

City of Pomona

505 S. Garey Ave
Pomona, CA 91766

Regular Meeting Minutes

ETHICS COMMISSION



Chairperson John Clifford (D6)
Vice-Chairperson Lidia Manzanares (Mayoral Appointee)
Commissioner Sandra Christensen (D1)
Commissioner Mickey Gallivan (D2)
Commissioner Wayne Schmidt (D3)
Commissioner Bernice Stillions (D4)
Commissioner Lucille Lyon (D5)

VISION STATEMENT

Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.

Thursday, April 24, 2025

6:30 P.M.

Council Chambers

6:30 P.M. Council Chambers

CALL TO ORDER

Chair, John Clifford called the Ethics Commission Meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Christensen led the Pledge of Allegiance.

ROLL CALL

Present:

- Vice-Chair Lidia Manzanares
- Commissioner Mickey Gallivan
- Commissioner Sandra Christensen
- Commissioner Wayne Schmidt
- Commissioner Bernice Stillions
- Commissioner Lucille Lyon
- Chair John Clifford

STAFF PRESENT

René Anderson, Director of Human Resources & Risk Management/ Staff Liaison
Chris Munoz, Human Resources Manager/Staff Liaison
Astrid Crowe, Senior Administrative Assistant/Commission Secretary

PUBLIC COMMENT

There was no public comment.

COMMISSIONER COMMUNICATION

Commissioner Christensen announced that she attended the Cesar Chavez breakfast. She mentioned that it was a great and well-presented event.

Chair Clifford announced that he also attended the Cesar Chavez breakfast and the Cesar Chavez walk with Commissioner Manzanares. He also participated in the library group's Trivia Bee and his team won first place. Chair also mentioned that he would be giving tours at the Fox Theatre after the meeting.

Commissioner Christensen reminded folks about Pomona Day at the fair. Reception and opening day is on May 2nd at 4:00 p.m.

STAFF COMMUNICATION

Chris Munoz, Human Resources Manager/Staff Liaison offered to meet with the Policy Ad-Hoc Committee to discuss the Ethics policy. We do see the policy as two separate policies, one for employees and one for Elected Officials and Commissioners. Chris will contact Commissioners in the Sub-Committee to schedule a meeting.

CONSENT

1. Approval of the Meeting Minutes

It is recommended that the Commission members approve the following Ethics Commission Meeting minutes.

March 27, 2025

MOTION BY COMMISSIONER STILLIONS, SECOND BY COMMISSIONER GALLIVAN CARRIED 7-0, to approve the March 27, 2025, meeting minutes.

DISCUSSION

2. Report from Ad-Hoc Policy Sub-Committee

It is recommended that the Commission members review, discuss, and reconsider the updated recommendations.

Vice-Chair Manzanares provided an update and overview of the revised recommendations. The Sub-Committee met with Liaison staff and the City Manager and received feedback on feasibility and other helpful recommendations. The document was updated based on feedback from the meetings. It was made clear in the meetings with staff that the Ethics

Commission has the purview of Elected Officials, Commissioners, and the general public, and the City and staff have the purview over employees, therefore some of the language was updated or removed to reflect that clarification.

Chair Clifford informed the Commission that he was hopeful the Commission would approve the document today.

Vice-Chair Manzanares also reviewed the draft Scope of Work which defines what the Ethics Commission will do and oversee.

Commissioner Christensen pointed out a few spelling errors that Chair Clifford wanted to ensure were on record.

MOTION BY CHAIR LYONS, SECOND BY COMMISSIONER GALLIVAN CARRIED 7-0, to approve the updated recommendations and direct them to the City Manager to present to the City Council.

3. Report from Ad-Hoc Ordinance Sub-Committee

Commissioner Lyon provided an update to Commissioners and the fifth draft of the Ordinance. The Sub-Committee wanted to ensure that the Ethics Commission could review certain policies related to city staff, gifts, reviewing contracts, and other Human Resources policies. A provision was also added regarding training.

Commissioner Schmidt stated that he wished to withdraw the document he submitted for this item.

A fruitful discussion ensued. Commissioners provided feedback and additions for the next revision of the Ordinance.

No action was taken on this item.

ADJOURNMENT

Chair Clifford adjourned the meeting at 7:31 p.m. to the next regularly scheduled meeting on Thursday, May 22, 2025, at 6:30 p.m.

Respectfully submitted,

ATTEST:

ASTRID CROWE
Senior Admin Assistant/Commission
Secretary to the Ethics Commission

JOHN CLIFFORD
Chair of the Ethics Commission