



CITY OF POMONA COUNCIL REPORT

September 15, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Beverly Johnson, Neighborhood Services Director

SUBJECT: ADOPT RESOLUTIONS AMENDING THE FISCAL YEAR (FY) 2025-26 CITY OPERATING BUDGET AND FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY INCREASING/DECREASING REVENUE ESTIMATES AND APPROPRIATIONS IN HEALTHY HOMES PRODUCTION GRANT (HHPG), HOME-AMERICAN RECOVERY PROGRAM (HOME-ARP) GRANT FUNDS AND CAPITAL IMPROVEMENT PROGRAM BUDGET

RECOMMENDATION:

It is recommended that the City Council adopt the following resolutions:

RESOLUTION NO. 2025-113 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AUTHORIZING THE AMENDMENT OF THE FISCAL YEAR (FY) 2025-26 CITY OPERATING BUDGET BY INCREASING/DECREASING REVENUE ESTIMATES AND APPROPRIATIONS IN HEALTHY HOMES PRODUCTION GRANT PROGRAM (HHPG) AND HOME-AMERICAN RECOVERY PROGRAM (HOME-ARP) FUNDS

RESOLUTION NO. 2025-114 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AUTHORIZING THE AMENDMENT OF THE FISCAL YEAR (FY) 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY DECREASING REVENUE ESTIMATES AND APPROPRIATIONS IN HOME-AMERICAN RECOVERY PROGRAM (HOME-ARP) FUNDS AND CAPITAL IMPROVEMENT PROGRAM BUDGET

EXECUTIVE SUMMARY:

The Housing Services Division manages and implements over 15 grants each year, which together total more than \$30 million. As the FY 2024-25 fiscal year ended, staff found unspent funds that

were budgeted for various activities. These funds must now be appropriated in the FY 2025-26 budget so they can be spent. The money comes from projects that were either in progress when the new fiscal year began or from programs that did not fully use their funding during the last fiscal year. This report, therefore, requests that the fund balances in the FY 2025-26 City Operating Budget and the FY 2025-26 Capital Improvement Program (CIP) Budget be amended.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☒ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Council members are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

Adoption of Resolution No. 2025-113 (Attachment No. 1) will amend the FY 2025-26 City Operating Budget by adjusting revenue estimates and appropriations to balance housing programs with the available amounts in HHPG and HOME-ARP funding.

Amendments to accounts are based on the current grant award for each program. The amounts listed in the chart below will amend the accounts so that budgeted expenditures equal revenue in FMS and subsequently equal the amount for the current grant term and fiscal year. Unexpended funds will be used for projects and activities that are eligible under each funding source that are currently administered by the City.

FUNDING SOURCE	PROJECT	REVENUE ACCOUNT #	REVENUE ESTIMATES	EXPENDITURE ACCOUNT #	APPROPRIATE (\$)
KPHH	Keeping Pomona Homes Healthy (KPHH)	189-1791-40848-00000	-197,276	Rehabilitation Costs 189-1791-52584-00000	+\$289,807
				Office Supplies 189-1791-52060-00000	-\$4,000
				Postage 189-1791-52060-00000	-\$1,000

Amending the Fiscal Year (FY) 2025-26 City Operating Budget FY 2025-26 Capital Improvement Program (CIP)
Budget with HHPG and HOME-ARP Funds

	Keeping Pomona Homes Healthy (KPHH)			Print/Copy 189-1791-52064- 00000	-\$1,064
				Cntrt Svc 189-1791-52285- 00000	-\$86,290
				Relocation Expense 189-1791-52982- 00000	-\$177
HOME- ARP	Housing Admin	190-1702- 40850- 00000	-\$5,574	Salaries & Benefits 190-1702-51012- 00000	+\$150,901
				InfoSysAll 190-1702-52185- 00000	+\$3,852
				Liab Adm 190-1702-52245- 00000	+\$8,235
				Unemp Adm 428- 190-1702-52246- 00000	+\$17
				WC Adm All 190-1702-52247- 00000	+\$2,051
				POB Alloca 190-1702-53921- 00000	+\$13,172
				Cntrt Svc 190-1702-52285- 00000	\$185,182
	Supportive Services	190-1791- 40848- 00000	+\$75,187	Cntrt Svc 190-1791-52285- 58809	-\$2,612
		190-1791- 40848- 58809	-\$145,671		
		190-1791- 40848-0000	+\$1,609,861		

Adoption of Resolution No. 2025-114 (Attachment No. 2) will amend the FY 2025-26 Capital Improvement Program (CIP) Budget by decreasing revenue estimates and appropriations to bring CIP into balance with the amount of HOME ARP funding available.

FUNDING SOURCE	PROJECT	REVENUE ACCOUNT #	REVENUE ESTIMATES	EXPENDITURE ACCOUNT #	APPROPRIATE (\$)
HOME-ARP	Unappropriate Funds Transfer from CIP Transfer to Housing Admin			Salaries & Benefits 428-2590-51012-71210	-\$150,904
				InfoSysAll 428-2590-52185-71210	-\$3,852
				Liab Adm 428-2590-52245-71210	-\$8,235
				Unemp Adm 428-2590-52246-71210	-\$17
				WC Adm All 428-2590-52247-71210	-\$2,051
				POB Alloca 428-2590-53921-71210	-\$13,172
				RecCostCIP 428-2590-59975-71210	+\$178,231
	Unappropriate Funds from CIP 252 E 4 th St.	428-2590-80881-71210	+\$427,851	252 E. 4th St Major Rehab 190-2590-89987-71210	+427,851
				252 E. 4th St Major Rehab 428-2590-66196-71210	-\$427,851

PREVIOUS RELATED ACTION:

On June 2, 2025, the City Council adopted the FY 2025-26 City Operating Budget and FY 2025-26 Capital Improvement Program (CIP) Budget.

DISCUSSION:

The City of Pomona currently receives Healthy Homes Production Grant (HHPG) funds and Home-Recovery Program (HOME-ARP) funds from the U.S. Department of Housing and Urban Development (HUD). The HHPG grant ended on September 1, 2025, which means unexpended funds in FY 2024-25 need to be carried forward to FY 2025-26 to allow the City to fully expend funds in the current year.

HOME-ARP program funds are budgeted for the rehabilitation of the 252 E. 4th Street project, along with supportive services and administration. However, a review of actual expenditures from FY 2024-25 revealed that various revenues and expenditures were overestimated in the FY 2025-26 City Operating Budget and Capital Improvement Program (CIP) Budget. To align the FY 2025-26 City Operating Budget and Capital Improvement Program (CIP) Budget with the available HOME-ARP funding, adjustments will be made by decreasing revenue estimates and appropriations to match the appropriated expenditures.

Prepared by:

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Housing Grants Supervisor

ATTACHMENT:

Attachment No. 1 – Resolution No. 2025-113
Attachment No. 2 – Resolution No. 2025-114