



**CITY OF POMONA
VEHICLE PARKING DISTRICT
BOARD OF PARKING PLACE COMMISSIONERS
AGENDA REPORT**

June 11, 2026

To: Vehicle Parking District Board of Parking Place Commissioners

From: Meg McWade, Public Works Director

Submitted By: Arnold Dichosa, City Engineer

**SUBJECT: RECEIVE AND FILE AN INFORMATIONAL UPDATE ON THE
CITYWIDE MASTER FEE SCHEDULE INCLUDING CHANGES TO VPD
FEES**

RECOMMENDATION:

This item is a receive and file. No action is required by the Commission.

EXECUTIVE SUMMARY:

This item is to provide information on the Citywide Master Fee Schedule which incorporated VPD recommended fee changes. The fees were adopted on May 26, 2026 by City Council and have since been implemented.

FISCAL IMPACT:

Since the fee schedule has recently been updated, there is no reportable fiscal impact at this time.

DISCUSSION:

At the March 2026 VPD Commission meeting, staff presented a discussion item on the citywide fee study including proposed adjustments and additions to the VPD fee schedule. In addition, a community meeting was held on April 7, 2026 to gather input from business owners and stakeholders regarding the proposed changes. Staff reviewed and incorporated the Commission's recommendations, along with all community feedback received, in developing the proposed fee increases and new fees which are included for information.

At the May 26, 2026 Special City Council meeting, City Council approved the FY 2026-27 Master Fee Schedule for services provided by the City of Pomona (City). A review is conducted annually with all departments as part of the annual budget process. The annual review determines the full costs incurred by the City to provide service and support for various activities for which the City charges user fees. The Master Fee Schedule represents the Council-adopted fees for the City of Pomona.

The FY 2026-27 Master Fee Study conducted by Willdan has been finalized and adopted by City Council during May 26, 2026. All proposed fees were approved and effective July 1, 2026.

The approved changes to fees associated with the VPD parking lots (see Attachment 1, pages 51-52) include:

- VPD Lot 5 was a free parking lot and is now a paid parking lot. The standard daily parking fee is 2 hours free, then \$2.00 per day.
- Special Event/Filming Parking Permit Fee (New fee): \$4.00 per space.
- Quarterly Parking Permit Transaction Fee (New fee): \$3.00 per permit to recover vendor processing costs.
- Daily Parking Permit Transaction Fee (New fee): \$0.35 per permit to recover vendor processing costs.

The Quarterly and Daily Parking Permit Transaction Fees are new fees associated with the implementation of the new parking management application. These transaction fees will not be collected until the new parking system is implemented.

Prepared by:

Sylvia Gonzales, Management Analyst

ATTACHMENT(S):

Attachment No. 1 – City of Pomona Master Fee Schedule FY 2026-27