

***CITY OF POMONA***  
***Community Life Commission***  
**DRAFT**



***REGULAR MEETING MINUTES***  
**For JULY 22, 2025**

**VISION STATEMENT**

Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.

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**CALL TO ORDER**

Commissioner Umanzor called the Community Life Commission meeting to order at 6:15 P.M.

**PLEDGE OF ALLEGIANCE**

Commissioner Phillips led the pledge of allegiance.

**ROLL CALL**

Present: Chair Donna Houston, Mayor Appointed (Teleconferenced from Arizona)  
Commissioner Kimberly M. Umanzor, District 1  
Commissioner Ava Phillips, District 5  
Commissioner Ramon Carrizosa, District 6

Absent: Commissioner Deanna Gonzalez, District 2 (excused)  
Vice-Chair Debra Mendez, District 4 (excused)

**STAFF PRESENT**

George Montano, Neighborhood Services Assistant Director  
Maria Siacunco, Housing Services Manager  
Evanne Coleman, Housing Analyst  
Tracy Byl, Commission Secretary

**PUBLIC COMMENT**

None.

## **CONSENT CALENDAR**

Motion was made by Commissioner Phillips, second by Commissioner Carrizosa to approve minutes for the CLC regular meeting minutes for July 22, 2025, subject to a modification to change “articles” to “ad” referring to the Parks and Recreation Guide under communication.

Motion approved  
Yes 4:0; Absent 2

## **DISCUSSION CALENDAR**

### **HOMELESS PRESENTATION (meeting date/time TBD)**

The presentation by Donyielle Holley, Housing Stabilization Manager, was postponed.

### **GOING DARK IN AUGUST**

Going Dark in August is done to accommodate vacation schedules and children returning to school; commission may follow suit or move to continue to have a meeting in August. The City Council is dark after the first meeting in August.

Motion was made by Commissioner Carrizosa, second by Commissioner Phillips to follow suit and go dark in August.

Motion approved  
Yes 4:0; Absent 2

### **CITY CLERK**

#### **CHECKLIST**

Hand in hand with training; in the interim, have a check list

Need to provide an overall picture of what types of training are needed, checklist lost in shuffle.

Agendize training (etc. Brown Act, Ethics, Rosenberg's Rules)

The City Clerk comes out once a year to introduce herself to those who are new to commission

Staff members in the City Clerk's office are assigned to commission; they meet once a month to discuss any issues that may have come up

City Clerk Butler will come to next meeting scheduled on September 23, 2025.

Agendize future meetings – Quick Facts (general sheet and share with other commissions)

City Clerk instructed commissioners to email ideas to staff liaison as to what items they would like to see on the Quick Facts list.

Reference sheet item – tabled

City Clerk responded to Commissioner Carrizosa's inquiry to move placement of ads to the front of Recreational Guide to convey to Councilmember Canales to discuss w/ City Manager

Commission Staff Liaisons – Who are they?

How meetings are conducted; subcommittees include 3 or less

City Clerk received confirmation that the template sent by Houston will be in Fall Recreational Guide with the following changes:

- Youth Commission removed from the guide due to its dissolution
- Added Children and Youth Accountability Board

## **COMMISSIONER COMMUNICATION**

### **Commissioner Carrizosa**

Growing concern regarding the illegal mini motorbikes; bikes have no muffler which allows the motor to be extremely loud when accelerating the gas and no helmets are being worn by the individuals riding these bikes

City Clerk suggested that the commissioner attend a council meeting and bring concern forth to council's attention.

Commissioner Carrizosa asked if police staff can participate as a liaison on the commission and City Clerk's response was, "No", due to budgetary cuts.

Commissioner Carrizosa researched the Alleyway Maintenance Ordinance and shared a letter sent out by Code Enforcement to the surrounding residents, instructing them to maintain their portion of the alleyway. A noticeable effect was observed after the letter was sent out.

## **Commissioner Umanzor**

Commissioner informed commission she will bring forth the motorbike concerns at the next Commander's meeting within her district as well as share the Alley Maintenance letter.

Many violations on the Denny's property located on Gillette; owner of Denny's is responsible for the issues but have been unsuccessful contacting the owner.

Council member Martin conveyed the Ganesha Park stairs will be completed by Fall and flashing lights will be added to illuminate the areas in the park.

Councilmember Martin is working with Cal Trans to prevent Park and Ride from being a location for illegal dumping; one side of the street of the Park and Ride is blocked to all cars and mobile homes.

Volunteer dates in Ganesha Park will be brought forth once determined.

Council voted to have staff research other fire agencies to replace our LA County Fire, only no vote (6:1); Council member Martin was opposed. In this regard, the City Clerk conveyed to the Commissioners that nothing has been set in stone, but a large part is due to budgetary concerns; the contract expires next year

## **Chair Houston**

Thanked Commissioner Umanzor for leading the commission in her absence from the dais.

Buffalo Soldier Convention in Arizona where her grandfather served as a Buffalo Soldier in the early 1900s

National Night Out – August 5, 2025, foster positive relations between the  
**Chair Houston (cont.)**

community and the Pomona PD; being held on Mission and Park

Chair Houston will be narrating the Annual "I Have A Dream" speech by MLK Jr. August 28, 2025.

## **STAFF COMMUNICATION**

### **City Clerk's Office**

#### **Diana Robles**

One vacancy on the CLC commission and has been working with CM Garcia to fill the vacancy.

Police Oversight Commission accepting applications until August.

Filled a vacancy on the Citizen's Oversight Commission; two vacancies

### **City Clerk Butler**

Form 700/Ethics Training – Ethics Commission will receive names of those individuals who do not turn in their 700 forms

Regarding I.C.E. activity in the city. It is the direction of the CM and Chief of Police that any I.C.E. activity in city, the city is not participating in those activities along with the Federal agents; police will only intervene when there is an emergency; convey to public that the police are not involved in any way with the agents.

Per Commissioner Umanzor, a press release stating Pomona Police joins Federal lawsuit to protect residents from unconstitutional immigration enforcement actions.

Per Commissioner Carrizosa, Commissioner Gonzalez has not participated in CLC meetings.

Chair Houston added and requested what action can be taken on behalf of the commission as to what actions can be taken.

that Commissioner Gonzalez is doing a disservice to her district.

Per City Clerk Butler, a staff report must be agendized recommending her removal. If approved, item goes to Council and Council will ultimately make the decision to have Commissioner Gonzalez removed.

This will be the second time Commission will recommend Commissioner Gonzalez for removal. City Clerk recommends attending Council meeting recommending removal. Have the to be included in the minutes to attach to the staff meeting.

Teleconference into a meeting if possible, however, must be agendaized 7 days prior to posting.

Teresa Minero resigned, and item will not need to go to council.

The FY 2026-27 annual survey is available complete survey available online, the first-in person annual meeting - Palomares park 6:30 pm

Evanne emailing link to commissioners; 85 surveys already received

### **Badges**

Received final list of the names; requisition will be prepared.

### **ADJOURNMENT**

Commissioner Umanzor adjourned the meeting at 8:03 pm. The next CLC meeting will be held on Tuesday, September 23, 2025, at 6:10.