



Board of Library Trustees
Pomona Public Library
625 South Garey Avenue
Pomona, CA 91769

APPLICATION FOR THE HONORARY POSITION OF CITY OF POMONA JUNIOR POET LAUREATE

The City of Pomona Library Board of Trustees is excited to invite nominations and applications for the Pomona Junior Poet Laureate position! This honorary position aims to recognize and nurture the poetic talents of high school students within the Pomona school district. The selected candidate will serve a one-year term, beginning June 1st, 2025, and ending June 1st, 2026.

RESPONSIBILITIES

- Will create and present original poetry at selected events alongside the Poet Laureate
- Will lead and attend occasional workshops on poetry creation and presentation to high school students with the help of the Poet Laureate
- Represent the City of Pomona by presenting poetry at high school events and engaging with fellow students
- Post on the official Junior Poet Laureate Instagram account with the help of the social media manager and Poet Laureate; actively use the account to encourage excitement about poetry, literacy, and literacy events
- Write at least one or more commemorative poem(s) about Pomona appropriate for younger audiences to be hung in the Pomona Public Library (PPL)
- Work closely with the PPL to organize and participate in events that promote the value of poetry and creative expression, especially in National Poetry Month
- Collaborate and brainstorm ideas with the City of Pomona Library Board of Trustees on initiatives that bridge the gap between high school students and the literary community
- Coordinate workshops or classes at the PPL focused on introducing poetry to younger audiences
- Actively involve community members in organizing and supporting these events

MENTORSHIP

The Junior Poet Laureate will also partake in a mentorship program led by the Poet Laureate to understand how the Poet Laureate program works and what the responsibilities of the Poet Laureate entail. The Junior

Poet Laureate will shadow the Poet Laureate at select events and sit in on certain meetings to understand the role of the Poet Laureate. The mentorship program includes:

- Orientation session where the Junior Poet Laureate meets the Poet Laureate and discusses the goals of the mentorship, expectations, and the schedule for the upcoming months
- Development of a monthly shadowing schedule, specifying events, workshops, and meetings the junior laureate will attend with the Poet Laureate
- Schedule one-on-one meetings between the Poet Laureate and the junior laureate for in-depth discussions on poetry, guidance on personal projects, and feedback on the junior laureate's work
- Plan monthly literary exploration sessions where the Poet Laureate introduces the junior laureate to diverse poets and styles
- Involve the junior laureate in planning and co-leading a workshop for high school students
- Organize structured feedback sessions after significant events or workshops

ANNUAL HONORARIUM

The Pomona Public Library Foundation will provide a \$250 honorarium to the Junior Poet Laureate in two installments: one at the beginning and one at the end of the school year.

ELIGIBILITY

This position is open to 11th-grade students attending any PUSD high school. Applicants must have a genuine interest in poetry and a commitment to promoting the literary arts.

APPLICATION DETAILS

The application period will last from **April 18th, 2024, to May 16th, 2024**. The following application materials are required:

1. Application Nomination Form: You must have a third-party recommendation for the consideration of a specific poet. The nominator or the nominated poet must provide all required material for consideration. Each nominator can only select one poet for consideration. Only the first nomination for a specific poet will be considered. This can be a self-nomination or a nomination from someone who knows you and can speak to your experience with poetry.
2. Letter of Interest: Not to exceed two pages, identifying the poets' experience and interest in writing and presenting poetry. It should explain why the poet is interested in the position and any ideas or experiences they would want to have in the position.
3. Letter of Recommendation: Provide the contact information of at least one individual who is not a family member and can speak to you about your literacy, presentation, and poetry skills. This can be a teacher or a mentor. We will contact your letter writer once your application has been submitted for the letter of recommendation.
4. Writing Sample: Not to exceed two pages. A piece of poetry you have either written for class or on your own.
5. Student ID/School Confirmation: This is Pomona school proof of enrollment or student ID addressed to the applicant or nominee.

DEADLINE AND SUBMISSION INSTRUCTIONS

The application is due by May 16, 2024, 6:00 p.m. You may apply using one of the two following options:

1. By email: You may email this application with the supporting material attached to **boldjpasubcommittee@gmail.com**. Please label each document clearly and include the applicant's last name on each PDF attachment.
2. By mail/in person: You may mail this application and supporting material to the address below:

Poet Laureate *ad hoc* Committee
Board of Library Trustees
Pomona Public Library
625 South Garey Avenue
Pomona, CA 91769

NOMINATION FORM _____

Applicant / Nominated Student:

Name:

Address:

Phone:

Email:

Individual Nominating this Student:

Name:

Address:

Phone:

Email:

LETTER OF RECOMMENDATION CONTACT FORM

Name:

Email:

Relationship to applicant: