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# CITY OF POMONA COUNCIL REPORT

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May 4, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Meg McWade, Public Works Director

**SUBJECT: RESOLUTION TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY ADDING AVAILABLE CIP PROJECT FUND RESERVES (RESTITUTION/SETTLEMENT FUNDS) TO “CITY FACILITIES - ROOF REPLACEMENTS AND REPAIRS” PROJECT**

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## **RECOMMENDATION:**

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2026-47 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$140,000 OF AVAILABLE CIP PROJECT FUND RESERVES (RESTITUTION/SETTLEMENT FUNDS) TO “CITY FACILITIES - ROOF REPLACEMENTS AND REPAIRS,” FD428, CAPITAL IMPROVEMENT PROGRAM (CIP) | CC2590 CAPITAL IMPROVEMENT PROGRAM (CIP) | WORKTAG: PROJECT 71059**

## **EXECUTIVE SUMMARY:**

City Council adoption of Resolution No. 2026-47 (Attachment No. 1) will appropriate \$140,000 of available CIP Project Fund Reserves (Restitution/Settlement Funds) to provide additional funding for the “City Facilities - Roof Replacements and Repairs” to allow for the roof replacement at the Ralph Welch Park Community Center.

## **SB1439/GOVERNMENT CODE §84308 APPLICABILITY:**

When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

**FISCAL IMPACT:**

The Project was included in the adopted Capital Improvement Program (CIP) 2025-26 Budget. Approval of this action will add an additional \$140,000 of CIP Project Fund Reserves (Restitution/Settlement Funds) to the Project. The following table details the fiscal impact associated with the recommended actions:

<b>Category</b>	<b>“City Facilities - Roof Replacements and Repairs,” FD428, Capital Improvement Program (CIP)   CC2590 Capital Improvement Program (CIP)   Worktag: Project 71059</b>
Beginning Project Budget	\$1,188,000
Appropriation of CIP Project Fund Reserves (Restitution/Settlement Funds) FD428 CC2590 PG107	\$140,000
Revised Budget	\$1,328,000
Expenditures/Encumbrances (as April 16, 2026)	(\$827,967)
<b>Available Budget Remaining</b>	<b>\$500,033</b>

**PREVIOUS RELATED ACTION:**

On May 6, 2019, the City Council created “City Facilities – Roof Replacements and Repairs,” Project No. 4285-2590-XXXXX-71059, to repair and/or replace the roof at multiple city facilities, to include community centers and public restroom buildings and appropriated \$1,188,000 in General Fund operational savings to the new Project.

On March 20, 2023, the City Council approved the revision to the Project description for “City Facilities – Roof Replacements and Repairs,” Project No. 4285-2590-XXXXX-71059 to include additional city facilities, while removing the Pomona Public Library from the description since it was being included in another CIP Project, “Pomona Library Facility Improvements.”

On July 1, 2024, City Council awarded a construction contract to AME Builders, Inc. in the amount of \$597,320 to provide for roof replacement at Palomares Park Community Center.

**DISCUSSION:**

The “City Facilities - Roof Replacements and Repairs,” FD428, Capital Improvement Program (CIP) | CC2590 Capital Improvement Program (CIP) | Worktag: Project 71059 provides for improvements for the repair or replacement of City facility roofs and related substructures or supports determined to be in most immediate need, based on condition, level of use in and around the facilities, and risk. During recent rainstorms, the roof at the Ralph Welch Park Community Center developed significant leaks that caused interior damage and temporarily forced a closure of the facility. This is the only actively programmed community center in this District. To prevent additional damage and allow the facility to reopen as soon as possible, Staff obtained three bids for the work through Omnia Partners, which is a cooperative purchasing platform. The lowest

responsive bid was received from Commercial Roofing Systems, Inc. in the amount of \$106,428. City Staff issued a Purchase Order to Commercial Roofing Systems, Inc. to begin repairs on the roof as soon as possible. In addition, Staff is appropriating sufficient funding to account for contingencies and required inspections.

**COUNCIL PRIORITIES & GOALS:**

*This item supports the 2021-22 City Council Priority 5: Goal O: Improve Parks facilities in the following general order of priority: 1) ensuring that existing amenities are functioning; 2) rehabilitating bathrooms and other park facilities and equipment; and 5) adding new bathrooms.*

Prepared by:

Shandy Dittman, Public Works Fiscal and Project Manager

**ATTACHMENT(S):**

Attachment No. 1 – Resolution No. 2026-47