



505 South Garey Avenue
Pomona, CA 91766

City of Pomona Historic Preservation Commission

Action Minutes

***Chairperson Britney C. Gallivan
Vice-Chairperson Carol Anten
Commissioner Walter Martinez
Commissioner Angela Keller
Commissioner James Gallivan
Commissioner Chara Swodeck
Commissioner District 6 - Vacant***

Wednesday, May 20, 2026

6:30 PM

Council Chambers

CALL TO ORDER

Chairperson B.Gallivan called the meeting to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE

Chairperson B.Gallivan led the Pledge of Allegiance.

ROLL CALL

Present: Commissioner Walter Martinez
Chairperson Angela H. Keller
Vice-Chairperson Carol Anten (arrived at 6:35 p.m.)
Commissioner Chara Swodeck
Commissioner Brittany C. Gallivan

Absent: Commissioner James Gallivan

Staff Present: Betty Donovanik, Development Services Director
Geoffrey Starns, Planning Manager
Karina Diaz, Assistant Planner

PUBLIC COMMENT:

None

COMMISSIONER COMMUNICATION:

Commissioner Swodeck

1. Happy Mental Health month
2. Wellness Day is Saturday, May 23, 2026 at 2pm-7pm on Second Street
3. Monument on Ganesha Park (Juneteenth)
4. Agendize the discussion on Cordova Street as a Historic District
5. Shared information on the Historic Preservation Conference

CONSENT CALENDAR:

1. Approval of Action Minutes from the Historic Preservation Commission meetings of February 4, 2026 & March 4, 2026.

Moved by Commissioner Swodeck, seconded by Commissioner Keller, to approve with amendments to the minutes. Motion carried (5-0-0-1)

Ayes: Martinez, Keller, Ante, Swodeck, B. Gallivan.

Noes: None.

Abstention: None.

Absent: J. Gallivan.

In Opposition: None.

In Support: None.

Discussion Time: 2 minutes (6:38 p.m. to 6:40 p.m.)

PUBLIC HEARING:

1. Modification for Major Certificate of Appropriateness (MAJCOA-000114-2025) for 1627 N. Park Avenue

Planner Manager Starns presented this item.

1. Staff do not have authority to change conditions that are approved by the Commission.
2. The applicant is asking to modify the original application to change the condition to allow a wood window that is aluminum-clad over the outside.
3. The window is entirely wood frame.
4. Addition of aluminum-clad windows to our list of approved windows for historic.
5. Internal plan check process has changed. Inspections when windows are placed on a structure.
6. We can agendize the aluminum-clad windows.
7. It still preserves the look with weather protection.
8. Only allowed on brand new construction.

Commissions concerns/questions

1. Commissioner Swodeck asked if this decision will set the precedent moving forward.

2. Commissioner Keller does not feel comfortable as an alternative window for everyone. Will allow it to be on the window list but it needs to be identifiable as not original.
3. Commissioner Anten asked will this be applicable to one or all windows. The window looks like it is made of aluminum.
4. Commissioner B. Gallivan said it looks a lot different than a wood window.

Moved by Commissioner Keller, seconded by Commissioner B. Gallivan, to approve. Motion carried (5-0-0-1)

Ayes: Martinez, Keller, Anten, Swodeck, B. Gallivan.

Noes: None.

Abstention: None.

Absent: J. Gallivan.

In Opposition: none

In Support: Applicant

Discussion Time: 43 minutes (6:41 p.m. to 7:24 p.m.)

DISCUSSION ITEMS:

None

STAFF COMMUNICATION:

Planning Manager Starns mentioned that staff will bring forward an ADU on E. McKinley, window modification project & CLG report in June. We will have the CLG workshop at the California Preservation Foundation. Ontario, Riverside and Pomona are working on having a CLG Workshop early November.

Director Donavanik stated that we have a study session on new housing laws on June 10 at 6pm with City Council and Planning Commission.

Planning Manager Starns said we received about 100 responses from the survey for the lights in Lincoln Park Historic District. He mentioned that most people prefer amber lights. A recommendation to City Council for the color and wattage of the lights for the district.

ADJOURNMENT:

The meeting was adjourned at 7:41 P.M. to the meeting of June 3, 2026 at 6:30 P.M.

Respectfully submitted,

Prepared by,

Geoffrey Starns, AICP, AIA, LEED AP
Planning Manager

Miroslava PourSanae
Administrative Assistant