropriateness (MAJCOA-000711-2024)

Project Address: 561 E. McKinley Avenue
Project Applicant: 3 Bros Real Estate, LLC
Project Planner: Geoffrey Starns, AICP, AIA, LEED AP, Planning Manager -
Urban Design Division
Council District: CC District No. 4

A request for a Certificate of Appropriateness (File No. MAJCOA-000711-2024) to retroactively approve the replacement of historic wood windows with vinyl windows of a contributing resource within the Lincoln Park National Register Historic District. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), the proposed project meets the criteria for a Statutory Exemption in compliance with Sections 15270 - Projects which are

Disapproved of the California CEQA Guidelines.

Recommendation:

Staff recommends that the Historic Preservation Commission deny MAJCOA-000711-2024 adopt Resolution No. 24-018.

Attachments: [MAJCOA-000711-2024 Staff Report](#)
 [Attachment 1 Resolution No 24-018](#)
 [Attachment 2 - Photos](#)
 [Attachment 3 - Citywide Survey](#)
 [Attachment 4 - Lincoln Park Survey](#)
 [Attachment 5 Preservation Brief 16](#)

H. DISCUSSION CALENDAR:

1. Report on the construction of ADUs in Historic Districts

Attachments: [ADUs in Districts Staff Report](#)
 [Attachment 1 - Map of ADU locations in Historic Districts](#)

I. COMMISSIONER COMMUNICATION:

J. STAFF COMMUNICATION:

1. Minor Certificates of Appropriateness for June 2024.

Attachments: [Minor COA June 2024](#)

ADJOURNMENT:

The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of August 7, 2024 at 6:30 p.m. in the Council Chambers.

CERTIFICATION OF POSTING AGENDA:

I, Geoffrey Starns, AICP, AIA, LEED AP, Planning Manager for the City of Pomona, hereby certify that the agenda for the July 3, 2024 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.pomonaca.gov on June 27, 2024. I declare under the penalty of perjury that the foregoing is true and correct.

/s/Geoffrey Starns, AICP, AIA, LEED AP, Planning Manager