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# CITY OF POMONA COUNCIL REPORT

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November 21, 2022

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Rene Guerrero, Public Works Director

**SUBJECT: RESOLUTION AMENDING THE FISCAL YEAR 2022-23 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$30,000 OF PARK AND RECREATION IMPROVEMENT FEE FUNDS FOR "WESTMONT COMMUNITY CENTER ENTRYWAY TRELLIS" PROJECT**

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## **RECOMMENDATION:**

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2022-205 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2022-23 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY UNAPPROPRIATING \$30,000 OF PARK AND RECREATION IMPROVEMENT FEE FUNDS FROM "PHIL AND NELL SOTO PARK," PROJECT NO. 428-2590-XXXXX-71040 AND APPROPRIATING THE \$30,000 OF PARK AND RECREATION IMPROVEMENT FEE FUNDS TO "WESTMONT COMMUNITY CENTER ENTRYWAY TRELLIS," PROJECT NO. 428-2590-XXXXX 71071**

## **EXECUTIVE SUMMARY:**

Approval of Resolution No. 2022-205 (Attachment No. 1) will unappropriate \$30,000 of Park and Recreation Improvement Fee funds from "Phil and Nell Soto Park," Project No. 428-2590-XXXXX-71040 and appropriate \$30,000 of Park and Recreation Improvement Fee funds to "Westmont Community Center Entryway Trellis," Project No. 428-2590-XXXXX-71071 (Project), for a total budget of \$200,000. The Project will rehabilitate the deteriorated and damaged roof structure at the entryway to the Westmont Community Center, subject to available funds. If approved, the work is expected to be completed by spring 2023.

## **FISCAL IMPACT:**

The following table details the fiscal impacts associated with the recommended action:

<b>Category</b>	<b>“Phil and Nell Soto Park,” Project No. 428-2590-XXXXX-71040</b>	<b>“Westmont Community Center Entryway Trellis,” Project No. 428-2590-XXXXX-71071</b>
Beginning Budget	\$2,873,248	\$170,000 (\$125,000 ARP & \$45,000 CDBG funds)
(Unappropriation) / Appropriation of “Park and Recreation Improvement Fee” Funds	(\$30,000)	\$30,000
Revised Budget	\$2,843,248	\$200,000
Expenditures/ Encumbrances (as of November 2, 2022)	(\$2,772,831)	(\$24,229)
Award of Contract to Abigail Electric, Inc. (City Manager Approval)	N/A	(145,502)
<b>Funds Available for Contingency, Staff Time, and Other Misc. Costs</b>	<b>\$70,417</b>	<b>\$30,269</b>

## **ENVIRONMENTAL IMPACT:**

The Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(d) in that the Project consists of the restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety.

## **DISCUSSION:**

For many years, the entryway trellis and roof structure at the Westmont Community Center has progressively deteriorated and weakened due to age, exposure to the elements, and termite damage. Two years ago, City Facilities Staff installed temporary support beams and structures to prevent the trellis from collapsing. This Project will reconstruct the trellis and a portion of the roof structure.

On August 15, 2022, an Invitation for Bid (IFB) No. 2022-43 “Westmont Community Center Entryway Trellis,” Project No. 428-71071, was issued on the City’s electronic bidding platform,

Planet Bids. The solicitation notified 151 potential bidders, of which 26 bidders downloaded the IFB, resulting in the City receiving a total of two (2) bids. Both bids met the minimum qualifications and were evaluated based on their pricing proposal. The lowest responsive and responsible bid for the total base bid and additive alternate work in the amount of \$145,502 was submitted by Abigail Electric, Inc. (see table below). Per Public Contract Code Section 22032 and Pomona Municipal Code Section 2-1002, authority is delegated to the City Manager to award the contract to Abigail Electric, Inc. based on available funding.

	<b>“Westmont Community Center Entryway Trellis,” Project No. 428-71071</b>	<b>Total Bid</b>
<b>1</b>	Abigail Electric, Inc.	\$145,502
<b>2</b>	Corner Keystone Construction Corporation	\$277,479

It should be noted that the Phil and Nell Soto Park Project is complete, and the remaining funding is available to be appropriated to Westmont Community Center Entryway Trellis Project.

#### **COUNCIL PRIORITIES AND GOALS:**

This item supports the following City Council Priorities and Goals: Goal O - Improve Parks facilities and Goal M - Improve safety and cleanliness at parks and public spaces.

#### **ALTERNATIVE(S):**

Staff does not recommend canceling the bids, making substantial modifications to the Project, or rebidding the planned work. If the Project was rebid, then significant delay, substantial grant, and other potential funding losses and related impacts would be incurred.

Prepared by:

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Matt Pilarz, P.E.  
Principal Civil Engineer

#### **ATTACHMENT(S):**

Attachment No. 1 – Resolution No. 2022-205