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# CITY OF POMONA

## COUNCIL REPORT

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May 19, 2025

To: Honorable Mayor and Members of the City Council

From: Anita Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

**SUBJECT: AWARD OF BIDS TO HASA, INC. AND TO WATERLINE TECHNOLOGIES, INC. FOR THE PURCHASE OF SODIUM HYPOCHLORITE AND HYDROCHLORIC ACID**

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### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

- 1) Award of bid to HASA, Inc. for the purchase of sodium hypochlorite and hydrochloric acid, at the bid price, for a term of three-years, with a two-year extension option; and,
- 2) Award of bid to Waterline Technologies Inc. for the purchase of sodium hypochlorite and hydrochloric acid, at the prices bid, for a term of three-years, with a two-year extension option.

### **EXECUTIVE SUMMARY:**

To properly treat and disinfect water being delivered to customers the City utilizes various chemicals, including sodium hypochlorite and hydrochloric acid. The recommended award of bids to HASA, Inc. and to Waterline Technologies Inc. will allow for the purchase of these two chemicals.

### **SB1439/GOVERNMENT CODE §84308 APPLICABILITY:**

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

### **FISCAL IMPACT:**

Funds for this procurement are available in the adopted FY 2025-26 Operating Budget, Account No. 571-8129-53880-00000. The Water Resources Department (WRD) anticipates purchasing \$210,00 in sodium hypochlorite and hydrochloric acid for FY 2025-26 based on the prices bid for Year 1. Funding for future years will be included in each respective annual budget submission.

### **DISCUSSION:**

Annually, the City uses thousands of gallons of sodium hypochlorite, for disinfection, and hydrochloric acid, for pH adjustment. In accordance with Section 2-993.1 of the City's Purchasing Ordinance, a Request for Proposal (RFP) No. 2025-1005 – Sodium Hypochlorite and Hydrochloric Acid for Potable Water Treatment Facilities was issued on the City's electronic bidding platform. Staff provided the description of the required chemicals as well as an approximate usage amount based on the City's last fiscal year. On January 22, 2025, the solicitation notified 178 potential suppliers, of which 19 suppliers downloaded the RFP. Six (6) vendors submitted responses to the bid. Once the bids were received, staff reviewed the technical requirements and specifications needing to be met by bidders. Of the 6 bids received, two (2) were determined to be non-responsive for failing to meet the requirements of the RFP and one (1) No Bid the project.

After a thorough review of the bids, it was determined that Hasa, Inc. was the lowest responsible bidder and Waterline Technologies, Inc. was the second lowest bidder based on their price proposals. Pricing on table 1 are for comparison purposes only to determine the lowest bidder. Two vendors are recommended to avoid supply chain shortages. The WRD has worked with both vendors previously with success; therefore, staff recommends the City Council approves awarding of the bids.

**Table 1**  
**Hydrochloric Acid & Sodium Hypochlorite Years 1-3 Estimates**

<b>HASA, Inc</b>	<b>Waterline Technologies</b>	<b>Integrated Power System</b>
\$1,119.88	\$1,640.57	\$2,036,488.37

Prepared by:

Stephen Paz

Stephen Paz, Water Treatment Supervisor